



CITY OF KETCHUM  
MEETING MINUTES OF THE  
HISTORIC PRESERVATION COMMISSION  
Tuesday December 6, 2022

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\*\*\*Video recording and audio issues entire meeting.\*\*\*

**CALL TO ORDER:**

Wendolyn Holland called to order at 4:33 p.m.

**Roll Call:**

Wendolyn Holland  
Rick Reynolds  
Spencer Cordovano  
Tom Curl  
Jakub Galczynski

**Also Present:**

Adam Crutcher – Associate Planner  
Suzanne Frick – Director of Planning and Zoning – via Zoom  
Heather Nicolai – Planning Technician/Office Administrator

**COMMUNICATIONS FROM THE COMMISSIONERS:**

None

**CONSENT AGENDA:**

1. ACTION ITEM: **Approval of November 1, 2022 Minutes**  
Motion made by Rick Reynolds to approve the December 6, 2022 Minutes; Seconded by Spencer Cordovano  
**Ayes:** Wendolyn Holland, Jakob Galczynski, Tom Curl, Rick Reynolds, Spencer Cordovano  
**Nays:** None

**NEW BUSINESS:**

2. ACTION ITEM: **Review and provide direction on draft Historic Preservation Handbook**
3. ACTION ITEM: **Discuss and review of additional application material for Requests to Alter or Demolish a Historic Structure**
4. Discussion of future meetings and schedules
5. Commission put forth a request to staff for the City Attorney to provide a statement on Idaho State Constitution and HPC – what can and can't the HPC do in regard to the Idaho State Constitution.
6. Commission put forth a request to staff to investigate if the Idaho State Historic Preservation Office (ISHPO) has funding available for Ketchum Historic Preservation

Commission's Handbook. Commission also requested staff provide any information previously provided by the ISHPO.

7. Commission requested staff assist in review of American Planning Association (APA) Documents.
8. Commission requested staff provide neighborhood maps for neighborhoods surrounding the Community Core. Maps will identify properties deemed historic on previous survey work and will assist the commission in determining future survey work.
9. Commission requested staff investigate the feasibility of a stipend for HPC commissioners.

**ADJOURNMENT:**

Motion to adjourn at 6:07 pm

Motion made by Spencer Cordovano to adjourn the meeting; Seconded by Rick Reynolds

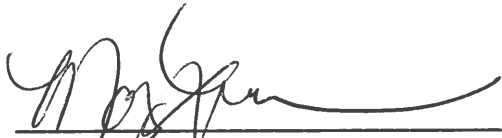
**Ayes:** Wendolyn Holland, Jakob Galczynski, Tom Curl, Rick Reynolds, Spencer Cordovano

**Nays:** None



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Wendolyn Holland, Vice Chairperson  
Historic Preservation Commission



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Morgan Landers, Director Planning and Building  
City of Ketchum