

RESOLUTION NUMBER 15-022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, AUTHORIZING THE DESTRUCTION OF SEMI-PERMANENT RECORDS 10 YEARS AFTER ISSUANCE PER IDAHO CODE 50-907.

WHEREAS, Idaho Code 50-907 requires the City Council to authorize destruction of records that are not required to be retained as permanent records and that have met the minimum retention period provided by the city's record retention schedule and are no longer required by law or for city business; and,

WHEREAS, the Interim City Clerk has proposed for destruction certain records that have exceeded their minimum retention; and,

WHEREAS, approval for the destruction of the below listed records has been obtained from the City Attorney, as provided by Idaho Code 50-907; and

WHEREAS, the Interim City Clerk sent a written notice including a detailed list of the semi-permanent records proposed for destruction, to the Idaho State Historical Society thirty (30) days prior to this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Ketchum, Idaho that a list of semi-permanent records shall be destroyed under the direction and supervision of the Interim City Clerk.

SECTION 1. That the following Semi-Permanent Records, which are only required to be kept for ten (10) years after date of issuance or completion of the matter contained within the record, prior to October 1, 2015 be destroyed: (See Attached List)

SECTION 2. The administrative staff of the City is authorized to take all necessary steps to carry out the authorization provided by this Resolution.

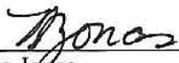
PASSED BY THE CITY COUNCIL AND SIGNED BY THE MAYOR this 19th day of October, 2015.

CITY OF KETCHUM, IDAHO

ATTEST:



Robin Crotty
Interim City Clerk



Nina Jonas
Mayor

File Name

Box #2

Farnham Townhomes Appeal
Fire Dept. Miscellaneous
Fire - Publications
Fire - Wild Flower Condos
First Street Townhomes
Fisher Access Easement - Attorney /Client Work Privilege
Chip Fischer Access Easement - Kathy Rivers
Chip Fischer Access Easement - Research
Fisher, Chip - P&Z Documents
Fisher, Chip - Legal Research
Fisher, Chip - Notes & Correspondence
Findings of Fact - Examples
First Interstate Bank - Parking Lot Lease
Ketchum V. First Regional Bank - Litigation
Ketchum V First Regional Bank - FRB's Appraisal
Ketchum V. First Reginal Bank - Ketchum's Appraisal
First Regional Bank's Discover to Ketchum
Ketchum V. First Regional Bank - Pleadings
Ketchum v. First Regional Bank - Notes & Correspondence
Franchise - Gas - Notes & Correspondence
Franchise - Gas - Drafts
Franchise - Solid Waste Agreement - I
Franchise - Solid Waste Agreement - II
Friends of Ketchum

Box #3

Idaho Public Utilities Comm. Application
IEC Group - Information
Ivy v. Thunder Springs
Ivy v. Ketchum (3)
Ivey v. Ketchum - Design Review
Ivey v. Ketchum - Mediation File
Ivey v. Ketchum Amendment to Annexation Services & Development Agreement for Bigwood PUD
Kildare v. City of Ketchum

Box #4

Impact Fee Ordinances - Boise, Coeur d'Alene
Developmental Impact Fee - Research
Developmental Impact Fee - Research
Developmental Impact Fee
Developmental Impact Fee - Ordinance/Ord. Research
Developmental Impact Fee - Water System Capital Improvement Plan
Digline - Contract
Domke v. KART - Documents 1
Dreyer - Easement Agreement
Dark Sky Ordinance - Research & Information
Eagle Crest Property - Warm Springs
Election Info - Initiative and Referendum
Election Protocol
Election Seat Ordinance
Eminent Domain - Research
Employment Agreement Forms - City Administrator
Employee Hiring/Firing
Employee Insurance
Employee Residency Requirements
Employee Resume
Employee Agreements - City Administrator
Equipment Lease - Purchase Wells Fargo Equipment Finance
Executive Session - List
Delivery Trucks - Regulation Research
Deposition of Council & Commissioners - Research
Design/Build Research

Box #5

Special Events on Hwy 75 Main Street
Hwy 75 - 2003
Hwy 75 Green Horn Segment
Hwy 75 East Fork Intersection
Hwy 75 Legal Issues
Hwy 75 Research and Notes
Hwy 75 Scoping
Hwy 75 2/01 Meeting with ITD & Dennis Wright
Hwy 75 - IDT Bridge Replacement Applications
Hwy 75 Consultant Resumes
Hwy 75 Environmental Evaluations

Hwy 75 IDT Documents
Hwy 75 - CH2M Hill Documents
Hwy 75 - Darrell Wilburn
Hwy 75 - Historic Sites
Hwy 75 - Jurisdiction & Relief
Hwy 75 - Notes & Correspondence
Hwy 75 Environmental Effects Case
Hwy 75 - Legal Research - Idaho Law
Hwy 75 - 1991 Study for Rea
Hwy 75 Golden Eye

Box #6
Northgate Lot 1 - Acquisition
Northgate Lot 1 - Offers
Northgate Lot 1 - Real Property Conveyance
Northgate Lot 1 - Real Property Sale
Northgate Land Acquisition - Lot 6 - Grabher
Northgate Land Acquisition - Lot 7 - Kirk
Northgate Land Acquisition - Lot 8 - Peter Flood
North County Pool
Nuisances
O'Gara Row
Option Tax Payments
Open Public Meetings Act
Ordinance From other States
OTAK Regional Transportation
Outside Agency Funding Requests
Park Department Issues
Park & Ride Lot - Complaints
Park & Ride Lot Real Property
Park & Ride Lot - Ground Lease
Park & Ride Lot Ground Lease
Park & Ride Lot - Ground Lease
P&Z - Enforcement Issues
Pinnacle/Sun Valley Club
Pioneer Woods
Police Chief
Police Dept. - Issues
Presbyterian Church -Phasing Agreement
Proposed County Rezone
Prospector Homeowners Association - Tennis Building

Project Impact
Public Utilities Commission - Idaho Power
Prosecution of City Misdemeanors
Research - Easements/Public by Prescription
Purchaser Opinion Letter
Real Estate V.U.C.C. - Gen Research
Resolutions
Recordation's Miscellaneous
Regional Transportation Committee
Regional Transportation Consultant
Regulation of Truck Delivery Research
Reinhiemer Barn/Trust
Release Forms
Rheinschile Trestle Construction
Request for Proposals
Rezone/Development Agreements
Rezone - Shaun Rezone
Rezone - Sun Valley RV Resort
Roller - Ingersoll - Rand Lease

Box #7
Franchise - Solid Waste - Ordinance
Franchise - Solid Waste - Draft I
Franchise - Solid Waste - Draft II
Franchise - Solid Waste - Notes & Correspondence
Franchise - Examples
Furlot
Gordon Russell
Griffith (Golden Rule) Building
"The Guide"
Gun Control Research
Harassment Mail
Hemingway Recreational Land Exchange
The Hemingway's
Hemingway - Research - Recreational Land
Housing Dept. - Notes & Correspondence
Housing Department - Richard Rental
Housing Department - Funding
Hill Side Development
Hill Side Ventures
Historical Society - Ketchum Sun Valley

House Bill #92 - Lot Line Modification

Box #9

*Community Housing
Complaint Examples
Comprehensive Plan - Notes & Correspondence
Comprehensive Plan - Blaine County Board
Commissioners Decision
Comprehensive Plan - District Court Decision
Comprehensive Plan - Land Capacity Study
Computers - miscellaneous Research
Computers - Software Upgrade Info.
Computers - Dell Computers
Conflict of Interest Issues - Notes & Correspondence
Conflict of Interest Issues - Research
Condemnation - Eminent Domain
Consultant/Expert - Legal
Correspondence - City Council
Correspondence - Miscellaneous 2001
Correspondence - Miscellaneous 1999-2000
Country Cousin Bldg/Water Leak S.V. Road
Crazy Susan's
Criminal Justice Council
Cruising - Ord #94-0-087
Cup Examples
Curfews Research
DE annexation - Various Research
Department of Water Research/Water rights -
Litigation
Eberle v. Ketchum*

Box #10

*Yellow Lab Cab & Taxi Company
Yellow Lab Cab & Taxi Company - Franchise Hearing (2)
Young V. Ketchum - Amicus Brief Drafts
Young v. Ketchum - Notes & Correspondence
Young v. Ketchum - Miscellaneous
Young v. Ketchum - Appellants Opening Brief
Young v. Ketchum Appellants Reply Brief
Young v. Ketchum - Amicus Curiae
Young v. Ketchum - Respondents Brief*

Resolution 15-022

*Young v. Ketchum - Record on Appeal
Young v. Ketchum - Supplemental Record on Appeal
Young v. Ketchum - Pleading Index
Young & Jacoby v. Ketchum - Pleading File Vol. 1
Young & Jacoby v. Ketchum - Pleading File Vol. 2
Young & Jacoby v. Ketchum - Appellate Vol. 3*

Box #11

*Kinderhorn Initiative - Mike Elle took the file it was not
Ordinance 180 destroyed
Summary of new amended Ordinance related to
codification
Codification review - Animal control revisions
Codification review - Taxi Cab/Limousine
Code Revision Ordinance - Post Codification
Ketchum Self-Publishing
Code Update & Supplementation
Post Codification Bids:
Book Publishing Company
Municipal Code Corporation
General Code Publication
Codification Notes & Correspondence
Codification Zoning Errors
Codification - Parking Ticket
Codification - Services for the City of Ketchum*

Box #12

*Carpenter, Michael - Appeal Duplex Warm Springs
Village
Carpenter Appeal Extra Copies
Carpenter Appeal Originals
Carpenter Appeal to Supreme Court
Carpenter Appeal
Carpenter Appeal VC-03-9379*

Box #13

*Water and Sewer Departments
Manookian, David Lots 7 & 8, Block 79
Landslide Liability
Largoe Homes Ordinance Examples - Research
Leadville Plaza*

Lease Option Restrictions Research
Lewis Bank Condos - TDR Transfer of Dev. Rights/Historic Preservation
Lexis-Nexis
Letter of Credit
Lindage Policy - Housing
List (to do) from Council Meetings
Manuals for City Council
Mast: Dr. Larry - Wall Riparian Area/Warm Springs Creek
Mattes Subdivision
McHanville Rezone
McShane, Estate of James Russell
Memo-Mayor/City Administrator
Maintenance/Indemnification
Montessori School
Motion of Affidavit Ext. of time
Mountain Creek Townhomes
Mountain Motors Property
Municipal Corps - Idaho Code Sections
Ninth Street
Ivey v. Ketchum - Design Review Appeal
Jacquet, Wendy - Communication
Jacobsen Appeal
Janes Community Center
Jo Murray Public Relations Wastewater Bond Election
Juvenile Policy and Procedure Manual
Kart - Ketchum/Sun Valley Transit Authority
Ketchum East Townhomes
Ketchum Facilities Program Analysis
Ketchum Holding License Agreement Limited Parking
Ketchum Insurance Info.
Ketchum Taxi
KFD - Hiring Issus - Fire Engineer - Paramedic
KFD - Hidden Hollow Fire
KFD - Minolta - Color Laser Printer
KFD - Miscellaneous
KFD - Fire Dept. Issues

Box #14
Blazing Saddles LLC v. Ketchum

Building Dept. Fee
Business License - Research Boulder Open Space
Caterpillar Lease
Ketchum v. Canyon Springs LLC
Ketchum v. Canyon Springs - Notes & Correspondence
Ketchum v. Canyon Springs Pleadings
Cellular Towers
Central Park West Townhomes
Cercla - Research
Cetera v. City of Ketchum
Mann v. City of Ketchum
Mediation
Cetera/Mann - Agency Record
Chamber Services Case Law
Chamber Lease Agreement
Chamber Lease Agreement
Chamber Service Agreement - 1999-2000 Budget Goals
Chamber Services Contract - 2000-2001
Chamber Lease - 1999-2000
Chamber Lease & Service Contracts
Chamber of Commerce - 2000-2001 Work Plan
City Attorney - Vendor List
Claims for Wages
City Attorney - Notes, Lists
Citizen Survey Results - 1998
Code Book Updates - Distribution
Colonnade Parking Agreement
Colorado LLC's Research
Community Core District Ordinance #653
Community Services 2003-04 - Application Packets
City-County Housing Agreement - Sharing of Resources

Page #15
Snake River Basin
Smith Appeal Water Way Design Review
Smith Appeal No. CV-02-8795
Special Events Ordinance
Street Department Contracts - Forms
Subdivision/Annexation Examples
Vacations - Examples

Box #16
Rocking Ranch Easements
Ron's Dictation
Rules of Procedure - Appeals
Rump Appeal
Sara Rogers Property
School Housing
Secondary Clarifier Improvement - Bid Summary/Bid Denial
Second Avenue Development, LLC
Self-Incrimination - Fifth Amendment
Sellgrent, Dave - Bigwood Golf Course
Sellgrent Proposal Research
Sewer Easement Examples - Research
Sewer - Administration Bldg.
Simpson Annexation
Skateboard Ordinance
Smith v. Ketchum
Smoke Free Ordinance - Legal Research
Smoke Free Ordinance - General Information
Smoke Free Ordinance - Sample Ordinances
Special Events Permits
Special User Status - City Sewer Service
Speed Limit Reduction - Procedure for
Street - Title 12
Street Notes and Correspondence
Summary of Ordinances
Surveys
Syringa Networks, LLC
Tax-Non property - Ord. #712
Tickler File
Town Center Trail Creek Crossing
Training
Trak Toppers - Lease
Tree Ordinance
Trust for Public Lands - Feasibility Study
US West Cellular - Lease

Box #17
Wes Nash Bond
Warm Springs Golf Course

Resolution 15-022

Warm Springs Villas Condos
Water Dept. - Quest Demand for Payment
Water - Drought Response Plan
Wendland, Dave - Mtn. View Grocery
Website - Email Research
Website - City
West Group Account Info 10-98 - 9/99 - City Attorney
West Group - Account - Invoices 1/2000 to 2/2001
Westridge Condominiums - Phase 1
Westridge Parking Agreement
Westridge Snow Storage
Wood River Regional Transportatoin Comm.
Wood River Ride Share
Wood River Rubbish
Wrigley v. Ketchum (driveway)
William & Judy Wrigley v. Ketchum - Agency Record
Wrigley Research

Box #18
City of Ketchum Legal Department 1982-1985
Reinemann v. Ketchum
Reinveemann v. Ketchum - Appeal
Reinemann v. Ketchum - Appeal Record
Union Pacific - Condemnation Appraisal
Union Pacific - Correspondence
Union Pacific - Eminent Domain Affidavits
Union Pacific - Eminent Domain Exhibits
Union Pacific - Eminent Domain Smith App.
Union Pacific - ICC Eminent Domain
Union Pacific - Northwood Assoc. Docs.
Union Pacific - Pleading
Union Pacific - Reappraisal
Union Pacific v. Bigwood
Union Pacific / Oregon Short line Title
Upland - City of Ketchum v. Upland

Box #19
Union Pacific - Affidavits
Union Pacific - Briefs
Union Pacific - Depos, Interogs & Answers
Union Pacific - Facts

Union Pacific - Pleadings 1 of 2
Union Pacific - Pleadings 2 of 2
Union Pacific - Response
Union Pacific - Stipulations & Facts
Filing Cabinet Contents (Legal Department)

Box #25 - 1993-2001
Research - Gun Free School Zones
Research - Idaho City's with Assigned Council Seat Ordinance
Research - Idaho Court Cases
Research - IMLA 2000
Research - Initiatives
Research - Inverse Condemnation Eminent Domain
Research - LID
Research - Low Wats Use
Research - Material Change
Research - Municipal Finance
Research - Municipalities - How to Clean up Super Fund Site
Research - Non Conforming Uses
Research - Open Meeting Law
Research - Ordinary & Necessary
Ordinance Research - Nuisance (Example: Idaho Cases)
Ordinance Research - Other City Contracts with Chamber of Commerce
Research - Public Records Law
Research - Quorum
Research - Removing Dedications in Perpetuity
Research - Right-of-Way
Research - Right of Way Prescriptive Easement
Research - Satellite Antennas
Research - Secondary Authoirty
Research - State Pre exemptions
Research - Takings Springs 1998
Research - Taping Conversations/Confidentiality
Research - Ten Commandments of P&Z
Research - Vagueness Design Review
Research Vesting of Rights
Right-of-Way: Agreement
Riparian

ROW Application Denial
River Glen
River Lodges LLC
River Run Project Matter/Area of City Impact

Box #30 - All Research Files
Cable Franchise - Adrian Herbst
Cable Franchise - Notes & Correspondence 2002
Cable Franchise - Media Kit

Box #33
Liman v. Ketchum (entire file box)

Resolution 15-022

