



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Robin Crotty
208-726-3841

Tuesday, September 4, 2018

5:30 PM

Ketchum City Hall

Present:
Mayor Neil Bradshaw
Council President Michael David
Councilor Jim Slanetz
Councilor Courtney Hamilton
Councilor Amanda Breen

Also Present:
Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Matt Johnson
Director of Finance and Internal Services Grant Gager
Director of Planning & Building John Gaeddert

1. CALL TO ORDER: By Mayor Neil Bradshaw

2. ROLL CALL

3. COMMUNICATIONS FROM MAYOR AND COUNCILORS

All of Council praised the Wagon Day's Parade as well as Rebecca's Private Idaho. Councilor Jim Slanetz pointed out that the site for Rebecca's Private Idaho is in a better spot than previous years.

Council President Michael David is happy with the safety of the sidewalks on Warm Springs and is excited to see the project completed. He talked about the safety of bikers throughout the entire community.

Mayor Neil Bradshaw thanked staff and the entire community for getting behind Wagon Days. He attended Rebecca's event as well and was very pleased with the entire weekend.

Mayor Neil Bradshaw advised that he is pulling 5j off the consent agenda and will bring it back to council on a future agenda

4. COMMUNICATIONS FROM THE PUBLIC on matters not on the agenda (Comments will be kept to 3 minutes)

Phyllis Shafran spoke regarding the rumors she heard reading the City not wanting the Farmers Market in Town Square. She talked about parking complaints and the fact that the reason there is a parking issue is because employees of the businesses park in the core. If the employees parked elsewhere there would not be a problem. She encouraged the city to speak out publicly and say what they want.

5. CONSENT AGENDA: Note: (ALL ACTION ITEMS) The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately.

Councilor Courtney Hamilton pulled item 5c.

a. Approval of Minutes: Regular Meeting August 20, 2018

- b. **Authorization and approval of the payroll register**
- c. **Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$361,658.66 as presented by the Treasurer.**

Councilor Courtney Hamilton questioned the office furniture and the equipment line item.

Director of Finance & Internal Services Grant Gager explained that certain charges appear miscoded. The charges will be reclassified. Councilor Jim Slanetz inquired about the furniture expenses and Grant Gager clarified that they were for Town Square.

Motion to approve consent agenda item c

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Courtney Hamilton, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

- d. **Recommendation to approve Alcohol Beverage License for Izalco LLC**
- e. **Recommendation to approve the KVH Strategies Contractor Agreement #20222 for Planning & building Strategic Plan**
- f. **Recommendation to approve a Professional Services Agreement #20231 with Zach Wagoner**
- g. **Recommendation to approve the Allie Freund Contractor Agreement #20237 for LI Modeling**
- h. **Recommendation to approve Encroachment Agreement #20244 with Barry Traub for 611 N Walnut Lane**
- i. **Authorization to Reallocate Ketchum Arts Commission Funds**
- j. **Recommendation to approve Encroachment Agreement #20246 for Goose Island, 1030 Hideaway Lane**

Motion to approve the consent agenda items a-i, excluding c

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Courtney Hamilton, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

6. PUBLIC HEARINGS AND DISCUSSIONS (Public comment and input taken on the following items)

- a. **ACTION: Third Reading of Ordinance #1188, Annual Appropriations Ordinance – Continued from August 20, 2018 - Director of Finance and Internal Services Grant Gager**

Mayor Neil Bradshaw asked for public comment. There was none.

Mayor Neil Bradshaw talked about the Sheriff's contract which is \$1.61 Million. He advised that a few small changes will be forthcoming in the contract and explained that the city is expecting a refund from the county for an overpayment. Those are the funds the City of Ketchum will use to fund the difference in the two numbers that differ in the County and City Budgets. Councilor Courtney Hamilton questioned the refund and the timing. Councilor Jim Slanetz asked why we are getting a refund and they are still asking for an increase in the budget. Director of Finance & Internal Services Grant Gager explained last year's budget process with the Sheriff's Department and explained the surplus of the 2017 budget. The surplus funds in reserve with the County were discussed in length. Grant Gager explained that the county placed that money into a Police Trust Account. The City has received funds back in excess of

\$100,000 that they keep in reserve. He said that we are asking the county to continue acting as in past practices. Mayor Neil Bradshaw wants to be sure that numbers from the county budget as well as the city budget are the same. Council President Michael David clarified that its contingency money that the county holds. Grant Gager explained the budget figures for the Sheriffs Dept for FY18 and the requested number for FY19 and explained the differences. Mayor Bradshaw explained the reason for addressing the budget in this manner saying we would have to start the budget process over if we are to change our bottom line.

There was a discussion regarding the Sheriff's Department Contract and how the Council would like to move forward when it is presented. Councilor Courtney Hamilton would like the City to have more say in the negotiations. Councilor Jim Slanetz thinks we need to look at the ambulance contract as well. Director of Finance & Internal Services Grant Gager talked about the constraints of the 3% increase. Courtney Hamilton encouraged councilors to have those conversations now at the County level. Mayor Neil Bradshaw advised that he has already had informal conversations with the County Commissioners and the Sheriff. Grant Gager talked about the current police contract and advised that it states exactly what happens if the City's funding runs short from the approved budgeted amount.

Mayor Neil Bradshaw talked about the reserve account. Director of Finance & Internal Services Grant Gager talked about the LOT funds and where they stand so far this year. Councilor Jim Slanetz questioned the process for re-opening the budget in the future. Grant Gager explained that If the County decides not to send a physical check but changes their figures, we would not have to re-open the budget.

Motion to approve the 3rd reading of Ordinance 1188 and to read by title only.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Courtney Hamilton, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

Council President Michael David read the title aloud.

b. ACTION: Third Reading of Ordinance #1189 of Big Box, Director of Planning & Building John Gaeddert

Mayor Neil Bradshaw opened the meeting for public comment. There was none.

Councilor Jim Slanetz asked the size of the old Kings building in Hailey. Councilor Courtney Hamilton advised that it is 19,000 sq. ft x 2 because of the basement.

Motion to approve the 3rd reading of Ordinance #1189 finding the text amendments are in accordance with the 2014 Comprehensive Plan and to read by title only.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amanda Breen, Councilor
SECONDER:	Courtney Hamilton, Councilor
AYES:	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

Councilor Courtney Hamilton read the title aloud.

c. ACTION: Award a concrete contract Agreement #20235 to D. Co Concrete LLC for repair of sidewalks and curb and gutter - Director of Finance & Internal Services Grant Gager

Mayor Neil Bradshaw explained the increase for the ADA upgrades from the initial bid. It is approximately \$58,000 over the contract price due to the ADA compliance factor. City Administrator

Suzanne Frick explained the diagonal ADA spaces. Director of Finance & Internal Services Grant Gager explained that \$300,000 has been budgeted for sidewalk repairs. Grant Gager advised that the pre-construction meeting will be this week and the work done in September based on weather conditions. Councilor Courtney Hamilton questioned why we are doing this work now rather than May. Suzanne Frick explained that the sidewalk study had to be done and the Street Department had to do the inventory in the Spring. The inventory is done for the entire city. She explained that we are most successful if we do the bidding in the winter and lock a contractor in for Spring. Courtney Hamilton asked if we worked with the vendor before. Grant Gager explained that this is new vendor and he has a high level of confidence in their ability to perform the work.

Mayor Neil Bradshaw asked for public comment. There was none.

Motion to enter into a contract with D.Co Concrete LLC in the amount of \$159,721.68 with a city held contingency of \$58,279 for a project approval not to exceed of \$218,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Courtney Hamilton, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton

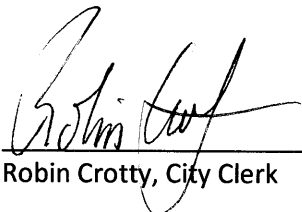
7. **STAFF AND COUNCIL COMMUNICATIONS (council deliberation, public comment not taken)**
8. **ADJOURNMENT**

Motion to adjourn at 6:25 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amanda Breen, Councilor
SECONDER:	Courtney Hamilton, Councilor
AYES:	Michael David, Jim Slanetz, Amanda Breen, Courtney Hamilton



Neil Bradshaw, Mayor



Robin Crotty, City Clerk