



**CITY OF KETCHUM
MEETING MINUTES OF THE
PLANNING & ZONING COMMISSION
Tuesday, June 25, 2024**

CALL TO ORDER: *(00:00:010 in video)*

Neil Morrow called the meeting of the Ketchum Planning and Zoning Commission to order at 4:30 p.m.

ROLL CALL:

Neil Morrow
Susan Passovoy
Brenda Moczygemba
Tim Carter
Matthew McGraw

ALSO PRESENT:

Morgan Landers – Director of Planning & Building
Abby Rivin – Senior Planner
Paige Nied – Associate Planner
Heather Nicolai - Office Administrator

COMMUNICATIONS FROM COMMISSIONERS: *(00:00:30 in video)*

- Susan apologized for missing the last meeting

CONSENT AGENDA: *(00:00:59 in video)*

1. ACTION ITEM: Approval of the June 11, 2024 minutes

Motion to approve consent agenda. Motion made by Susan Passovoy seconded by Tim Carter
(00:01:05 in video)

MOVER: Susan Passovoy

SECONDER: Tim Carter

AYES: Brenda Moczygemba, Matthew McGraw, Tim Carter, Susan Passovoy & Neil Morrow

NAYS:

RESULT: UNANIMOUSLY ADOPTED

PUBLIC HEARING: *(00:01:14 in video)*

2. ACTION ITEM: Recommendation to review and approve the Bigwood Clubhouse Design Review Application.
 - Staff Report-Morgan Landers, Director of Planning & Building *(00:01:34 in video)*

- Commission questions staff and staff responses (00:05:09 in video)
- Commission questions applicant, Scott Prentice, Architect, and Scott Prentice responses (00:05:43 in video)

PUBLIC COMMENT OPENED: (00:09:35 in video)

None

PUBLIC COMMENT CLOSED: (00:09:46 in video)

- Commission deliberations (00:09:50 in video)

Motion to approve the Bigwood Clubhouse Design Review Application, subject to conditions 1, 2 & 4. Striking condition 3 with the understanding as discussed in the meeting today and direct staff to return with findings of fact. Motion made by Brenda Moczygemba seconded by Tim Carter (00:13:27 in video)

MOVER: Brenda Moczygemba

SECONDER: Tim Carter

AYES: Brenda Moczygemba, Matthew McGraw, Tim Carter, Susan Passovoy & Neil Morrow

NAYS:

RESULT: UNANIMOUSLY ADOPTED

3. **ACTION ITEM:** Recommendation to review and provide feedback on a Design Review Amendment for Papillon Condos located at 131 N Washington Ave.
 - Staff Report-Morgan Landers, Director of Planning & Building (00:14:15 in video)
 - Commission questions staff and staff responses (00:18:00 in video)
 - Applicant Presentation-Mike Brunelle, Architect (00:22:57 in video)
 - Commission questions applicant and applicant responses (00:26:55 in video)

PUBLIC COMMENT OPENED: (00:28:50 in video)

None

PUBLIC COMMENT CLOSED: (00:29:03 in video) 459

- Commission questions applicant and staff, and applicant and staff responses (00:29:11 in video)
- Commission deliberations (00:32:01 in video)

Motion to approve the Design Review Amendment as outlined in the staff packet with conditions of approval 1-4. Motion made by Brenda Moczygemba seconded by Susan Passovoy (00:35:06 in video) 505

MOVER: Brenda Moczygemba

SECONDER: Susan Passovoy

AYES: Brenda Moczygemba, Matthew McGraw, Tim Carter, Susan Passovoy & Neil Morrow

NAYS:

RESULT: UNANIMOUSLY ADOPTED

NEW BUSINESS: *(00:36:07 in video)*

- None

ADJOURNMENT:

Motion to adjourn at 5:06p.m. *(00:36:20 in video)*


MOVER: Neil Morrow

SECONDER: Brenda Moczygemba

AYES: Brenda Moczygemba, Matthew McGraw, Tim Carter, Susan Passovoy & Neil Morrow

NAYS:

RESULT: UNANIMOUSLY ADOPTED



Neil Morrow – P & Z Commissioner



Morgan Landers – Director of Planning & Building