



# City Council

## Regular Meeting

~ Minutes ~

480 East Avenue North  
Ketchum, ID 83340  
<http://ketchumidaho.org/>

Monday, April 6, 2015

5:30 PM

Ketchum City Hall

**Present:**  
Mayor Nina Jonas  
Councilor Baird Gourlay  
Councilor Anne Corrock  
Councilor Jim Slanetz

**Absent:** Council President Michael David

**Also Present:** Ketchum City Administrator Suzanne Frick  
Ketchum City Attorney Stephanie Bonney  
Public Works Director/City Engineer Robyn Mattison  
City Treasurer/Clerk Sandra Cady

### 1. CALL TO ORDER

Mayor Nina Jonas called the meeting to order at 5:32 p.m.

#### a. Community Library Poem Presentation.

Jenny Davidson presented the poem Mending Wall by Robert Frost.

### 2. CONSENT CALENDAR

#### a. Approval of Minutes: February 17, 2015 and March 16, 2015.

Councilor Anne Corrock requested a correction to the March 16, 2015 minutes pg 2, paragraph 4 should read Councilor Baird Gourlay not Council President Michael David.

#### b. Approval of Current Bills and Payroll Summary.

#### c. Accepting Paint Bids.

*Motion to approve the Consent Agenda items with changes to March 16<sup>th</sup> minutes.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Anne Corrock, Councilor
<b>SECONDER:</b>	Baird Gourlay, Councilor
<b>ABSENT:</b>	Michael David, Council President
<b>AYES:</b>	Anne Corrock, Baird Gourlay, Jim Slanetz

### COMMUNICATIONS FROM MAYOR AND COUNCILORS.

#### a. Communications from Mayor & Council

Councilor Baird Gourlay mentioned the spring series will be held in 2016 and 2018 and he will update the council as they move along.

Councilor Anne Corrock questioned holiday lights in downtown. She stated that the tree lighting is needed to see around town at night.

Councilor Baird Gourlay commented he would like the lights down they are all not working and a long term solution is needed.

Councilor Anne Corrock suggested a lighting committee and that possibly it would fall under planning and zoning.

Councilor Jim Slanetz commented the lighting on the bike path should be exempt and agreed there should be a long term solution.

Mayor Nina Jonas commented on the cost of the lighting and her concerns about the city complying with the dark sky ordinance.

#### **4. COMMUNICATIONS FROM THE PUBLIC.**

##### **a. Communications from the public. For items not on the agenda.**

David Barovetto commented on maintenance of the Ore Wagon Museum.

Kaz Thea representative for the Ketchum Farmers Market discussed the location of the market, and commented on fees and signage.

#### **5. COMMUNICATIONS FROM STAFF.**

##### **a. Six Month Budget Review – Sandy Cady, City Treasurer/Clerk.**

Sandy Cady presented a six month budget review showing slides and graphs for each city department and fund. She explained revenue and expenditures for those funds.

Mayor Nina Jonas questioned what percent of the budget the city was at. Sandy Cady clarified 50% but that sometimes a line item could show being spent, if the item was paid in full at the beginning of the year.

Councilor Anne Corrock questioned if LOT revenue amount of 38% was because of people who were paying, and asked if revenue was down from last year. Sandy Cady clarified the city is up \$34,479.00 from last year. She agreed to get back to them to answer the question of 38% and commented it depends on when the payment is made.

Councilor Anne Corrock and Mayor Nina Jonas discussed LOT revenue collections. A request was made for a monthly report to show revenue and expense, including percentages. Sandy Cady agreed to provide that report.

#### **6. AGREEMENTS AND CONTRACTS.**

##### **a. Mountain Rides Bike Share Agreement – Robyn Mattison, Public Works Director/City Engineer.**

Kaz Thea, representative for Mountain Rides, presented the Bike Share Program. The program was implemented in Hailey two years before. She gave detail of how the program got started and how it was working now. She explained the wireless service offered being like an ATM, GPS tracking is available, and the use of smart phone or computer for ordering a bike. They received 20 new bikes this year and want to establish new locations in Ketchum. She then spoke about sites for those new locations, the Visitors Center being one of them. She stated she had already spoken with the URA about the location. She explained it wasn't a bike rental program, members paid a fee to use a bike for an hour a day and after that a charge of \$4.00 per hour was charged to their credit card on file. She added they are working to get businesses involved and stated that Mountain Rides will handle all costs for the program including maintenance and signs.

Robyn Mattison, Public Works Director/City Engineer, explained the use of the city right of way encroachment and agreement between the City and Mountain Rides Bike Share Program. She commented the City can cancel the agreement at any time with 30 days notice.

Councilor Anne Corrock questioned the HUB locations in the agreement. Suzanne Frick, City Administrator, clarified those locations and others could be added.

Stephanie Bonney, City Attorney, commented she had viewed the agreement, made a few changes and comments.

Kaz Thea stated to have a HUB she would like to have at least four bikes and was in favor of less HUBS and more bikes at those HUBS.

***Motion to approve the encroachment and removal agreement with Mountain Rides and allow Mountain Rides to initiate the bike share program in Ketchum under the conditions outlined in the encroachment agreement.***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Councilor
<b>SECONDER:</b>	Baird Gourlay, Councilor
<b>ABSENT:</b>	Michael David, Council President
<b>AYES:</b>	Anne Corrock, Baird Gourlay, Jim Slanetz

## **7. ORDINANCES AND RESOLUTIONS.**

### **a. Ordinance 1131: Events (Second Reading) – Suzanne Frick, City Administrator.**

Suzanne Frick introduced the Ordinance being the second reading.

Councilor Jim Slanetz questioned the events application process and fees. Suzanne Frick, City Administrator, clarified the two part process being city events and private events. The Council would decide which events they wanted to participate in and which they wanted to sponsor. The issue is with the private events using public fund dollars and that they would be discussing this as part of the budget process.

Councilor Anne Corrock questioned the Ordinance language 12.32.040 and 12.32.100 stating if the approval by the City Administrator was appropriate. Suzanne clarified that due to flexibility and processing time for staff review it was determined the City Administrator was the appropriate person for approval. She then clarified the appeals process approval stating it was to streamline the process and to add consistency. If need be the ordinance can be amended later.

Stephanie Bonney, City Attorney, added that the City Administrator can make those determinations but the application will need to go before council if there is a political implication.

Councilor Jim Slanetz questioned the Farmers Market and how it works in other cities. Suzanne Frick clarified giving examples of cities that have dedicated departments, some cities events fall under the Parks and Recreation Department, some cities handle them as special events and some cities don't have any agreements at all. She stated the struggle is there are other markets that are equally as important and that all events should be treated the same, as Special Events.

Councilor Jim Slanetz questioned the definitions of special events using the Farmers Market as an example.

Suzanne Frick stated a separate ordinance would have to be written to separate those types of events. She will come back with a list of events in the city so that Council can decide how to regulate them, or create a new set of standards.

***Motion to approve the second reading of Ordinance 1131, repealing Chapter 12.32 of the Ketchum Municipal Code and replacing it with a new Chapter 12.32 Special Events.***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Baird Gourlay, Councilor
<b>SECONDER:</b>	Anne Corrock, Councilor
<b>ABSENT:</b>	Michael David, Council President
<b>AYES:</b>	Anne Corrock, Baird Gourlay, Jim Slanetz

**b. Ordinance 1133: Repealing Ordinance 74 – Robyn Mattison Public Works Director/City Engineer.**

Robyn Mattison, Public Works Director/City Engineer, presented Ordinance 1133.

***Motion to waive the second and third reading of Ordinance No. 1133, as read by title only pursuant to Idaho Code 50-902.***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Councilor
<b>SECONDER:</b>	Baird Gourlay, Councilor
<b>ABSENT:</b>	Michael David, Council President
<b>AYES:</b>	Anne Corrock, Baird Gourlay, Jim Slanetz

***Motion to adopt Ordinance No. 1133 repealing Ordinance No. 74 and providing an effective date.***

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Councilor
<b>SECONDER:</b>	Baird Gourlay, Councilor
<b>ABSENT:</b>	Michael David, Council President
<b>AYES:</b>	Anne Corrock, Baird Gourlay, Jim Slanetz

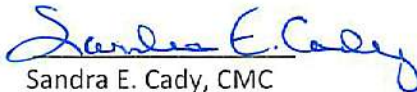
**8. ADJOURNMENT.**

Councilor Baird Gourlay motioned to adjourn at 7:30 p.m. seconded by Councilor Jim Slanetz, passed unanimously.



Nina Jones  
Mayor

ATTEST:



Sandra E. Cady, CMC  
City Clerk