



**SPECIAL BUDGET WORKSHOP OF
THE KETCHUM CITY COUNCIL
Monday, March 31, 2014 at 11:00 a.m.
Ketchum City Hall, Ketchum, Idaho**

Present: Mayor Nina Jonas
Council President Michael David
Councilor Anne Corrock
Councilor Baird Gourlay
Councilor Jim Slanetz

Also Present: Interim City Administrator Ray Silver
City Attorney Stephanie Bonney
P&Z Co-Chair Rich Fabiano
P&Z Co-Chair Deborah Burns
Fire Chief Mike Elle
Parks and Recreation Director Jen Smith
Public Works Director/City Engineer Robyn Mattison
Street Superintendent Brian Christiansen
Police Chief Steve Harkins
City Treasurer/Clerk Sandra Cady
Deputy Treasurer/Clerk Patricia Bennett
Special Project Manager Lisa Enourato
(Minutes written by S. Cady)

1. The meeting was called to order by Mayor Nina Jonas at 11:15 am.

2. Overview by Mayor Nina Jonas

Mayor Jonas outlined the September 2014 process once the new City Administrator was on board
Visioning>Mission>Goals>Objective>Action Plan>Budget.

3. Purpose

Interim City Administrator Ray Silvers stated that the purpose of this meeting was to determine City Council goals and objectives for guiding development of the FY2014/15 Budget.

In FY2013-14 the City Council adopted 6 Budget Objectives:

1. Maintain the General Fund Balance as close as possible to 17 percent of the operating revenues.
Status of Objective: The General Fund Balance is estimated to finish FY2013-14 at 17.4% of operating revenues, or \$918,962.
2. Appropriate \$70k from the General Fund Balance to provide support to the Blaine County Housing Authority from the General Fund.
Status of Objective: \$63k was included in the Non-Departmental Division of the General Fund for the Housing Authority. The remaining \$7k has been appropriated from available funds in the In-Lieu Community Housing Fund.
3. Develop a Cost of Living adjustment for Full-Time Staff.
Status of Objective: A 2% Cost of Living (COLA) increase has been included in the budget for all Full-Time Employees.
4. Appropriate necessary funding from the General Fund balance to provide ongoing support for development of a final design for the BLM/River Park Project.
Status of Objective: \$71,155 was included in the Non-Departmental Division of the General Fund for the BLM/River Park Final Design Project.
5. Appropriate \$75,000 from the General Fund Balance to provide professional services in the Planning Division.
Status of Objective: \$75,000 was included in the Community and Economic Development Division of the General Fund for Professional Services should they be needed.

6. Appropriate necessary funding in the Fire and Rescue and Ambulance Services Funds to cover new personnel expenses:
Status of Objective: \$3,828 was included in the Fire and Rescue Fund and \$33,712 was included in the Ambulance Services Fund to cover new personnel expenses for a total adjustment of \$37,550.

4. Outcome.

Interim City Administrator Ray Silvers explained the outcome of the meeting will result in the City Council's knowledge of the budget opportunities and challenges and taking ownership of the budget.

5. Establishing an "Objective".

Facilitator Will Pryor defined what an Objective is.

6. Department Head Presentation of Goals.

Each Department head was allotted 15 minutes to explain what their department does, what their major priorities are and to what extent they are adequately funded to meet their service level.

7. P&Z Commission Presentation of Goals.

Co-Chair Deborah Burns presented the goals of P&Z:

1. Communications (CIP, Quarterly Meetings, Annual Meetings.)
2. Zoning Code Update
3. Staff Increase
4. Enforcement Increase
5. More Proactive Planning

8. Mayor and City Council Presentation of Goals.

Councilor Corrock goals:

- Enforcement-Multi Departmental Enforcement Officer
- City Hall Campus-including Police & Fire
- New Project – Long Term Costs – Operational & Maintenance
- LOT – Consideration of all uses

Councilor Gourlay goals:

- Balance Budget
- Restructure the Non-Governmental Organizations-NGO's (Sun Valley Economic Dev., KCDC, WREP)
- Skier Count back up to over 400,000 – Initiative
- Environmental Program "Green" Ketchum: Water/Solar
- Pursue Fire Consolidation with Sun Valley
- City Hall

Councilor Slanetz goals:

- Fire Co-op: Wood River & Sun Valley Collaboration
- Update Codes
- Community Campus/Fire
- Follow up on Warm Springs Hot Springs – research water source
- Environmental Initiative

Council President David goals:

- City Hall/Community Campus Planning
- Environmental Initiatives
- Multi Mobile Initiative
- Get on cutting edge of Social Media – Commitment to younger people.
- Transportation Master Plan including Parking

- Review Staffing needs

Mayor Jonas goals:

- Two Year Balanced Budget Plan
- Maintain 17% Budget
- City Investments
- LOT Slush Fund for Open Space Acquisition
- Community Housing Funding
- Business in LI2
- All Department Enforcement
- Invest in Energy & Water Security

9. Prioritization.

1. Balanced Budget FY14-15:

Adopt a Balanced General Fund Budget for Fiscal Year 2014-15

2. Civic Community Campus/City Hall:

Initiate planning process for Construction of a Civic Center to incorporate a City Hall, Fire Station and Police Station.

3. Enforcement-All Departments:

Evaluate and consider utilization of a Multi-Departmental Code Enforcement Staff.

4. Environmental Initiatives:

Begin work on adopting and implementing environmental initiatives such as Water Conservation, Energy Conservation and Natural Resources.

5. Restructure Economic NGO's:

Restructure Economic Non-Government Organizations to more effectively use and coordinate resources.

6. Update Codes:

Update the Zoning Code and make it consistent with the Comprehensive Plan.

7. Fire Collaboration:

Pursue Fire Services coordination/consolidation with Sun Valley where possible.

8. Social Media:

Maximize the utilization of available Social Media through the City's Communications Program.

10. Tentative Approval of FY2014-15 Goals.

City Council stated that the City Administrator should be in charge of providing updates on objectives to the City Council.

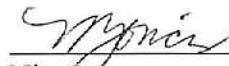
City Council wanted the following put on the April 21st Agenda:

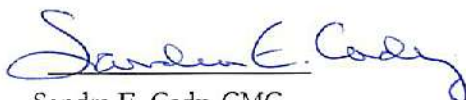
"Addressing Department needs within a Balanced Budget for FY14-15".

11. Adjournment.

Councilor Baird Gourlay moved to adjourn at 2:18 pm. Council President David seconded the motion, and it passed unanimously.

ATTEST:


Nina Jonas,
Mayor


Sandra E. Cady, CMC
City Clerk