



City of Ketchum FY 2019-20 Adopted Budget

Small Town Big Life





CITY OF KETCHUM

FISCAL YEAR 2019-20

ADOPTED BUDGET

MAYOR

Neil Bradshaw

CITY COUNCIL

Michael David, President

Amanda Breen

Courtney Hamilton

Jim Slanetz

CITY ADMINISTRATOR

Suzanne Frick

CITY TREASURER

Grant Gager





Mayor Neil Bradshaw's Budget Message

This budget is about funding our priorities, cutting away excess, and strategic belt-tightening that minimizes the impact of revenue reductions that are forecast for 2020.

Priorities focus on "back to basics"

In 2020 we will focus our spending in our core deliverables of public safety, infrastructure, and responsible stewardship of our land and resources. We will also invest in the staff that will deliver these essential municipal services.

Priorities

- 1) **Public Safety:** We have increased funding of the fire department for ongoing personnel and capital needs, including retaining all full-time positions within the department, as directed by the Council.
- 2) **Infrastructure:** We have provided all departments with the tools and capital equipment necessary to keep the City in state of good repair. A small amount of additional sidewalk expansion projects are also included.
- 3) **Stewardship of our land and resources:** We plan to fund the repair of Forest Service Park and provide for Town Square upgrades. Replacement of the Ketchum Springs Line continues. Initial planning of the Bald Mountain Connector Trail is also funded.
- 4) **Our people:** All employees will receive a 3% increase in their pay and the cost of additional costs of health benefits will be absorbed by the City.

Savings

- 1) **Strategic belt-tightening:** Proposed savings primarily focused on internal reductions to travel/training, operating supplies, and other materials and totaled \$219,000 without impacting the streets or fire departments.
- 2) **Reductions in existing contract for services:** We have reduced our funding to Mountain Rides (6%), Visit Sun Valley (9%), SVED (10%), KIC (12.5%) and the Sheriff (7%). Total savings from these actions amount to approximately \$200,000.

Revenue

- 1) **Ketchum Rural Fire District (KRFD):** The loss of the KRFD contract leads to a reduction in revenue of \$327,851.
- 2) **Fee Revenue:** Fee revenue from planning and building remains unchanged in FY 20 relative to the FY 19 budget.

With Council's direction, this budget achieves a balance of cost control while spending on initiatives that will move Ketchum towards our vision of a city that is **vibrant, connected, sustainable, and safe.**

Aligned with this vision, here are some highlights from the \$24.9m Budget:

Vibrant

Events – We have reduced our event budget by 20% to \$75,500. We will still deliver a product to our residents and visitors that is worthy of our tourist economy while being good stewards of our LOT revenues. The budget for Wagon Days, our City’s flagship event, has been reduced, at Council direction, to reflect the defunding of the post-parade concert.

Housing – We have appropriated a total of \$2.2m in the in-lieu fund to pursue housing opportunities in FY 2020. This may take the form of tax-credit applications or land acquisitions. Year-round vibrancy starts with year-round residents and we are focused on encouraging projects that increase our inventory of long-term rentals.

Arts – We have included \$10,000 in funds for art projects around town.

Connected

Transportation – We have budgeted to fund Mountain Rides at \$624,700, a reduction in spending but still approximately a 48% share of total municipal funding within the valley. Perhaps most importantly, late night blue route service has been retained.

Mobility – We have \$50,000 for the installation of new sidewalks and walkability improvements.

Outreach – The budget includes funding for public outreach around the planning process for the Forest Service Park and potential completion of the 4th Street Heritage Corridor and hosting Open House events that seek community input on other civic ideas.

Sustainable

Economic – Visitor numbers have shown promising growth, supported by a strong economy. We propose to fund Visit Sun Valley \$400,000, representing 9% reduction from the previous year. With the additional funding the group receives from the 1% for Air LOT, we expect total contribution to Visit Sun Valley to remain largely unchanged. The Ketchum Innovation Center has had its most impactful year yet with 46 events and participation of over 1250 people. These numbers don't include the highly impactful 1-on-1 momentum meetings with over 178 individuals to help them with questions or learnings tailored to their business needs. Despite this success we will be reducing its budget to \$140,000 for public programs that nurture and encourage new ideas, support existing businesses and attract the next generation of entrepreneurs to the valley as we seek to reduce our reliance on tourism.

Environmental – We have provided approximately \$49,000 to complete the lighting and plumbing conversion projects identified by the volunteer-led Ketchum Sustainability Advisory Board (part of the KCDC). Additionally, we have provided \$30,000 of funding for city-led energy efficiency projects at the wastewater treatment plant.

Water – The replacement of the Ketchum Springs line is into its 3rd year of work. Its completion will save more than 300m gallons per year in water leakage as well as an estimated \$30,000 in wasted annual electricity pumping charges. The total investment in this critical upgrade will exceed \$1 million when it is completed in FY 21.

Safe

Fire – We have already made significant strides in improving the resources of the fire department with the \$959,000 acquisition of a new aerial tower fire truck in FY19. In the current budget, we will be funding \$18,250 in capital expenditures for equipment and personal protection. We will also be adding to the Fire CIP fund for future capital purchases. Should the Fire Bond be successful, we will be looking to build a new fire station in 2020.

Sheriff – In working with the Sheriff, we have found savings in administration costs that have led to a savings of \$113,485 (7%) over the previous year. There will be no reductions in service levels as the number of officers will be maintained.

Table of Contents

Executive Summary	Page 1
General Fund Revenue Summary	Tab 1
Legislative and Executive Budget	Tab 2
Administrative Services Budget	Tab 3
Fire and Rescue Department Budget	Tab 4
Fire Trust Fund Budget	Tab 5
Law Enforcement Budget	Tab 6
Police Trust Fund	Tab 7
Legal Services Budget	Tab 8
Non-Departmental Budget	Tab 9
Parks and Recreation Department Budget	Tab 10
Parks and Recreation Trust Fund Budget	Tab 11
Planning and Building Budget	Tab 12
Development Services Trust Fund Budget	Tab 13
Streets & Facilities Budget	Tab 14
Water Division Budget	Tab 15
Wastewater Division Budget	Tab 16
General Fund Capital Improvement Budget	Tab 17
Community Housing In-Lieu Fund Budget	Tab 18
General Obligation and Debt Service Fund Budget	Tab 19
Local Option Tax Fund Budget	Tab 20
Wagon Days Fund Budget	Tab 21
Fund Balance Summaries	Tab 22





Executive Summary

The budget for FY 2019-20 provides for approximately \$25 million in expenditures including a \$10,761,459 General Fund to support City operations.

Operating expenses are generally best supported by on-going revenues such as property taxes, state tax sharing, and transfers from other funds like LOT. Capital improvement projects should be primarily supported by one-time funds resulting from either unbudgeted revenues or budgeted funds that were unspent in prior years. Because these funds are non-recurring, they are typically not used to support on-going operational expenses.

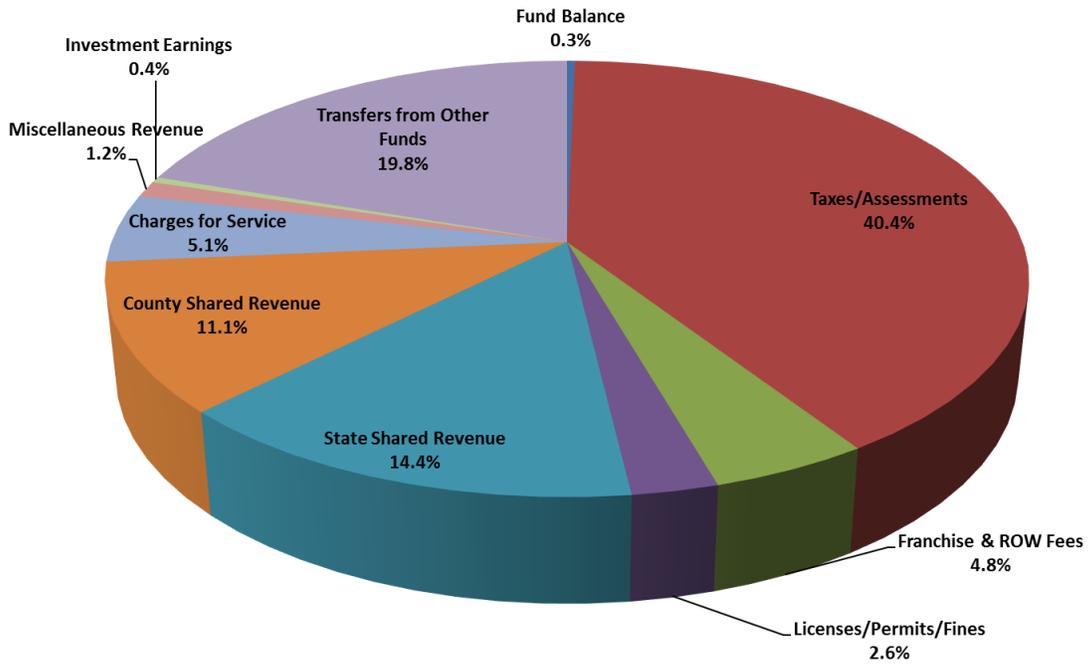
In FY 20, the City of Ketchum has deviated from standard practice and is using certain one-time funds to balance the budget. Perhaps most notably, the FY 20 General Fund budget anticipates ending the year with two months of operating reserve (16.6%), this is down from the historical 17% general fund balance, as shown in section 22 of this book. The general fund is additionally supported by a one-time transfer of funds from the General Capital Improvement Fund to fund operations. These two sources are being used to help mitigate the loss of the Ketchum Rural Fire Protection District contract while retaining the two positions associated with that work.

The following pages provide a graphical summary of the FY 20 budget before detail on revenues and expenditures by fund and department are presented in sections 1 through 22 of this book.

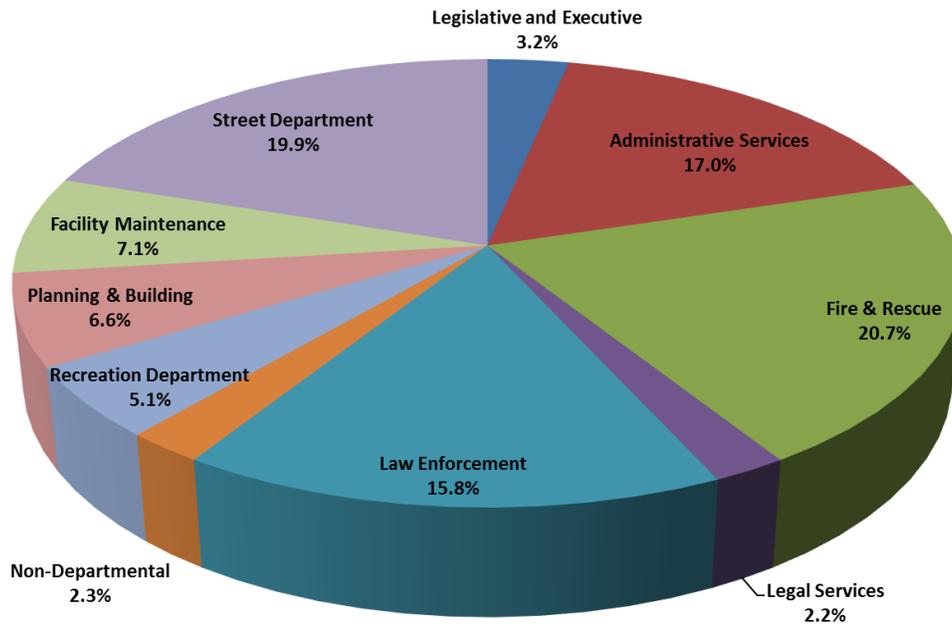
**BUDGET SUMMARY (BY FUNDS)
CITY OF KETCHUM ADOPTED BUDGET
FISCAL YEAR 2019-2020**

Fund	RESOURCES				REQUIREMENTS							TOTAL APPROP. & UNAPPROP.	
	Beginning Balance	Revenue	Transfers	TOTAL	Personal Services	Materials & Services	Capital Outlay	Transfers	Debt Service	Conting.	TOTAL APPROP. BUDGET		Unappropri.
General	1,824,192	8,560,988	2,165,284	12,550,463	6,429,027	4,044,407	3,000	275,025	0	10,000	10,761,459	1,789,004	12,550,463
Dev Trust	38,220	150,000	0	188,220	0	150,000	0	0	0	0	150,000	38,220	188,220
Fire/Res Cap	519,809	7,200	90,518	617,527	0	0	76,768	0	0	0	76,768	540,759	617,527
Law Enf Cap	18,025	300	0	18,325	0	1	0	0	0	0	1	18,324	18,325
Police Trust	97,154	1,500	0	98,654	0	5,000	0	0	0	0	5,000	93,654	98,654
Parks Cap	12,385	275	0	12,660	0	0	0	0	0	0	0	12,660	12,660
Parks Trust	158,951	52,050	0	211,001	0	27,500	22,200	0	0	0	49,700	161,301	211,001
Street Cap	398,936	18,400	0	417,336	0	30,000	232,600	0	0	0	262,600	154,736	417,336
Water	496,469	2,182,561	200,000	2,879,030	666,939	682,520	0	692,427	308,039	30,000	2,379,926	499,104	2,879,030
Water Cap	106,212	1,350	415,000	522,562	0	10,000	430,000	0	0	0	440,000	82,562	522,562
Wastewater	1,044,329	2,950,068	0	3,994,397	742,507	659,723	0	878,669	262,250	50,000	2,593,149	1,401,248	3,994,397
WW Cap	1,491,639	0	400,000	1,891,639	0	0	235,000	0	0	0	235,000	1,656,639	1,891,639
General CIP	1,100,133	285,200	100,849	1,486,182	0	48,956	500,707	100,000	0	0	649,663	836,519	1,486,182
ESF Trust	90,499	0	237,250	327,749	0	78,800	50,000	0	0	0	128,800	198,949	327,749
In-Lieu	1,117,519	36,000	0	1,153,519	0	75,000	2,200,000	0	0	0	2,275,000	(1,121,481)	1,153,519
G. O. Debt	1,946	0	149,836	151,782	0	500	0	0	149,336	0	149,836	1,946	151,782
Original LOT	56,866	2,501,000	66,247	2,624,113	0	1,250,547	0	1,307,700	0	9,000	2,567,247	56,866	2,624,113
Add 1%-LOT	322,316	2,221,861	0	2,544,177	0	2,155,614	0	66,247	0	0	2,221,861	322,316	2,544,177
Wagon Days	9,731	10,575	117,550	137,856	6,200	121,925	0	0	0	0	128,125	9,731	137,856
TOTAL	8,905,329	18,979,328	3,942,534	31,827,191	7,844,674	9,340,493	3,750,275	3,320,069	719,625	99,000	25,074,136	6,753,056	31,827,191
% of TOTAL	28.0%	59.6%	12.4%	100.0%	24.6%	29.3%	11.8%	10.4%	2.3%	0.3%	78.3%	21.2%	100.0%

General Fund Resources Summary (Revenue by Source)

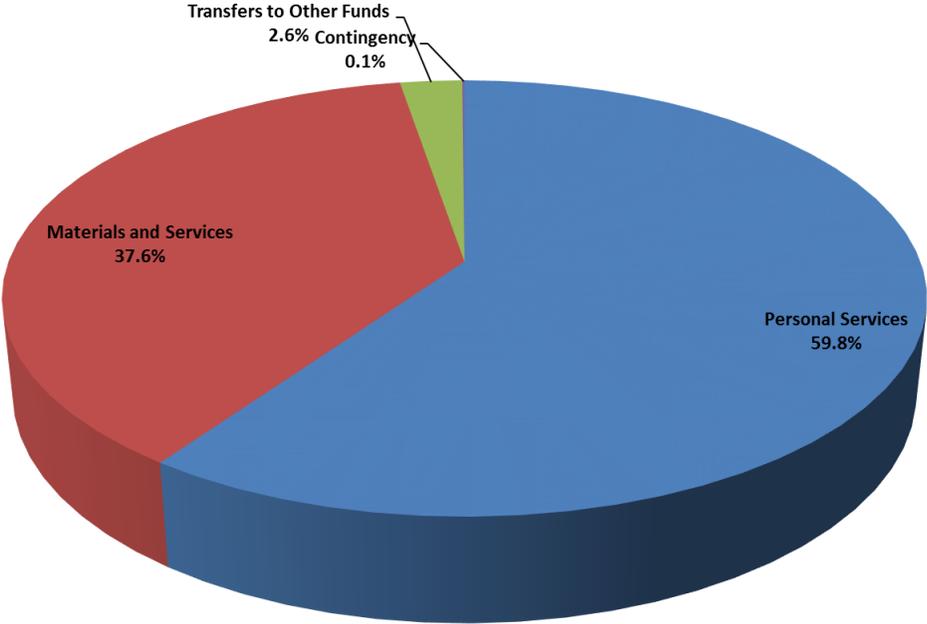


General Fund Requirements Summary (Spending By Department)

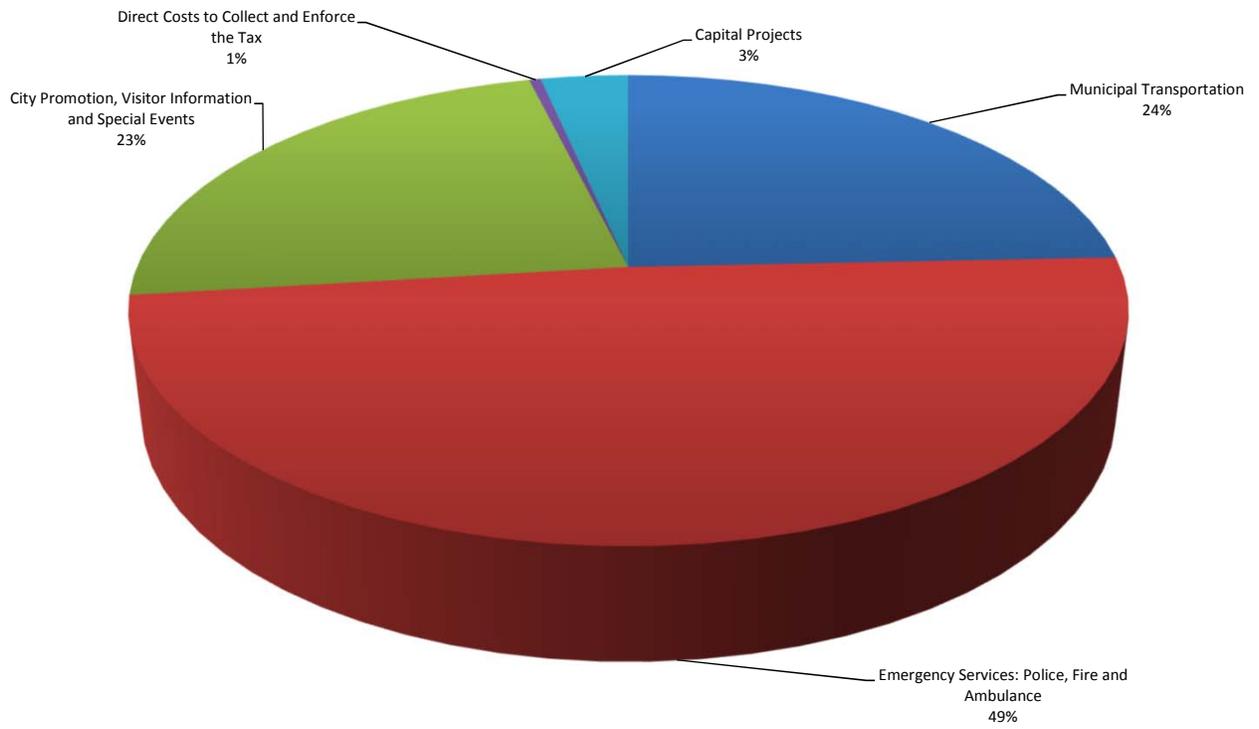


General Fund Requirements Summary

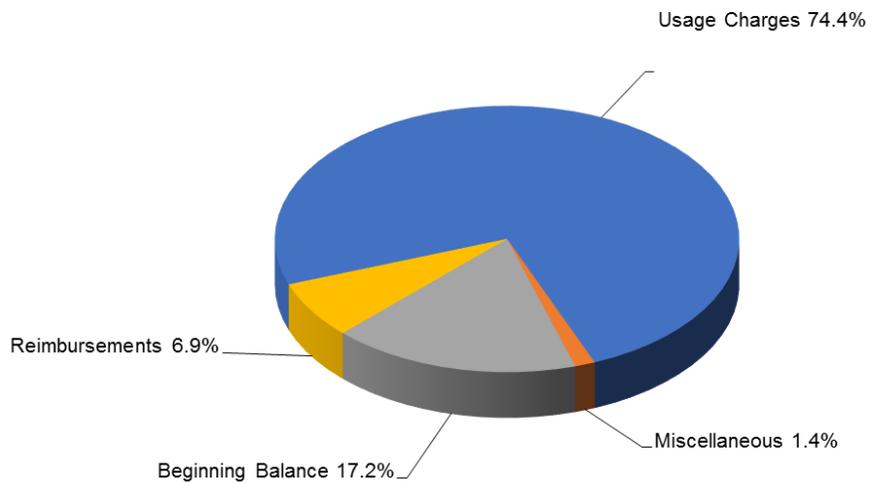
(By Fund Category)



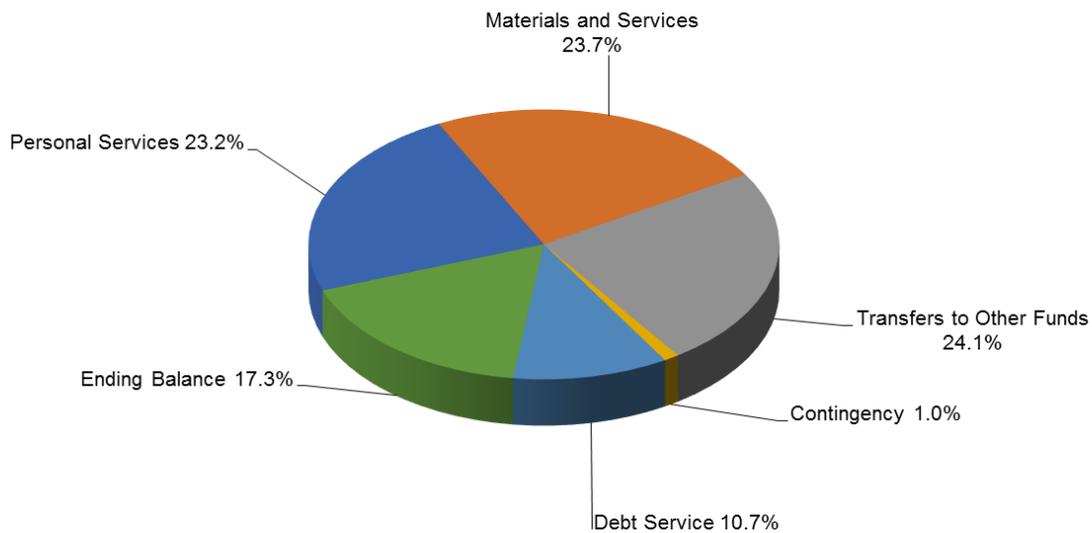
Original LOT Fund Expenditures



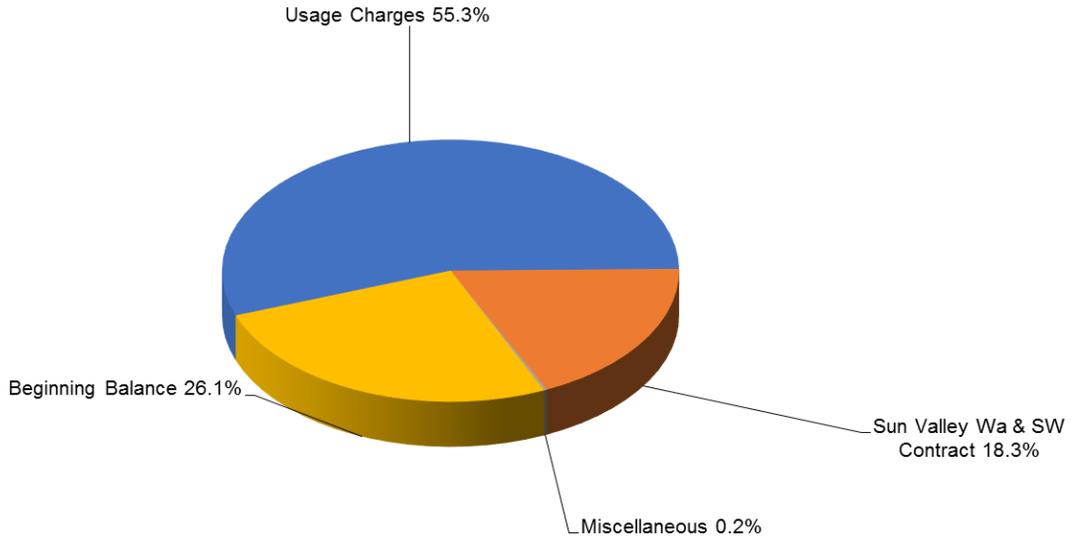
Water Fund Resources



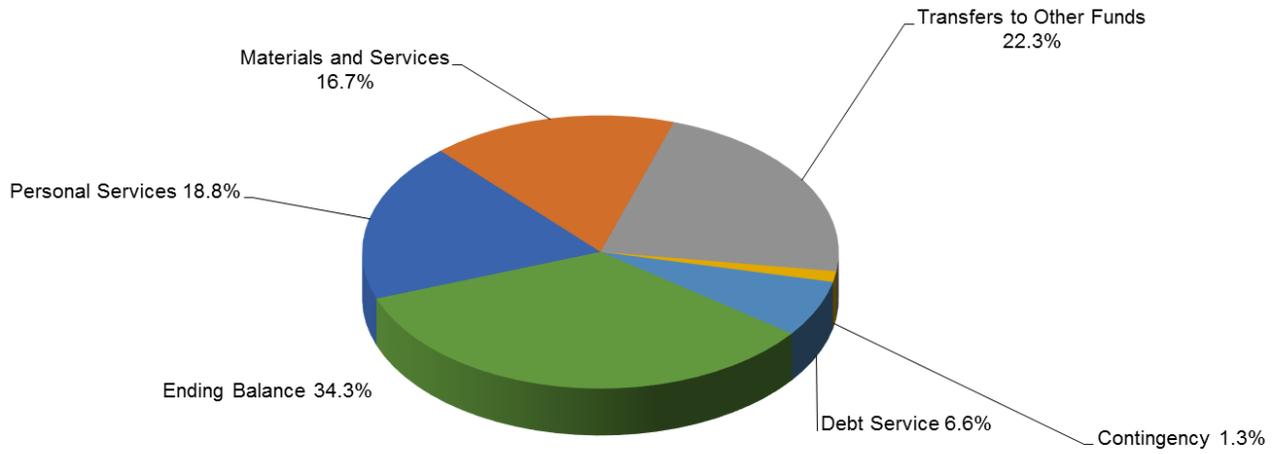
Water Fund Requirements



Wastewater Fund Resources



Wastewater Fund Requirements







General Fund Revenue

The General Fund is the City's primary source of funding for its operations; City functions including snow plowing, park management, permitting, and emergency services are funded from the General Fund.

The General Fund receives revenue from sources that include property taxes, utility franchise fees, state revenue sharing, licenses and permits, and fees for services offered by the City.

FY 2019-20 Highlights

Summary: In FY 20, the General Fund budget anticipates a consistent level of revenue from most sources, including planning and building permits and fees. The loss of the Ketchum Rural Fire Protection District contract corresponds to a loss of approximately \$327,851 in FY 20 relative to FY 19.

This decrease is mitigated, in part, by increased support from the Local Option Tax fund for qualifying public safety expenditures. The General Fund also benefits from statutory increases in the property tax as well as forecasted increases in state revenue sharing funds, though that growth has been tempered by legislative changes to the sharing formula for liquor sales.

For FY 20, the General Fund revenue of \$10,761,459 is \$124,820 greater than the original FY 19 budget. However, \$100,000 of that revenue is the result of a transfer of accrued fund balance from the General Capital Improvement Fund to the General Fund to fund operations in FY 20. The balance of the increase is the result of lowering the City's fund balance from 17% to 16.66%, also a one-time general fund revenue gain.

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>PROPERTY TAX & FRANCHISE</u>				
01-3100-1000 GENERAL PROPERTY TAXES	4,123,992	4,212,641	4,339,021	3.0
01-3100-1050 PROPERTY TAX REPLACEMENT	11,405	12,111	12,474	3.0
01-3100-6110 GAS FRANCHISE	95,286	107,000	107,000	.0
01-3100-6120 T.V. CABLE FRANCHISE	139,852	144,563	144,563	.0
01-3100-6130 WATER UTILITY ROW FEE (5%)	86,246	88,783	91,446	3.0
01-3100-6140 WASTEWATER UTILITY ROW FEE(5%)	78,734	81,050	83,481	3.0
01-3100-6150 SOLID WASTE FRANCHISE	74,329	75,637	75,637	.0
01-3100-9000 PENALTY & INTEREST ON TAXES	12,694	10,000	10,000	.0
TOTAL PROPERTY TAX & FRANCHISE	4,622,537	4,731,784	4,863,621	2.8
<u>LICENSES & PERMITS</u>				
01-3200-1110 BEER LICENSES	12,521	13,450	13,450	.0
01-3200-1120 LIQUOR LICENSES	8,213	8,400	8,400	.0
01-3200-1130 WINE LICENSES	12,517	14,000	14,000	.0
01-3200-1140 CATERING PERMITS	2,020	1,600	1,600	.0
01-3200-1150 OFF-SITE BUS./SPECIAL EVENTS P	20,193	12,000	15,000	25.0
01-3200-1400 BUSINESS LICENSES	31,630	32,000	32,000	.0
01-3200-1520 TAXI-LIMO PERMITS	3,490	2,225	2,750	23.6
01-3200-2100 BUILDING PERMITS	390,977	180,000	180,000	.0
01-3200-2140 RIGHT-OF-WAY PERMITS	2,749	10,000	10,000	.0
01-3200-2160 STREET EXCAVATION PERMIT FEE	1,466	1,900	1,900	.0
TOTAL LICENSES & PERMITS	485,777	275,575	279,100	1.3
<u>GRANTS</u>				
01-3300-4100 STATE GRANTS	6,271	0	0	.0
TOTAL GRANTS	6,271	0	0	.0
<u>STATE OF IDAHO SHARED REVENUE</u>				
01-3310-5100 STATE LIQUOR APPORTIONMENT	369,662	378,825	368,100	(2.8)
01-3310-5200 HIGHWAY USER'S REVENUE - STREE	128,457	129,090	130,075	.8
01-3310-5500 STATE SALES TAX ALLOCATION	96,317	96,661	103,615	7.2
01-3310-5600 STATE SHARED REVENUE	954,367	911,880	945,517	3.7
TOTAL STATE OF IDAHO SHARED REVEN	1,548,803	1,516,456	1,547,307	2.0
<u>COUNTY SHARED REVENUE</u>				
01-3320-8400 COUNTY COURT FINES	25,998	22,000	25,000	13.6
01-3320-8600 COUNTY AMBULANCE CONTRACT	1,097,496	1,130,418	1,164,330	3.0
TOTAL COUNTY SHARED REVENUE	1,123,494	1,152,418	1,189,330	3.2

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>CHARGES FOR SERVICES</u>				
01-3400-1100 PLANNING FEES	84,810	60,000	60,000	.0
01-3400-1110 BUILDING PLAN CHECK FEES	247,925	125,000	125,000	.0
01-3400-1120 PLANNING PLAN CHECK FEES	175,592	75,000	75,000	.0
01-3400-1130 FIRE PLAN CHECK FEES	175,128	60,000	60,000	.0
01-3400-1500 REPRODUCTION/FINGERPRINT FEES	751	1,150	1,150	.0
01-3400-2200 RURAL FIRE PROTECTION FEES	278,852	287,218	0	(100.0)
01-3400-2250 SPECIAL FIRE FEES	17,285	2,500	2,500	.0
01-3400-3000 ANIMAL TRANSPORTS	50	600	100	(83.3)
01-3400-3600 BANNER FEES	8,050	9,000	9,000	.0
01-3400-6100 BC SCH DIST.PARK MAINT. CONTR	15,000	15,000	15,000	.0
01-3400-6300 PARK YOUTH PROGRAM FEES	102,033	125,000	125,000	.0
01-3400-6320 PARK USER FEES	13,384	15,000	15,000	.0
01-3400-6700 PARK CONCESSION SALES	5,986	13,406	13,406	.0
01-3400-6800 TREE SERVICES	300	400	400	.0
TOTAL CHARGES FOR SERVICES	1,125,146	789,274	501,556	(36.5)
<u>FINES & FEES</u>				
01-3500-1100 PARKING FINES	50,667	20,000	24,000	20.0
01-3500-1200 ELECTRIC VEHICLE CHARGING	138	125	0	(100.0)
01-3500-1300 PARKING OPERATIONS	18,671	18,000	18,000	.0
TOTAL FINES & FEES	69,477	38,125	42,000	10.2
<u>MISCELLANEOUS REVENUE</u>				
01-3700-1000 INTEREST EARNINGS	56,490	30,000	45,000	50.0
01-3700-1020 INTEREST EARNINGS-491 SV ROAD	0	1	1	.0
01-3700-2010 RENT-PARK RESERVATIONS	7,310	6,000	6,000	.0
01-3700-2020 RENT-491 SUN VALLEY ROAD	53,139	68,510	68,510	.0
01-3700-3600 REFUNDS & REIMBURSEMENTS	110,835	105,000	50,000	(52.4)
01-3700-3610 REFUNDS & REIMBURSEMENTS-ST	(213)	0	0	.0
01-3700-4000 SALE OF FIXED ASSETS-G.G.	0	3,500	3,500	.0
01-3700-4100 SALE OF FIXED ASSETS-STREET	10,517	0	0	.0
01-3700-7000 MISCELLANEOUS	1,965	250	250	.0
01-3700-8701 KETCHUM RURAL REIMB-SAL/BEN	39,836	40,633	0	(100.0)
01-3700-8703 TRANSFER FROM GENERAL CIP	0	0	100,000	.0
01-3700-8722 REIMBURSEMENT FROM LOT FUND	1,341,110	979,256	1,103,317	12.7
01-3700-8763 REIMBURSEMENT FROM WATER FUND	255,482	263,146	271,040	3.0
01-3700-8765 REIMBURSMNT FROM WASTEWATER FD	255,482	263,146	271,040	3.0
01-3700-8798 URA FND REIM-SALARIES/BENEFITS	102,325	102,325	105,395	3.0
TOTAL MISCELLANEOUS REVENUE	2,234,277	1,861,767	2,024,054	8.7

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>MISCELLANEOUS REVENUE CONT.</u>				
01-3710-8722	2,500	2,500	2,500	.0
01-3710-8763	100,000	100,000	103,000	3.0
01-3710-8765	137,759	137,759	141,892	3.0
01-3710-8798	30,982	30,982	31,911	3.0
TOTAL MISCELLANEOUS REVENUE CONT.	271,241	271,241	279,303	3.0
<u>FUND BALANCE</u>				
01-3800-9000	0	0	35,188	.0
TOTAL FUND BALANCE	0	0	35,188	.0
TOTAL FUND REVENUE	11,487,024	10,636,639	10,761,459	1.2
TOTAL FUND EXPENDITURES	11,730,061	10,553,599	10,761,459	2.0
NET REVENUE OVER EXPENDITURES	(243,038)	83,040	0	(100.0)



Legislative and Executive Department

The Legislative and Executive Department budget contains the operating accounts for the Mayor and City Council. The Mayor is the chief executive and the City Council holds the legislative powers including the approval of the budget. The Mayor and Council make policy, the City Administrator carries out that policy.

FY 2019-20 Highlights

Summary: In FY 20, the Legislative and Executive Department is leading the citywide effort to reduce costs by achieving savings in its own budget. Reductions have been made to various accounts to achieve a \$10,900 savings in materials and services expenditures, amounting to an approximately 30% savings.

Personnel: No changes for FY 20.

Capital: Funding is provided for minimal expenditures.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>LEGISLATIVE & EXECUTIVE</u>				
PERSONAL SERVICES:				
01-4110-1000 SALARIES	121,119	120,686	120,686	.0
01-4110-2100 FICA TAXES-CITY	8,465	9,233	9,233	.0
01-4110-2200 STATE RETIREMENT-CITY	13,711	13,700	14,410	5.2
01-4110-2400 WORKER'S COMPENSATION-CITY	171	260	495	90.3
01-4110-2500 HEALTH INSURANCE-CITY	150,810	136,000	165,723	21.9
01-4110-2505 HEALTH REIMBURSEMENT ACCT(HRA)	4,293	4,020	4,020	.0
01-4110-2510 DENTAL INSURANCE-CITY	3,451	3,800	6,962	83.2
01-4110-2515 VISION REIMBURSEMENT ACCT(HRA)	2,107	962	962	.0
01-4110-2600 LONG TERM DISABILITY	589	531	531	.0
TOTAL PERSONAL SERVICES	304,716	289,192	323,022	11.7
MATERIALS AND SERVICES:				
01-4110-3100 OFFICE SUPPLIES & POSTAGE	3,715	4,167	3,167	(24.0)
01-4110-3200 OPERATING SUPPLIES	2,740	3,125	2,125	(32.0)
01-4110-4000 ELECTIONS	0	5,000	2,500	(50.0)
01-4110-4200 PROFESSIONAL SERVICES	9,392	12,600	12,600	.0
01-4110-4800 DUES, SUBSCRIPTIONS & MEMBERSH	105	3,700	1,700	(54.1)
01-4110-4910 MYR/CNCL-TRAINING/TRAVEL/MTG	2,466	7,200	3,000	(58.3)
01-4110-5100 TELEPHONE & COMMUNICATIONS	503	200	0	(100.0)
TOTAL MATERIAL AND SERVICES	18,922	35,992	25,092	(30.3)
CAPITAL OUTLAY:				
01-4110-7400 OFFICE FURNITURE & EQUIPMENT	3,588	1,457	1,000	(31.4)
TOTAL CAPITAL OUTLAY	3,588	1,457	1,000	(31.4)
TOTAL LEGISLATIVE & EXECUTIVE	327,226	326,641	349,114	6.9

Materials and Services Detail FY 19/20



Dept: Legislative and Executive

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services	\$ 12,600	\$ 12,600	\$ 12,600
Audit	\$ 8,000		
Misc.	\$ 4,600		
Dues, Subscriptions, Memberships	\$ 3,700	\$ 3,700	\$ 1,700
AIC	\$ 1,100		
CAST	\$ 600		
Personnel Training / Travel / Meetings	\$ 7,200	\$ 7,200	\$ 3,000
Misc Meetings	\$ 3,000		

Capital Outlay FY 19/20

Dept: Legislative & Executive



Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Office Furniture & Equipment	\$ 1,457	\$ 1,457	\$ 1,000

Staffing Analysis FY 19/20



Dept: Legislative & Executive

Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Mayor	1	1	1
City Council Members	4	4	4
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>





Administrative Services Department

Administrative Services Department budget contains the operating accounts for City Administration as well as the Finance & Internal Services Division. The City Administrator supports the Mayor and City Council, manages the budget, provides oversight of all departments, and provides day-to-day administration of city operations.

The Finance & Internal Services Division, including the City Clerk, is responsible for maintaining ordinances, resolutions, minutes and official records of the Council. In addition, the Division prepares and maintains all finance, accounting, and administrative records relating to city operations and processes payroll.

FY 2019-20 Highlights

Summary: In FY 20, the Administrative Services budget incorporates citywide efforts to reduce expenditures without adversely impacting operations. Reductions to various accounts including training, travel, and professional services contribute to a savings of \$51,000 in materials and services expenditures.

The Administrative Services budget continues to reflect a consolidation of citywide administrative duties into the department. Most recently, the City has successfully transitioned to a unified fiber-optic network, with accompanying telephone service, and resulting adjustments to related accounts are reflected in this department and throughout the budget.

Administrative Services will continue to focus on improving technology by integrating or replacing existing operating systems to eliminate redundancy, improve department coordination, and provide the public greater access to city documents. To support that effort, funding is provided for the on-going records digitization program.

Personnel: No changes for FY 20.

Capital: Funding is provided for minimal expenditures.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>ADMINISTRATIVE SERVICES</u>				
PERSONAL SERVICES:				
01-4150-1000 SALARIES	724,169	743,750	745,781	.3
01-4150-1500 PART TIME SALARIES	0	13,500	13,899	3.0
01-4150-1900 OVERTIME	222	0	0	.0
01-4150-2100 FICA TAXES-CITY	53,909	58,588	58,116	(.8)
01-4150-2200 STATE RETIREMENT-CITY	79,008	85,000	89,046	4.8
01-4150-2400 WORKMEN'S COMPENSATION-CITY	2,015	2,289	3,115	36.1
01-4150-2500 HEALTH INSURANCE-CITY	191,113	229,000	209,366	(8.6)
01-4150-2505 HEALTH REIMBURSEMENT ACCT(HRA)	7,649	9,000	9,000	.0
01-4150-2510 DENTAL INSURANCE-CITY	5,695	6,698	11,172	66.8
01-4150-2515 VISION REIMBURSEMENT ACCT(HRA)	1,106	1,635	1,635	.0
01-4150-2550 HEALTH-VISION-CAFETERIA ADMIN	0	0	0	.0
01-4150-2600 LONG TERM DISABILITY	2,955	3,196	3,343	4.6
01-4150-2700 VACATION/SICK ACCRUAL PAYOUT	19,559	15,000	7,500	(50.0)
01-4150-2760 EMPLOYEE HOUSING SUBSIDY	12,000	12,000	12,000	.0
01-4150-2800 STATE UNEMPLOYMENT INSURANCE	1,335	1,192	10,636	792.3
TOTAL PERSONAL SERVICES	1,100,734	1,180,848	1,174,609	(.5)
MATERIALS AND SERVICES:				
01-4150-3100 OFFICE SUPPLIES & POSTAGE	27,225	20,000	20,000	.0
01-4150-3310 STATE SALES TAX-GEN.GOV. & PAR	38	500	500	.0
01-4150-4200 PROFESSIONAL SERVICES	100,616	105,124	80,124	(23.8)
01-4150-4400 ADVERTISING & LEGAL PUBLICATIO	10,895	9,500	9,500	.0
01-4150-4600 PROPERTY & LIABILITY INSURANCE	90,654	97,073	97,073	.0
01-4150-4800 DUES, SUBSCRIPTIONS & MEMBERSH	6,764	9,265	6,765	(27.0)
01-4150-4900 PERSONNEL TRAINING/TRAVEL/MTG	6,343	12,653	5,653	(55.3)
01-4150-4902 TRAINNG/TRVL/MTG-CITY ADM/ASST	208	12,271	5,271	(57.1)
01-4150-5100 TELEPHONE & COMMUNICATIONS	54,382	50,000	52,500	5.0
01-4150-5110 COMPUTER NETWORK	83,105	95,000	108,000	13.7
01-4150-5150 COMMUNICATIONS	86,924	90,000	75,000	(16.7)
01-4150-5200 UTILITIES	35,695	36,000	36,000	.0
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS	44,817	43,400	33,400	(23.0)
01-4150-5910 REPAIR & MAINT-491 SV ROAD	52,333	55,000	55,000	.0
01-4150-6500 CONTRACTS FOR SERVICES	80,484	70,000	70,000	.0
TOTAL MATERIAL AND SERVICES	680,483	705,786	654,786	(7.2)
CAPITAL OUTLAY:				
01-4150-7400 OFFICE FURNITURE & EQUIPMENT	16,374	5,000	1,000	(80.0)
TOTAL CAPITAL OUTLAY	16,374	5,000	1,000	(80.0)
TOTAL ADMINISTRATIVE SERVICES	1,797,590	1,891,634	1,830,395	(3.2)

Materials and Services Detail FY 19/20



Dept: Administrative Services

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services	\$ 105,124	\$ 105,124	\$ 80,124
Caselle Software Support	\$ 26,448		
Codification updates	\$ 4,000		
Unforeseen Projects	\$ 14,676		
Community Outreach & Information	\$ 35,000		
Dues, Subscriptions, Memberships	\$ 9,265	\$ 9,265	\$ 6,756
IIMC	\$ 500		
Assn of Public Treasurers	\$ 500		
ICCTFOA	\$ 250		
ICMA	\$ 1,310		
Prudential Life	\$ 500		
Misc Subscriptions	\$ 1,700		
HR/Benefits Subscriptions	\$ 1,996		
Personnel Training / Travel / Meetings	\$ 24,924	\$ 24,924	\$ 10,924
ICCTFOA Conference	\$ 2,000		
Caselle Conference	\$ 2,000		
III-A	\$ 500		
AIC Annual Conference	\$ 3,000		
Other Meetings	\$ 3,424		
Computer Network	\$ 80,000	\$ 95,000	\$ 108,000
Ketchum Computers	\$ 75,000		
Hardware, Software & Security Licenses	\$ 33,000		
Contracts for Services	\$ 90,000	\$ 70,000	\$ 70,000
Public Works Project Management	\$ 40,000		
Emergency Communications	\$ 20,000		
Special Projects Internship	\$ 10,000		

Capital Outlay FY 19/20



Dept: Administrative Services

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Office Furniture & Equipment	\$ 5,000	\$ 5,000	\$ 1,000
Office Furniture and Equipment			\$1,000

Staffing Analysis FY 19/20



Dept: Administrative Services

Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
City Administrator	1	1	1
Assistant City Administrator	1	1	1
Director of Finance & Internal Services	1	1	1
City Clerk	1	1	1
Deputy Treasurer	1	1	1
Senior Accountant	0	1	1
Business License & Tax Specialist	1	1	1
Special Event Manager	1	1	1
Management & Communications Analyst	1	1	1
Accounting & Payroll Specialist	1	0	0
TOTAL	<u>9</u>	<u>9</u>	<u>9</u>





Fire and Rescue Department

The Ketchum Fire and Rescue Department provides fire suppression and rescue services to both the City of Ketchum and the rural areas surrounding the city. The department also provides paramedic level emergency medical care to the City of Ketchum, the City of Sun Valley and entire northern Blaine County through a contract for services with the Blaine County Ambulance District. Ketchum Fire and Rescue is also a first responder to fires on federal property managed by the BLM and Forest Service. The department is composed of full-time staff that, in addition to being career emergency responders, directly support the paid-on-call firefighters who provide emergency services in our response area. The Ketchum Fire and Rescue Department is the largest, most highly-trained emergency responder agency in the county and takes great pride in delivering the highest quality emergency services to any situation at any time.

FY 2019-20 Highlights

Summary: In FY 20, the Fire and Rescue Department budget provides for an increased materials and services budget that reflects increases requested by department staff.

Personnel: No changes for FY 20.

Capital: The FY 20 budget provides funding for the lease payment associated with the new aerial tower truck that was approved in FY 19. This annual payment will continue until FY 35.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>FIRE & RESCUE</u>				
PERSONAL SERVICES:				
01-4230-1000 SALARIES	913,145	950,820	982,704	3.4
01-4230-1500 PAID ON-CALL WAGES	177,243	135,000	135,000	.0
01-4230-1510 PD ON-CALL TRAINING-H.SCH	0	5,000	5,000	.0
01-4230-1700 WOOC (WORKING OUT OF CLASS)	7,639	6,500	6,500	.0
01-4230-1900 OVERTIME	24,515	40,141	40,141	.0
01-4230-2100 FICA TAXES-CITY	85,780	88,544	92,298	4.2
01-4230-2200 STATE RETIREMENT-CITY	4,799	4,990	4,472	(10.4)
01-4230-2300 FIREMEN'S RETIREMENT-CITY	153,103	161,892	170,989	5.6
01-4230-2310 DEF.COMP-PD ON CALL/PT EMP	12,001	12,000	12,000	.0
01-4230-2400 WORKMEN'S COMPENSATION-CITY	31,684	39,952	40,112	.4
01-4230-2500 HEALTH INSURANCE-CITY	352,056	366,997	375,929	2.4
01-4230-2505 HEALTH REIMBURSEMENT ACCT(HRA)	11,373	11,956	11,956	.0
01-4230-2510 DENTAL INSURANCE-CITY	9,368	11,909	17,536	47.3
01-4230-2515 VISION REIMBURSEMENT ACCT(HRA)	3,187	2,500	2,500	.0
01-4230-2520 WORKMEN'S COMP. COVERAGE	15,294	5,619	5,619	.0
01-4230-2530 EMPLOYEE MEDICAL SERVICES	2,105	3,000	3,000	.0
01-4230-2535 VEBA	27,300	39,600	34,200	(13.6)
01-4230-2540 MERP-MEDICAL EXP REIMBURSEMENT	3,413	4,950	4,281	(13.5)
01-4230-2600 LONG TERM DISABILITY	3,882	4,885	5,308	8.7
01-4230-2700 VACATION/SICK ACCRUAL PAYOUT	34,696	9,500	9,500	.0
01-4230-2710 VACATION/COMPENSATION PAYOUT	16,081	0	0	.0
01-4230-2750 INSURANCE EQUILIZATION PAY	500	0	0	.0
01-4230-2800 STATE UNEMPLOYMENT INSURANCE	(1,448)	2,940	2,940	.0
01-4230-2900 PERFORMANCE AWARDS	2,927	4,200	4,200	.0
TOTAL PERSONAL SERVICES	1,890,642	1,912,895	1,966,186	2.8
MATERIALS AND SERVICES:				
01-4230-3200 OPERATING SUPPLIES FIRE	78,400	63,080	29,230	(53.7)
01-4230-3210 OPERATING SUPPLIES EMS	0	0	43,950	.0
01-4230-3500 MOTOR FUELS & LUBRICANTS FIRE	10,302	10,400	6,600	(36.5)
01-4230-3510 MOTOR FUELS & LUBRICANTS EMS	0	0	4,280	.0
01-4230-4200 PROFESSIONAL SERVICES FIRE	28,591	9,500	5,575	(41.3)
01-4230-4210 PROFESSIONAL SERVICES EMS	0	0	4,840	.0
01-4230-4900 TRAINING/TRAVEL/MTG FIRE	22,975	27,500	13,720	(50.1)
01-4230-4910 TRAINING EMS	3,000	3,000	17,420	480.7
01-4230-5100 TELEPHONE & COMMUNICATION FIRE	9,929	12,600	7,735	(38.6)
01-4230-5110 TELEPHONE & COMMUNICATION EMS	0	0	7,475	.0
01-4230-6000 REPAIR & MAINT-AUTO EQUIP FIRE	14,530	14,950	9,900	(33.8)
01-4230-6010 REPAIR & MAINT-AUTO EQUIP EMS	0	0	5,950	.0
01-4230-6100 REPAIR & MAINT--MACHINERY & EQ	11,211	10,316	10,210	(1.0)
01-4230-6110 REPAIR & MAINT--MACHINERY & EQ	0	0	2,300	.0
01-4230-6900 OTHER PURCHASED SERVICES FIRE	0	0	3,250	.0
01-4230-6910 OTHER PURCHASED SERVICES EMS	13,799	5,132	3,250	(36.7)
TOTAL MATERIAL AND SERVICES	192,737	156,478	175,685	12.3
CAPITAL OUTLAY:				
01-4230-7600 OTHER MACHINERY & EQUIP FIRE	6,271	0	0	.0
TOTAL CAPITAL OUTLAY	6,271	0	0	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
OTHER EXPENDITURES:				
01-4230-8811 TRANSF TO FIRE/RESC CAP. FUND	56,000	32,000	90,518	182.9
TOTAL OTHER EXPENDITURES	56,000	32,000	90,518	182.9
TOTAL FIRE & RESCUE	2,145,650	2,101,373	2,232,389	6.2

CITY OF KETCHUM
BUDGET REVENUES

FIRE & RESCUE CAPITAL IMPR.FND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>FIRE & RESCUE CIP REVENUE</u>				
11-3400-7220 FIRE IMPACT FEES	47,166	33,250	0	(100.0)
TOTAL FIRE & RESCUE CIP REVENUE	47,166	33,250	0	(100.0)
<u>MISCELLANEOUS REVENUE</u>				
11-3700-1000 INTEREST EARNINGS	6,863	5,000	7,200	44.0
11-3700-8701 TRANSFER FROM FIRE/RESCUE	56,000	32,000	90,518	182.9
TOTAL MISCELLANEOUS REVENUE	62,863	37,000	97,718	164.1
TOTAL FUND REVENUE	110,029	70,250	97,718	39.1

CITY OF KETCHUM
BUDGET EXPENDITURES

FIRE & RESCUE CAPITAL IMPR.FND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>FIRE/RESC CAPITAL EXPENDITURES</u>				
CAPITAL OUTLAY:				
11-4230-7500 AUTOMOTIVE EQUIPMENT	0	0	58,518	.0
11-4230-7600 OTHER MACH & EQUIP	149,567	23,000	18,250	(20.7)
11-4230-7860 FIRE TRAINING FACILITY CONSTR.	4,120	0	0	.0
TOTAL CAPITAL OUTLAY	<u>153,687</u>	<u>23,000</u>	<u>76,768</u>	<u>233.8</u>
TOTAL FIRE/RESC CAPITAL EXPENDITURE	<u>153,687</u>	<u>23,000</u>	<u>76,768</u>	<u>233.8</u>
TOTAL FUND EXPENDITURES	<u>153,687</u>	<u>23,000</u>	<u>76,768</u>	<u>233.8</u>
NET REVENUE OVER EXPENDITURES	<u>(43,658)</u>	<u>47,250</u>	<u>20,950</u>	<u>(55.7)</u>

Materials and Services Detail FY 19/20



Dept: Fire and Rescue

Description		FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services		\$ 9,500	\$ 9,500	\$ 10,415
	Progressive Intelligence Technologies (Fire & EMS)	\$ 6,680		
	TacSat Annual Usage Fee (Fire & EMS)	\$ 3,000		
	Other	\$ 735		
Personnel Training / Travel / Meetings		\$ 27,500	\$ 27,500	\$ 31,140
	Firefighter 1 Academy	\$ 2,000		
	Officer and Firefighter Training	\$ 3,000		
	Fire Chief Training	\$ 1,500		
	Asst. Fire Chief Training	\$ 1,500		
	Meeting & Class Refreshments	\$ 1,000		
	Tech Rescue Training	\$ 8,500		
	Training Travel & Lodging	\$ 2,500		
	Tuition, Kaplans, EMS Jane, Target Solutions CEU	\$ 5,340		
	Recertifications	\$ 5,800		

Capital Outlay FY 19/20



Dept: Fire and Rescue

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Capital Outlay	\$ 33,050	\$ 32,000	\$ 18,250
Ice Rescue Suits (total of 2)	\$ 1,350		
Personal Protective Equipment	\$ 10,000		
Rope Rescue equipment	\$ 900		
New Tools	\$ 1,000		
Wildland Ppe's	\$ 2,500		
Mobile Data Terminal	\$ 2,500		

Staffing Analysis FY 19/20



Dept: Fire and Rescue

Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Fire Chief	1	1	1
Assistant Fire Chief/Fire Marshall	1	1	1
Captain	3	3	3
Sr. Lieutenant	2	2	2
Lieutenant	5	5	5
Engineer/Firefighter	1	1	1
Fire Clerk	1	1	1
TOTAL PERMANENT STAFFING	<u>14</u>	<u>14</u>	<u>14</u>

On-Call Staffing	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Paid On Call Firefighters	40	40	40
TOTAL ON-CALL STAFFING	<u>40</u>	<u>40</u>	<u>40</u>



Fire Trust Fund

The Fire Trust Fund provides budget authority to receive and expend money obtained through grants and donations. Federal law typically requires that that money be accounted apart from other City functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of the donor.

FY 2019-20 Highlights

Summary: No change proposed.

Personnel: No change proposed.

Capital: No change proposed.





Law Enforcement Department

The Ketchum Police Department, contracted through the Blaine County Sheriff's Office, is responsible for upholding and enforcing all local, state, and federal laws while safeguarding and respecting the constitutional rights of the citizens of the City of Ketchum and all who visit here. The Police Department consists of the traditional police functions such as patrol, investigations, administration, and code enforcement.

FY 2019-20 Highlights

Summary: The FY 20 Law Enforcement Department budget includes the contract amount requested by the Blaine County Sheriff. Included in FY 20 is the reduction of one administrative position that was left un-filled when it was vacated in FY 19.

The budget also includes funding for the community service officers based on integrating the officers and code enforcement function into City operations. Increases to operational costs have been off-set by anticipated reductions to overtime expenditures.

Personnel: The elimination of one administrative position within the Blaine County Sheriff's Office contract is reflected in the budget.

Capital: No changes proposed.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>POLICE</u>				
PERSONAL SERVICES:				
01-4210-1000 SALARIES	69,789	88,580	91,237	3.0
01-4210-1900 OVERTIME	7,974	15,000	8,000	(46.7)
01-4210-2100 FICA TAXES-CITY	5,752	8,117	8,689	7.1
01-4210-2200 STATE RETIREMENT-CITY	8,803	10,243	13,561	32.4
01-4210-2400 WORKMEN'S COMPENSATION-CITY	1,734	2,809	2,889	2.9
01-4210-2500 HEALTH INSURANCE-CITY	37,802	52,974	55,793	5.3
01-4210-2505 HEALTH REIMBURSEMENT ACCT(HRA)	1,753	1,638	1,638	.0
01-4210-2510 DENTAL INSURANCE-CITY	1,145	1,800	2,688	49.3
01-4210-2515 VISION REIMBURSEMENT ACCT(HRA)	913	385	385	.0
01-4210-2600 LONG TERM DISABILITY	311	398	500	25.6
01-4210-2800 STATE UNEMPLOYMENT INSURANCE	0	420	420	.0
TOTAL PERSONAL SERVICES	135,977	182,364	185,801	1.9
MATERIALS AND SERVICES:				
01-4210-3100 OFFICE SUPPLIES & POSTAGE	3,681	1,600	1,600	.0
01-4210-3200 OPERATING SUPPLIES	3,438	100	2,000	1,900.0
01-4210-3600 COMPUTER SOFTWARE	4,843	0	1,200	.0
01-4210-3610 PARKING OPS PROCESSING FEES	2,774	2,100	3,000	42.9
01-4210-3620 PARKING OPS EQUIPMENT FEES	5,512	4,500	4,500	.0
01-4210-4200 PROFESSIONAL SERVICES	756	1,000	4,000	300.0
01-4210-4250 PROF.SERVICES-BCSO CONTRACT	1,471,836	1,497,142	1,503,560	.4
01-4210-4900 PERSONNEL TRAINING/TRAVEL/MTG	186	0	0	.0
01-4210-6000 REPAIR & MAINT--AUTOMOTIVE EQU	9,182	0	0	.0
TOTAL MATERIAL AND SERVICES	1,502,208	1,506,442	1,519,860	.9
TOTAL POLICE	1,638,185	1,688,806	1,705,661	1.0

CITY OF KETCHUM
BUDGET REVENUES

LAW ENFORCE.CAPITAL IMP FND

		ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>LAW ENFORCEMENT CIP REVENUE</u>					
08-3400-7230	LAW ENFORCEMENT IMPACT FEES	2,358	0	0	.0
	TOTAL LAW ENFORCEMENT CIP REVENUE	2,358	0	0	.0
<u>MISCELLANEOUS REVENUE</u>					
08-3700-1000	INTEREST EARNINGS	234	0	300	.0
	TOTAL MISCELLANEOUS REVENUE	234	0	300	.0
	TOTAL FUND REVENUE	2,592	0	300	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

LAW ENFORCE.CAPITAL IMP FND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>LAW ENFORCEMENT CIP EXPENDITUR</u>				
MATERIALS AND SERVICES:				
08-4210-6900 MISCELLANEOUS EXPENSE	0	0	1	.0
TOTAL MATERIAL AND SERVICES	0	0	1	.0
TOTAL LAW ENFORCEMENT CIP EXPENDI	0	0	1	.0
TOTAL FUND EXPENDITURES	0	0	1	.0
NET REVENUE OVER EXPENDITURES	2,592	0	299	.0

Materials and Services Detail FY 19/20



Dept: Law Enforcement

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services	\$ 1,474,236	\$ 1,498,142	\$ 1,507,560
Contracted Law Enforcement	\$ 1,503,560		
Professional Services	\$ 4,000		

Staffing Analysis FY 19/20



Dept: Law Enforcement

Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Law Enforcement Contract			
Chief of Police	1	1	1
Sergeant	3	3	3
Patrol Officer	6	6	6
Detective	1	1	1
Administrative Assistant	1	1	1
Records Clerk	1	1	0
TOTAL	<u>13</u>	<u>13</u>	<u>12</u>
City of Ketchum			
Community Services Officer	2	2	2
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>



Police Trust Fund

The Police Trust Fund provides budget authority to receive and expend money obtained through forfeitures and seized assets. Federal law requires that money received through such forfeitures be segregated into separate funds and that the receipt and expenditure of such money be accounted apart from other city functions. Federal law also limits the expenditure of such funds to specific uses, such as drug enforcement, education activities, and capital equipment or improvements.

FY 2019-20 Highlights

Summary: No changes proposed.

Personnel: No changes proposed

Capital: No changes proposed

CITY OF KETCHUM
BUDGET REVENUES

POLICE TRUST FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
90-3700-1000 INTEREST EARNINGS	1,506	1,500	1,500	.0
90-3700-6500 DONATIONS - PRIVATE	300	0	0	.0
TOTAL MISCELLANEOUS REVENUE	1,806	1,500	1,500	.0
<u>FUND BALANCE</u>				
90-3800-9000 FUND BALANCE	0	3,500	3,500	.0
TOTAL FUND BALANCE	0	3,500	3,500	.0
TOTAL FUND REVENUE	1,806	5,000	5,000	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

POLICE TRUST FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>POLICE TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
90-4900-6900 MISCELLANEOUS SERVICES & CHARG	0	5,000	5,000	.0
TOTAL MATERIAL AND SERVICES	0	5,000	5,000	.0
TOTAL POLICE TRUST EXPENDITURES	0	5,000	5,000	.0
TOTAL FUND EXPENDITURES	0	5,000	5,000	.0
NET REVENUE OVER EXPENDITURES	1,806	0	0	.0





Legal Services Department

The Legal Department includes funding for the City Attorney and City Prosecutor. A contracted City Attorney provides legal counsel for the City, including the Mayor, City Council, Planning Commission and Staff. The City Attorney performs legal research, negotiates, reviews and drafts contracts, franchises, resolutions and ordinances, monitors federal, state and local laws and regulations and defends City litigation.

FY 2019-20 Highlights

Summary: Continued legal support for Mayor, Council, Planning Commission and Staff.

Personnel: No changes.

Capital: No changes.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>LEGAL</u>				
MATERIALS AND SERVICES:				
01-4160-4200 PROFESSIONAL SERVICES	217,000	187,500	187,500	.0
01-4160-4270 CITY PROSECUTOR	45,239	46,600	46,600	.0
TOTAL MATERIAL AND SERVICES	262,239	234,100	234,100	.0
TOTAL LEGAL	262,239	234,100	234,100	.0

Materials and Services Detail FY 19/20



Dept: Legal Services

Description		FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services		\$ 234,100	\$ 234,100	\$ 234,100
	City Attorney Contract	\$ 187,500		
	City Prosecutor	\$ 46,600		





Non-Departmental Department

The Non-Departmental section of the budget contains initiatives not otherwise associated with a specific department. In FY 20, the funds support contracts dedicated to citywide efforts that benefit all departments and transfers out of the General Fund to support other funds (including Capital Improvement and Trust Funds).

FY 2019-20 Highlights

Summary: In FY 20, funding for two existing City contracts that benefit citywide efforts, with the Ketchum Innovation Center (KIC) and Sun Valley Economic Development (SVED), remains in the Non-Departmental section of the budget. In FY 20, both contracts will be reduced to reflect citywide efforts to control costs. The SVED contract is reduced by 10% consistent with similar contract for service reductions. The KCDC contract for service is anticipated to be reduced by \$20,000, a 12.5% reduction from FY 19.

Funding for a contract that supports the City's sustainability initiatives has been included in the Non-Departmental section of the budget for FY 20.

Personnel: No personnel are in this Department.

Capital: No capital is proposed in this Department.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>NON-DEPARTMENTAL</u>				
MATERIALS AND SERVICES:				
01-4193-4200	2,284	0	0	.0
01-4193-4500	26,000	48,000	36,000	(25.0)
01-4193-6500	66,500	170,000	164,000	(3.5)
01-4193-6510	1,500	0	0	.0
01-4193-6601	6,946	0	0	.0
	<u>103,230</u>	<u>218,000</u>	<u>200,000</u>	<u>(8.3)</u>
TOTAL MATERIAL AND SERVICES				
OTHER EXPENDITURES:				
01-4193-8803	419,057	0	0	.0
01-4193-8805	328,331	0	0	.0
01-4193-8893	32,000	32,500	10,000	(69.2)
01-4193-8895	1,201,000	0	0	.0
01-4193-9910	9,300	25,000	25,000	.0
01-4193-9930	27,755	30,300	10,000	(67.0)
	<u>2,017,443</u>	<u>87,800</u>	<u>45,000</u>	<u>(48.8)</u>
	<u>2,120,673</u>	<u>305,800</u>	<u>245,000</u>	<u>(19.9)</u>
	<u>TOTAL NON-DEPARTMENTAL</u>			

Materials and Services Detail FY 19/20



Dept: Non-Departmental

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Contracts for Service	\$ 70,000	\$ 170,000	\$ 164,000
Ketchum Innovation Center (KCDC)	\$ 140,000		
Sun Valley Economic Development	\$ 9,000		
KSAC Energy Advisory Consultant	\$ 15,000		
All Department Operating Support	\$ 75,000	\$ 55,300	\$ 35,000
Merit Increases	\$ 25,000		
Operating Contingency	\$ 10,000		
Inter-Fund Transfers	\$ 825,769	\$ 32,500	\$ 10,000
Transfer to General CIP Fund	\$ -		
Transfer to Park Trust - Ketchum Arts Commission	\$ 10,000		
Transfer to ESF Trust	\$ -		
Transfer to Street CIP	\$ -		





Recreation Department

The Recreation Department is responsible for providing safe and healthy recreation opportunities for the citizens of Ketchum and visitors to the community. The department operates structured recreation programs throughout the year at the Terry Tracy Recreation Center at Atkinson Park.

FY 2019-20 Highlights

Summary: The Recreation Department will continue its responsibilities relative to management of youth and adult recreation programming at Atkinson Park and elsewhere. The FY 20 budget includes reductions to certain accounts (telephone, communications, professional services) to reflect the centralization of some functions and reductions in others.

Personnel: No changes.

Capital: Funding for capital improvements, including van replacement, is in the General Capital Improvement Fund.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>RECREATION</u>				
PERSONAL SERVICES:				
01-4510-1000 SALARIES	197,042	223,457	232,280	4.0
01-4510-1500 PART-TIME/SEASONAL	83,094	82,000	82,000	.0
01-4510-2100 FICA TAXES - CITY	21,039	23,239	24,042	3.5
01-4510-2200 STATE RETIREMENT - CITY	20,095	17,936	24,313	35.6
01-4510-2400 WORKER'S COMPENSATION - CITY	7,658	1,235	1,289	4.3
01-4510-2500 HEALTH INSURANCE - CITY	100,686	91,972	124,749	35.6
01-4510-2505 HEALTH REIMBURSEMENT ACCT(HRA)	2,846	3,216	3,216	.0
01-4510-2510 DENTAL INSURANCE-CITY	2,627	3,619	5,377	48.6
01-4510-2515 VISION REIMBURSEMENT ACCT(HRA)	701	769	769	.0
01-4510-2550 HEALTH-VISION-CAFETERIA ADMIN	0	991	0	(100.0)
01-4510-2600 LONG TERM DISABILITY	819	1,325	1,383	4.4
01-4510-2700 VACATION/SICK ACCRUAL PAYOUT	7,755	1,000	1,000	.0
01-4510-2800 STATE UNEMPLOYMENT INSURANCE	810	1,068	1,068	.0
TOTAL PERSONAL SERVICES	445,174	451,827	501,485	11.0
MATERIALS AND SERVICES:				
01-4510-3100 OFFICE SUPPLIES & POSTAGE	466	500	500	.0
01-4510-3200 OPERATING SUPPLIES	2,789	4,000	4,000	.0
01-4510-3210 SPECIAL EVENT SUPPLIES	30	50	50	.0
01-4510-3250 RECREATION SUPPLIES	9,102	9,500	9,000	(5.3)
01-4510-3280 YOUTH GOLF	270	1,000	1,000	.0
01-4510-3300 RESALE ITEMS-CONCESSION SUPPLY	7,303	9,000	9,000	.0
01-4510-3310 STATE SALES TAX-PARK	7,369	8,000	8,000	.0
01-4510-3500 MOTOR FUELS & LUBRICANTS	1,426	2,700	2,500	(7.4)
01-4510-3600 COMPUTER SOFTWARE	125	0	0	.0
01-4510-4200 PROFESSIONAL SERVICE	1,638	6,000	2,000	(66.7)
01-4510-4410 ADVERTISING & PUBLICATIONS	1,784	1,000	1,500	50.0
01-4510-4800 DUES, SUBSCRIPTIONS & MEMBERSH	458	1,000	1,000	.0
01-4510-4900 PERSONNEL TRAINING/TRAVEL/MTG	0	1,500	1,000	(33.3)
01-4510-5100 TELEPHONE & COMMUNICATIONS	439	2,500	1,000	(60.0)
01-4510-5200 UTILITIES	4,871	6,000	6,000	.0
01-4510-6000 REPAIR & MAINT--AUTOMOTIVE EQU	1,863	3,000	2,000	(33.3)
01-4510-6100 REPAIR & MAINT--MACHINERY & EQ	201	750	1,000	33.3
TOTAL MATERIAL AND SERVICES	40,134	56,500	49,550	(12.3)
CAPITAL OUTLAY:				
01-4510-7400 BUILDING FURNITURE & EQUIPMENT	503	1,500	1,000	(33.3)
01-4510-7500 AUTOMOTIVE EQUIPMENT	0	11,000	0	(100.0)
TOTAL CAPITAL OUTLAY	503	12,500	1,000	(92.0)
TOTAL RECREATION	485,810	520,827	552,035	6.0

CITY OF KETCHUM
BUDGET REVENUES

PARKS CAPITAL IMPROVEMENT FND

		ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>PARKS CIP REVENUE</u>					
19-3400-7210	PARKS IMPACT FEES	22,107	25,000	0	(100.0)
	TOTAL PARKS CIP REVENUE	22,107	25,000	0	(100.0)
<u>MISCELLANEOUS REVENUE</u>					
19-3700-1000	INTEREST EARNINGS	298	300	275	(8.3)
	TOTAL MISCELLANEOUS REVENUE	298	300	275	(8.3)
	TOTAL FUND REVENUE	22,405	25,300	275	(98.9)

CITY OF KETCHUM
BUDGET EXPENDITURES

PARKS CAPITAL IMPROVEMENT FND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>PARKS CIP EXPENDITURES</u>				
OTHER EXPENDITURES:				
19-4510-8803 TRANSFER TO GENERAL CIP FUND	23,748	25,000	0	(100.0)
TOTAL OTHER EXPENDITURES	23,748	25,000	0	(100.0)
TOTAL PARKS CIP EXPENDITURES	23,748	25,000	0	(100.0)
TOTAL FUND EXPENDITURES	23,748	25,000	0	(100.0)
NET REVENUE OVER EXPENDITURES	(1,343)	300	275	(8.3)

Materials and Services Detail FY 19/20



Dept: Recreation

Description		FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Recreation Supplies		\$ 9,240	\$ 9,500	\$ 9,000
	Recreation Supplies	\$ 5,800		
	Arts & Crafts Supplies	\$ 2,000		
	Field Paint	\$ 800		
	Garden Supplies	\$ 400		
Professional Services		\$ 5,700	\$ 6,000	\$ 2,000
	BIB background checks	\$ 800		
	Other Misc. Services	\$ 1,200		
Advertising and Publications		\$ 2,500	\$ 1,000	\$ 1,500
	Peachjar advertising	\$ 500		
	Paper advertising	\$ 1,000		
Dues, Subscriptions, Memberships		\$ 1,260	\$ 1,000	\$ 1,000
	NRPA/IRPA	\$ 700		
	Costco Wholesale	\$ 100		
	INLA/USTA/TFL	\$ 200		
Personnel Training / Travel / Meetings		\$ 1,460	\$ 1,500	\$ 1,000
	Various trainings	\$ 200		
	IRPA conference	\$ 800		

Staffing Analysis FY 19/20



Dept: Recreation

Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Director of Recreation	1	1	1
Recreation Supervisor	1	1	1
Youth Recreation Supervisor	2	2	2
Seasonal and PT Employees	4 to 20	4 to 20	4 to 20
TOTAL	4	4	4



Parks and Recreation Trust Fund

The Parks and Recreation Trust Fund provides budget authority to receive and expend money obtained through grants, donations and General Fund contributions. Federal law typically requires that money received through grants be segregated into separate funds and that the receipt and expenditure of such money be accounted apart from other city functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of donors. Donations to the Parks & Recreation Trust Fund are used solely for public purposes.

FY 2019-20 Highlights

Summary: The Parks and Recreation Trust Fund maintains several line items where charitable donations, grant monies, and general fund dollars (for public art) are collected and allocated according to City Council direction.

Funding from the General Fund is provided to support public art as directed by the Ketchum Arts Commission. In addition to the funding identified below, funds for the Percent-For-Art-Program are budgeted within each General Fund capital project for incorporation of on-site art elements.

Personnel: No personnel are budgeted in this Fund.

Projects and Initiatives:

Art on 4th	\$ 7,500
Sidewalk Art	\$ 2,500
GRAND TOTAL	\$ 10,000

CITY OF KETCHUM
BUDGET REVENUES

PARKS/REC DEV TRUST FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
93-3700-1000 INTEREST EARNINGS	1,830	1,500	1,500	.0
93-3700-4000 WOMEN'S SOCCER LEAGUE	3,000	3,000	3,000	.0
93-3700-6000 GUY COLES SKATE PARK	690	0	0	.0
93-3700-6200 PARK MEM.BENCH/TREES	0	2,500	2,500	.0
93-3700-6500 ICE RINK/ZAMBONI	527	1,500	1,500	.0
93-3700-6750 MINI-GOLF	1,000	0	0	.0
93-3700-6800 KETCHUM ARTS COMMISSION	32,054	32,500	10,000	(69.2)
93-3700-6820 DONATIONS FOR KAC	(6,962)	10,000	10,000	.0
93-3700-6830 KAC COVER ART DONATIONS	4,793	0	0	.0
93-3700-6840 KAC PERFORMANCE ART	2,266	0	0	.0
93-3700-7000 MISCELLANEOUS DONATIONS	6,750	5,000	5,000	.0
93-3700-7100 YOUTH RECREATION SCHOLARSHIPS	0	3,500	3,500	.0
93-3700-7200 JAZZ IN THE PARK	8,800	6,000	6,000	.0
93-3700-7300 KETCH'EM ALIVE	13,806	6,000	6,000	.0
93-3700-7400 CHILDREN'S RECREATION FUND	3,167	250	250	.0
93-3700-7499 TREE FUND	0	300	300	.0
93-3700-7900 DONATIONS-C. GATES YOUTH GOLF	3,000	2,500	2,500	.0
TOTAL MISCELLANEOUS REVENUE	74,722	74,550	52,050	(30.2)
<u>FUND BALANCE</u>				
93-3800-9000 FUND BALANCE	0	10,000	10,000	.0
TOTAL FUND BALANCE	0	10,000	10,000	.0
TOTAL FUND REVENUE	74,722	84,550	62,050	(26.6)

CITY OF KETCHUM
BUDGET EXPENDITURES

PARKS/REC DEV TRUST FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>PARKS/REC TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
93-4900-4000 WOMEN'S SOCCER LEAGUE	0	3,000	3,000	.0
93-4900-6200 PARK MEMORIAL BENCH/TREES	1,855	2,500	2,500	.0
93-4900-6500 ICE RINK-PRIVATE	0	2,000	2,000	.0
93-4900-6800 KETCHUM ARTS COMMISSION	18,731	42,500	10,000	(76.5)
93-4900-6820 KAC MISC. DONATIONS	0	10,000	10,000	.0
93-4900-6830 KAC COVER ART DONATIONS	2,000	0	0	.0
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TOTAL MATERIAL AND SERVICES	22,586	60,000	27,500	(54.2)
CAPITAL OUTLAY:				
93-4900-7000 OTHER DONATION PROGRAMS	0	3,900	3,900	.0
93-4900-7100 YOUTH RECREATION SCHOLARSHIPS	0	3,500	3,500	.0
93-4900-7200 JAZZ IN THE PARK	7,500	6,000	6,000	.0
93-4900-7300 KETCH'EM ALIVE	12,000	6,000	6,000	.0
93-4900-7499 TREE FUND EXPENSES	0	300	300	.0
93-4900-7600 LITTLE LEAGUE FIELD ATKINSON'S	1,771	0	0	.0
93-4900-7700 STREET ROOF TOP GARDEN PROJECT	2,000	0	0	.0
93-4900-7800 HAPPY TRAILS	2,800	0	0	.0
93-4900-7900 YOUTH GOLF	0	2,500	2,500	.0
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TOTAL CAPITAL OUTLAY	26,071	22,200	22,200	.0
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TOTAL PARKS/REC TRUST EXPENDITURES	48,656	82,200	49,700	(39.5)
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TOTAL FUND EXPENDITURES	48,656	82,200	49,700	(39.5)
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NET REVENUE OVER EXPENDITURES	26,066	2,350	12,350	425.5

Materials, Services and Capital FY 19/20



Dept: Parks and Recreation Trust Fund

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Ketchum Arts Commission	\$ 37,000	\$ 42,500	\$ 10,000
Ketchum Arts Commission Detail:			
Art on 4th	\$ 7,500		
Sidewalk Art	\$ 2,500		
Miscellaneous Donations	\$ 10,000	\$ 10,000	\$ 10,000



Planning and Building Department

The Planning and Building Department is responsible for long range (comprehensive), current planning functions, and management of all developments, both past and present. The Planning and Building Department administers the Zoning Code, Subdivision Code, various Building Codes and coordinates reviews from other City Departments. The Planning and Building Department provides staff support to the Planning Commission, City Council, and the Ketchum Urban Renewal Agency.

FY 2019-20 Highlights

Summary: The FY 20 Planning and Building Department budget reflects a consistent level of activity with the Idaho Department of Building and Safety (IDBS) contract. Consistent with citywide cost savings efforts, reductions to certain accounts have been made to achieve an overall savings of approximately \$14,000 in materials and services expense.

Personnel: No changes for FY 20.

Capital: Funding for capital equipment has been eliminated in FY 20.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>PLANNING & BUILDING</u>				
PERSONAL SERVICES:				
01-4170-1000 SALARIES	265,112	295,662	315,010	6.5
01-4170-1200 PLANNING & ZONING COMMISSION	12,600	17,000	17,000	.0
01-4170-1900 OVERTIME	307	0	0	.0
01-4170-2100 FICA TAXES-CITY	20,571	24,378	25,399	4.2
01-4170-2200 STATE RETIREMENT-CITY	31,472	34,798	39,642	13.9
01-4170-2400 WORKER'S COMPENSATION-CITY	2,707	4,112	4,210	2.4
01-4170-2500 HEALTH INSURANCE-CITY	96,697	105,991	88,658	(16.4)
01-4170-2505 HEALTH REIMBURSEMENT ACCT(HRA)	5,438	3,216	3,216	.0
01-4170-2510 DENTAL INSURANCE-CITY	2,736	2,896	4,441	53.4
01-4170-2515 VISION REIMBURSEMENT ACCT(HRA)	2,493	900	2,000	122.2
01-4170-2600 LONG TERM DISABILITY	1,221	1,402	1,461	4.2
01-4170-2700 VACATION/SICK ACCRUAL PAYOUT	2,034	1,486	1,787	20.3
01-4170-2800 STATE UNEMPLOYMENT INSURANCE	810	630	810	28.6
TOTAL PERSONAL SERVICES	444,197	492,471	503,634	2.3
MATERIALS AND SERVICES:				
01-4170-3100 OFFICE SUPPLIES & POSTAGE	4,083	6,776	2,500	(63.1)
01-4170-3200 OPERATING SUPPLIES	1,443	1,908	250	(86.9)
01-4170-4200 PROFESSIONAL SERVICES	70,910	51,334	51,334	.0
01-4170-4210 PROFESSIONAL SERVICES - IDBS	218,228	125,000	125,000	.0
01-4170-4400 ADVERTISING & LEGAL PUBLICATIO	1,065	1,908	900	(52.8)
01-4170-4500 GEOGRAPHIC INFO SYSTEMS	22,473	18,700	23,420	25.2
01-4170-4800 DUES, SUBSCRIPTIONS & MEMBERSH	1,526	3,876	450	(88.4)
01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG	1,189	7,500	2,500	(66.7)
01-4170-4970 TRAINING/TRAVEL/MTG-P&Z COMM	30	3,000	0	(100.0)
01-4170-5100 TELEPHONE & COMMUNICATIONS	240	360	360	.0
01-4170-6910 OTHER PURCHASED SERVICES	40	1,000	750	(25.0)
TOTAL MATERIAL AND SERVICES	321,227	221,362	207,464	(6.3)
CAPITAL OUTLAY:				
01-4170-7400 OFFICE FURNITURE & EQUIPMENT	3,253	1,000	0	(100.0)
TOTAL CAPITAL OUTLAY	3,253	1,000	0	(100.0)
TOTAL PLANNING & BUILDING	768,678	714,833	711,098	(.5)

Materials and Services Detail FY 19/20



Dept: Planning and Building

Description			FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services	ADA Consultant Contract	\$ 35,000	\$ 51,334	\$ 51,334	\$ 51,334
	Miscellaneous Planning Support	\$ 16,334			
Professional Services- IDBS	IDBS payout for services	\$ 125,000	\$ 95,000	\$ 125,000	\$ 125,000
Personnel Training / Travel / Meetings	Miscellaneous Training & Travel	\$ 2,500	\$ 7,500	\$ 7,500	\$ 2,500

Capital Outlay FY 19/20



Dept: Planning and Building

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Office Furniture & Equipment	\$ 1,000	\$ 1,000	\$ -

Staffing Analysis FY 19/20



Dept: Planning and Building

Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Director of Planning and Building	1	1	1
Senior Planner	1	1	1
Associate Planner	1	1	1
Planning Technician	1	1	1
TOTAL	4	4	4





Development Services Trust Fund

The Development Services Trust Fund is an account established for bonds or other monies that are deposited as required by city ordinances for development projects. If projects do not fulfill their obligations, the funds may be withdrawn from the city and used for mitigating any issues in connection to the development. In the vast majority of cases, the funds are returned to the applicant in full.

FY 2019-20 Highlights

Summary: No change to anticipated level of deposits and refunds.

CITY OF KETCHUM
BUDGET REVENUES

DEVELOPMENT TRUST FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
94-3700-1000 INTEREST EARNINGS	12	0	0	.0
94-3700-7000 MISCELLANEOUS REVENUE	(38,555)	150,000	150,000	.0
94-3700-8066 WARFIELD DEMO - R. BUCK	10,000	0	0	.0
94-3700-8067 820 N WALNUT DEMO - E. CUTTER	17,160	0	0	.0
94-3700-8068 ELLISON SECURITY BOND - KMV	15,395	0	0	.0
94-3700-8069 PERROW SECURITY BOND DEMO	6,000	0	0	.0
94-3700-8070 KREKOW 460 E RIVER ST. BOND	3,000	0	0	.0
94-3700-8071 HULBERT 601 N CNYN	2,500	0	0	.0
94-3700-8072 NICKUM 460 1ST STREET	2,000	0	0	.0
94-3700-8073 BRAIT 311 EDELWIESS	3,500	0	0	.0
94-3700-8074 ARMOND 460 WOOD RIVER DRIVE	2,500	0	0	.0
94-3700-8075 SUNDALI -103 BADGER LANE	5,000	0	0	.0
94-3700-8076 EVANS - 300 W 7TH STREET	5,000	0	0	.0
94-3700-8077 ALPINE ENT(PRYOR) - 400 SKIWAY	23,295	0	0	.0
94-3700-8078 SPACHMAN (DRYWELL)-451 E RIVER	2,000	0	0	.0
94-3700-8079 CONRAD BROS(LIGHTS-231 SV ROAD	7,300	0	0	.0
TOTAL MISCELLANEOUS REVENUE	66,107	150,000	150,000	.0
TOTAL FUND REVENUE	66,107	150,000	150,000	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

DEVELOPMENT TRUST FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>DEVELOPMENT TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
94-4900-6910 OTHER MISC. ACCOUNTS	(55,229)	150,000	150,000	.0
TOTAL MATERIAL AND SERVICES	(55,229)	150,000	150,000	.0
OTHER EXPENDITURES:				
94-4900-8053 SUSAN ALFS-DEMO SECURITY	4,073	0	0	.0
94-4900-8057 GILMAN-DEMO SEC-451 E.RIVER ST	10,313	0	0	.0
94-4900-8059 LEE GILMAN-471 EAST RIVER ST.	4,350	0	0	.0
94-4900-8063 NEXSTAGE	10,000	0	0	.0
94-4900-8064 MCMAHAN TTEE	750	0	0	.0
94-4900-8065 REIMANN DESIGN & CONSTRUCTION	10,000	0	0	.0
94-4900-8067 820 N WALNUT DEMO - E CUTTER	17,160	0	0	.0
94-4900-8068 ELLISON SECURITY BOND - KMV	15,395	0	0	.0
94-4900-8069 PERROW SECURITY BOND DEMO	6,000	0	0	.0
94-4900-8070 KREKOW 460 E RIVER STREET BOND	3,000	0	0	.0
94-4900-8071 HULBERT 601 N CNYN	2,500	0	0	.0
94-4900-8072 NICKUM 460 1ST STREET	2,000	0	0	.0
94-4900-8074 ARMOND 460 WOOD RIVER DRIVE	2,500	0	0	.0
94-4900-8075 SUNDALI - 103 BADGER LANE	5,000	0	0	.0
94-4900-8076 EVANS -300 W 7TH STREET	5,000	0	0	.0
94-4900-8077 ALPINE ENT(PRYOR) - 400 SKIWAY	23,295	0	0	.0
TOTAL OTHER EXPENDITURES	121,336	0	0	.0
TOTAL DEVELOPMENT TRUST EXPENDIT	66,107	150,000	150,000	.0
TOTAL FUND EXPENDITURES	66,107	150,000	150,000	.0
NET REVENUE OVER EXPENDITURES	0	0	0	.0





Streets & Facilities Department

The Streets & Facilities Department consists of the Street Division and Facility Maintenance Division. The department is responsible for maintaining the infrastructure of the City of Ketchum. This budget includes funding for snow removal, resurfacing streets, improving drainage, street sweeping, repairing potholes, installing and maintaining street signs and traffic markings, maintaining street trees and public restrooms, street lighting, city beautification, and maintenance of public facilities and parks.

FY 2019-20 Highlights

- Summary:** In recognition of the importance of accessible, clear, and well-maintained city streets and facilities, minimal changes have been made to the budget of the department. The Street Division will operate with no changes to its level of materials and services expenditures. In the Facilities Maintenance division, adjustments totaling a reduction of less than 1% in the budget have been made.
- Personnel:** A part-time position in the Facilities Maintenance Division has transitioned into a full-time position to provide an increased level of service and support to events and downtown maintenance, with a focus on working the weekends.
- Capital:** Funding for new equipment is included in the Streets Capital Improvement Fund. Also funded through this fund are repairs to Ore Wagon #5.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>STREET</u>				
PERSONAL SERVICES:				
01-4310-1000 SALARIES	469,233	654,919	673,536	2.8
01-4310-1500 PART-TIME	3,856	75,000	75,000	.0
01-4310-1800 PAY DIFFERENTIAL	12,703	12,500	15,441	23.5
01-4310-1900 OVERTIME	29,863	25,000	25,000	.0
01-4310-2040 VACATION/COMPENSATION PAYOUT	0	5,000	5,000	.0
01-4310-2100 FICA TAXES-CITY	37,704	54,373	52,707	(3.1)
01-4310-2200 STATE RETIREMENT-CITY	57,935	68,959	82,264	19.3
01-4310-2400 WORKER'S COMPENSATION-CITY	21,260	40,242	40,360	.3
01-4310-2500 HEALTH INSURANCE-CITY	150,671	219,881	256,037	16.4
01-4310-2505 HEALTH REIMBURSEMENT ACCT(HRA)	7,757	7,964	7,964	.0
01-4310-2510 DENTAL INSURANCE-CITY	4,719	7,792	12,506	60.5
01-4310-2515 VISION REIMBURSEMENT ACCT(HRA)	3,160	1,912	1,912	.0
01-4310-2600 LONG TERM DISABILITY	1,808	3,357	3,031	(9.7)
01-4310-2700 VACATION/SICK ACCRUAL PAYOUT	3,264	5,000	5,000	.0
01-4310-2800 STATE UNEMPLOYMENT INSURANCE	2,813	2,364	2,364	.0
TOTAL PERSONAL SERVICES	806,745	1,184,263	1,258,122	6.2
MATERIALS AND SERVICES:				
01-4310-3200 OPERATING SUPPLIES	11,050	20,240	20,240	.0
01-4310-3400 MINOR EQUIPMENT	2,717	3,800	3,800	.0
01-4310-3500 MOTOR FUELS & LUBRICANTS	45,952	93,755	93,755	.0
01-4310-4200 PROFESSIONAL SERVICES	97,642	182,000	182,000	.0
01-4310-4900 PERSONNEL TRAINING/TRAVEL/MTG	2,467	5,515	5,515	.0
01-4310-5100 TELEPHONE & COMMUNICATIONS	1,841	4,000	4,000	.0
01-4310-5200 UTILITIES	16,450	17,000	17,000	.0
01-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU	4,951	8,700	8,700	.0
01-4310-6100 REPAIR & MAINT--MACHINERY & EQ	95,045	90,000	90,000	.0
01-4310-6910 OTHER PURCHASED SERVICES	14,104	17,000	17,000	.0
01-4310-6920 SIGNS & SIGNALIZATION	30,900	16,000	16,000	.0
01-4310-6930 STREET LIGHTING	22,076	23,000	23,000	.0
01-4310-6950 MAINTENANCE & IMPROVEMENTS	318,674	253,000	253,000	.0
TOTAL MATERIAL AND SERVICES	663,867	734,010	734,010	.0
OTHER EXPENDITURES:				
01-4310-8840 TRANSFER TO GO BOND FUND	149,900	149,507	149,507	.0
TOTAL OTHER EXPENDITURES	149,900	149,507	149,507	.0
TOTAL STREET	1,620,512	2,067,780	2,141,639	3.6

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>FACILITY MAINTENANCE</u>				
PERSONAL SERVICES:				
01-4194-1000 SALARIES	145,802	169,443	209,118	23.4
01-4194-1500 PART-TIME/SEASONAL	65,285	125,000	125,000	.0
01-4194-1800 PAY DIFFERENTIAL	1,231	2,543	2,619	3.0
01-4194-1900 OVERTIME	4,076	5,000	5,000	.0
01-4194-2100 FICA TAXES - CITY	16,289	22,773	26,143	14.8
01-4194-2200 STATE RETIREMENT - CITY	14,414	18,812	31,534	67.6
01-4194-2400 WORKER'S COMPENSATION-CITY	5,767	11,347	11,347	.0
01-4194-2500 HEALTH INSURANCE - CITY	58,364	91,327	77,324	(15.3)
01-4194-2505 HEALTH REIMBURSEMENT ACCT(HRA)	3,306	2,300	2,300	.0
01-4194-2510 DENTAL INSURANCE-CITY	1,637	2,026	3,968	95.8
01-4194-2515 VISION REIMBURSEMENT ACCT(HRA)	550	529	529	.0
01-4194-2600 LONG TERM DISABILITY	569	1,446	1,504	4.0
01-4194-2700 VACATION/SICK ACCRUAL PAYOUT	1,058	4,000	15,000	275.0
01-4194-2710 YEAR END COMP TIME PAYOUT	445	0	0	.0
01-4194-2800 STATE UNEMPLOYMENT INSURANCE	0	829	4,784	477.1
TOTAL PERSONAL SERVICES	318,792	457,375	516,169	12.9
MATERIALS AND SERVICES:				
01-4194-3100 OFFICE SUPPLIES & POSTAGE	568	650	650	.0
01-4194-3200 OPERATING SUPPLIES	4,982	4,800	4,800	.0
01-4194-3500 MOTOR FUELS & LUBRICANTS	7,103	7,000	7,000	.0
01-4194-3600 COMPUTER SOFTWARE	0	1,000	0	(100.0)
01-4194-4200 PROFESSIONAL SERVICES	52,069	51,500	64,500	25.2
01-4194-4210 PROFESSIONAL SERVC-CITY TREES	20,171	17,000	12,000	(29.4)
01-4194-4220 PROF SERV-CITY BEAUTIFICATION	40,966	41,000	31,000	(24.4)
01-4194-4800 DUES, SUBSCRIPTIONS & MEMBERSH	285	440	440	.0
01-4194-4900 PERSONNEL TRAINING/TRAVEL/MTG	0	900	900	.0
01-4194-5100 TELEPHONE & COMMUNICATIONS	630	750	720	(4.0)
01-4194-5200 UTILITIES	27,679	18,350	18,350	.0
01-4194-5300 CUSTODIAL & CLEANING SERVICES	51,906	57,540	60,000	4.3
01-4194-6000 REPAIR & MAINT-AUTOMOTIVE EQUI	4,897	4,500	4,500	.0
01-4194-6100 REPAIR & MAINT--MACHINERY & EQ	2,858	4,000	4,000	.0
01-4194-6950 MAINTENANCE	30,592	35,000	35,000	.0
TOTAL MATERIAL AND SERVICES	244,705	244,430	243,860	(.2)
TOTAL FACILITY MAINTENANCE	563,498	701,805	760,029	8.3

CITY OF KETCHUM
BUDGET REVENUES

STREET CAPITAL IMPROVEMENT FND

		ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>STREET CIP REVENUE</u>					
05-3400-7200	STREET IMPACT FEES	102,295	70,000	0	(100.0)
	TOTAL STREET CIP REVENUE	102,295	70,000	0	(100.0)
<u>MISCELLANEOUS REVENUE</u>					
05-3700-1000	INTEREST EARNINGS	9,034	8,400	8,400	.0
05-3700-6200	DONATIONS-ORE WAGON RESTORATIO	7,800	10,000	10,000	.0
05-3700-8701	TRANSFER FROM GENERAL FUND-STR	328,331	0	0	.0
05-3700-8803	TRANSFER FROM GENERAL FUND CIP	0	48,160	0	(100.0)
	TOTAL MISCELLANEOUS REVENUE	345,165	66,560	18,400	(72.4)
<u>FUND BALANCE</u>					
05-3800-9000	FUND BALANCE	0	0	244,200	.0
	TOTAL FUND BALANCE	0	0	244,200	.0
	TOTAL FUND REVENUE	447,460	136,560	262,600	92.3

CITY OF KETCHUM
BUDGET EXPENDITURES

STREET CAPITAL IMPROVEMENT FND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>STREET CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
05-4310-6100 ORE WAGON REPAIRS	41,720	30,000	30,000	.0
TOTAL MATERIAL AND SERVICES	41,720	30,000	30,000	.0
CAPITAL OUTLAY:				
05-4310-7100 DRAINAGE UPGRADES	16,000	0	0	.0
05-4310-7200 10TH STREET LOT IMPROVEMENTS	170,149	0	0	.0
05-4310-7600 STREET EQUIPMENT	150,501	90,510	160,000	76.8
05-4310-7601 FACILITIES MAINT. EQUIPMENT	90,253	16,050	72,600	352.3
TOTAL CAPITAL OUTLAY	426,903	106,560	232,600	118.3
OTHER EXPENDITURES:				
05-4310-8803 TRANSFER TO GENERAL CIP	451,283	0	0	.0
TOTAL OTHER EXPENDITURES	451,283	0	0	.0
TOTAL STREET CIP EXPENDITURES	919,906	136,560	262,600	92.3
TOTAL FUND EXPENDITURES	919,906	136,560	262,600	92.3
NET REVENUE OVER EXPENDITURES	(472,446)	0	0	.0

Materials and Services Detail FY 19/20



Dept: Streets and Facilities Maintenance

Description		FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services				
Streets Division		\$ 182,000	\$ 182,000	\$ 182,000
Snow hauling/dozer rental	\$ 165,000			
Engineering services	\$ 9,000			
Flaggers	\$ 8,000			
Facilities Maintenance		\$ 109,900	\$ 109,500	\$ 107,500
City Beautification (lights/flowers)	\$ 31,000			
City Trees (pruning/treatments)	\$ 12,000			
Snow Removal & Other Services	\$ 64,500			
Dues, Subscriptions, Memberships				
Facilities Maintenance		\$ 440	\$ 440	\$ 440
International Society of Arboriculture	\$ 180			
Society of Municipal Arborists	\$ 85			
Idaho Landscape and Nursery Assc.	\$ 50			
Misc. Memberships	\$ 125			
Personnel Training / Travel / Meetings				
Streets Division		\$ 5,515	\$ 5,515	\$ 5,515
Road Scholar/Master training	\$ 4,115			
Supervisor training	\$ 700			
Ore Wagon transport	\$ 700			
Facilities Maintenance		\$ 630	\$ 900	\$ 900
Horticulture Expo Boise	\$ 180			
Other Training & CEU Requirements	\$ 720			

Capital Outlay FY 19/20



Dept: Streets and Facilities Maintenance

Description		FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Capital Outlay		\$ 119,000	\$ 90,510	\$ 160,000
Street Division				
Truck & Trailer Beds	\$ 150,000			
Toolcat Plow	\$ 10,000			
Facilities Maintenance Division		\$ 89,000	\$ 16,050	\$ 72,600
Flatbed Truck	\$ 35,000			
Diesel Mower	\$ 34,000			
Toolcat Sweeper	\$ 3,600			

Staffing Analysis FY 19/20

Dept: Streets and Facilities Maintenance



Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Streets Division			
<u>Full-Time</u>			
Street Superintendent	1	1	1
Street Supervisor	1	1	1
Sr. Street Mechanic	1	1	1
Street Crew Lead	1	1	1
Sr Equipment Operator	1	2	2
Equipment Operator	4	3	3
Shared position	1	1	1
<u>Seasonal</u>			
Equipment Operator	2	2	2
<u>Part-Time</u>			
Office Assistant	0.5	0.5	0.5
Winter seasonal	3	3	3
Streets Total	15	15	15
Facilities Maintenance			
<u>Full-Time</u>			
Maintenance Supervisor/City Arborist	1	1	1
Buildings and Facilities Supervisor	1	1	1
Grounds Supervisor	1	1	1
Maintenance Assistant	0	2	2
<u>Seasonal</u>			
Maintenance Assistant	4	3	3
<u>Part-Time</u>			
Janitor			
Facilities Maintenance Total	7	8	8
Streets and Facilities Maintenance Total	22	23	23



Utilities Department

Water Division

The Water Division of the Utilities Department is responsible for providing potable water to the citizens of Ketchum. The division operates several well sites and reservoirs throughout the city. The division also reads meters, repairs meters, supervises the installation of water taps, and processes utility billing.

FY 2019-20 Highlights

Summary: Work on conversion of the Ketchum Springs Line will continue in FY 20 with the goal of abandoning all service west of Main Street by the end of the year. The Professional Services remains at FY 19 levels to address on-going water call and water conservation needs.

Personnel: The FY 20 budget includes funding for a Director of Water & Wastewater position that will be shared with the Wastewater Division. Funding for half of the salary and benefits of this position are included in the budget.

Capital: The budget reflects continued work to replace water meters and infrastructure associated with the Ketchum Springs Line conversion.

CITY OF KETCHUM
BUDGET REVENUES

WATER FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WATER REVENUE</u>				
63-3400-6100 WATER CHARGES	1,833,219	2,042,003	2,142,061	4.9
63-3400-6600 WA CONNECT FEE/FIRELINE/METER	30,155	18,573	23,000	23.8
TOTAL WATER REVENUE	1,863,374	2,060,576	2,165,061	5.1
<u>MISCELLANEOUS REVENUE</u>				
63-3700-1000 INTEREST EARNINGS	13,000	8,500	15,000	76.5
63-3700-3600 REFUNDS & REIMBURSEMENTS	13,851	0	0	.0
63-3700-4000 SALE OF FIXED ASSETS	(3,321)	0	0	.0
63-3700-5000 AMORTIZED BOND PREMIUM	1,766	0	0	.0
63-3700-7000 MISCELLANEOUS REVENUE	2,306	7,413	2,500	(66.3)
63-3700-8000 GAIN(LOSS) ON PENSION ACTIVITY	13,587	0	0	.0
63-3700-8765 REIMBURSEMENT FROM WW-SAL/BEN	200,000	200,000	200,000	.0
TOTAL MISCELLANEOUS REVENUE	241,189	215,913	217,500	.7
TOTAL FUND REVENUE	2,104,562	2,276,489	2,382,561	4.7

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WATER EXPENDITURES</u>				
PERSONAL SERVICES:				
63-4340-1000 SALARIES-WATER	243,592	337,789	359,634	6.5
63-4340-1800 PAY DIFFERENTIAL	18,810	15,000	17,231	14.9
63-4340-1900 OVERTIME	14,771	12,500	12,500	.0
63-4340-2100 FICA TAXES-CITY	20,349	29,165	29,786	2.1
63-4340-2200 STATE RETIREMENT-CITY	30,688	28,972	46,490	60.5
63-4340-2400 WORKMEN'S COMPENSATION-CITY	5,694	11,752	1,596	(86.4)
63-4340-2500 HEALTH INSURANCE-CITY	84,077	144,766	172,434	19.1
63-4340-2505 HEALTH REIMBURSEMENT ACCT(HRA)	1,737	4,200	7,938	89.0
63-4340-2510 DENTAL INSURANCE-CITY	2,970	4,491	8,715	94.1
63-4340-2515 VISION REIMBURSEMENT ACCT(HRA)	231	1,200	3,450	187.5
63-4340-2600 LONG TERM DISABILITY	1,100	1,677	1,713	2.2
63-4340-2700 VACATION/SICK ACCRUAL PAYOUT	0	15,000	0	(100.0)
63-4340-2710 VACATION/COMPENSATION PAYOUT	10	0	0	.0
63-4340-2800 STATE UNEMPLOYMENT INSURANCE	0	1,017	5,451	436.0
TOTAL PERSONAL SERVICES	424,029	607,529	666,939	9.8
MATERIALS AND SERVICES:				
63-4340-3100 OFFICE SUPPLIES & POSTAGE	1,076	3,000	2,000	(33.3)
63-4340-3120 DATA PROCESSING	5,288	7,100	7,100	.0
63-4340-3200 OPERATING SUPPLIES	13,398	15,000	18,000	20.0
63-4340-3250 LABORATORY/ANALYSIS	2,887	2,250	4,000	77.8
63-4340-3400 MINOR EQUIPMENT	360	800	1,000	25.0
63-4340-3500 MOTOR FUELS & LUBRICANTS	10,469	15,000	15,000	.0
63-4340-3600 COMPUTER SOFTWARE	12,547	5,000	8,000	60.0
63-4340-3800 CHEMICALS	10,531	10,000	12,000	20.0
63-4340-4200 PROFESSIONAL SERVICES	75,908	209,000	209,000	.0
63-4340-4300 STATE & WA DISTRICT FEES	9,817	17,000	15,000	(11.8)
63-4340-4600 INSURANCE	11,824	13,000	14,000	7.7
63-4340-4800 DUES, SUBSCRIPTIONS, & MEMBERS	0	800	800	.0
63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG	2,664	4,000	5,000	25.0
63-4340-5000 ADMINISTRATIVE EXPENSE-GEN FND	100,000	100,000	103,000	3.0
63-4340-5100 TELEPHONE & COMMUNICATIONS	6,731	7,000	9,620	37.4
63-4340-5200 UTILITIES	95,086	115,000	110,000	(4.4)
63-4340-5500 RIGHT-OF-WAY FEE (STREET DEPT)	86,246	88,783	89,000	.2
63-4340-6000 REPAIR & MAINT-AUTO EQUIP	7,582	10,000	10,000	.0
63-4340-6100 REPAIR & MAINT-MACH & EQUIP	20,474	40,000	40,000	.0
63-4340-6910 OTHER PURCHASED SERVICES	2,067	10,000	10,000	.0
TOTAL MATERIAL AND SERVICES	474,955	672,733	682,520	1.5
CAPITAL OUTLAY:				
63-4340-7900 DEPRECIATION EXPENSE	247,072	0	0	.0
TOTAL CAPITAL OUTLAY	247,072	0	0	.0
OTHER EXPENDITURES:				
63-4340-8801 REIMBURSE CITY GENERAL FUND	255,482	263,146	271,040	3.0
63-4340-8803 REIMBURSE GF CIP-TECH/LEASING	6,387	6,387	6,387	.0
63-4340-8864 TRANSFER TO WA CAPITAL IMP FND	104,000	130,000	415,000	219.2
63-4340-9930 WATER FUND OP. CONTINGENCY	0	30,000	30,000	.0
TOTAL OTHER EXPENDITURES	365,869	429,533	722,427	68.2

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
TOTAL WATER EXPENDITURES	1,511,925	1,709,795	2,071,887	21.2

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WATER DEBT SERVICE EXPENDITURES</u>				
MATERIALS AND SERVICES:				
63-4800-4200 PROF.SERVICES-PAYING AGENT	450	1,500	1,500	.0
TOTAL MATERIAL AND SERVICES	450	1,500	1,500	.0
OTHER EXPENDITURES:				
63-4800-8300 DEBT SRVC ACCT PRINCIPAL-2015B	(122,030)	30,000	30,000	.0
63-4800-8400 DEBT SRVC ACCT INTEREST-2015B	109,713	110,075	109,475	(.6)
63-4800-8600 DEBT SRVC ACCT PRINCIPAL-2016	122,030	143,000	145,000	1.4
63-4800-8700 DEBT SRVC ACCT INTEREST-2016	27,244	24,551	22,064	(10.1)
TOTAL OTHER EXPENDITURES	136,956	307,626	306,539	(.4)
TOTAL WATER DEBT SERVICE EXPENDITR	137,406	309,126	308,039	(.4)
TOTAL FUND EXPENDITURES	1,649,331	2,018,921	2,379,926	17.9
NET REVENUE OVER EXPENDITURES	455,231	257,568	2,636	(99.0)

CITY OF KETCHUM
BUDGET REVENUES

WATER CAPITAL IMPROVEMENT FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WATER CIP REVENUE</u>				
64-3400-7200 IMPACT FEES	78,388	45,000	0	(100.0)
TOTAL WATER CIP REVENUE	78,388	45,000	0	(100.0)
<u>MISCELLANEOUS REVENUE</u>				
64-3700-1000 INTEREST EARNINGS	1,651	0	1,000	.0
64-3700-3600 REFUNDS & REIMBURSEMENTS	0	0	350	.0
64-3700-8763 TRANSFER FROM WATER FUND	104,000	130,000	415,000	219.2
64-3700-9200 KSW LOAN REIMBURSEMENT	0	160,000	0	(100.0)
TOTAL MISCELLANEOUS REVENUE	105,651	290,000	416,350	43.6
<u>FUND BALANCE</u>				
64-3800-9000 FUND BALANCE	0	0	23,650	.0
TOTAL FUND BALANCE	0	0	23,650	.0
TOTAL FUND REVENUE	184,039	335,000	440,000	31.3

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER CAPITAL IMPROVEMENT FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WATER CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
64-4340-6900 MISC SERVICES & CHARGES	0	10,000	10,000	.0
TOTAL MATERIAL AND SERVICES	0	10,000	10,000	.0
CAPITAL OUTLAY:				
64-4340-7500 AUTOMOTIVE EQUIPMENT	23,780	35,000	0	(100.0)
64-4340-7600 MACHINERY AND EQUIPMENT	17,895	30,000	30,000	.0
64-4340-7650 WATER METERS	21,812	35,000	35,000	.0
64-4340-7653 WATER METER REPLACEMENT	0	5,000	5,000	.0
64-4340-7800 CONSTRUCTION	68,879	60,000	60,000	.0
64-4340-7802 KETCHUM SPRING WA CONVERSION	262,948	160,000	300,000	87.5
64-4340-7803 ASPEN SEWER	98,898	0	0	.0
TOTAL CAPITAL OUTLAY	494,213	325,000	430,000	32.3
TOTAL WATER CIP EXPENDITURES	494,213	335,000	440,000	31.3
TOTAL FUND EXPENDITURES	494,213	335,000	440,000	31.3
NET REVENUE OVER EXPENDITURES	(310,173)	0	0	.0

Materials and Services Detail FY 19/20



Dept: Water Division

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services			
Software/ New Simplicity software replacing Wonderware and a new replacement PLC .	\$ 25,000	\$ 209,000	\$ 209,000
SCADA Support	\$ 2,000		
Engineering	\$ 23,500		
Attorney Services - Water/Water Rights	\$ 60,000		
Drug Testing	\$ 500		
Water Conservation (services and consulting)	\$ 90,000		
National Benefit Services	\$ 500		
Landscaping services	\$ 2,500		
Quality Control Testing	\$ 200		
Misc. contracts (i.e.. tank testing, electrical, ect)	\$ 4,800		
Dues, Subscriptions & Members			
Idaho Rural Water Association	\$ 500	\$ 700	\$ 800
Misc. Subscriptions	\$ 300		\$ 800
Personnel Training/Travel/Meetings			
Training and CEU for Operators Licenses	\$ 3,500	\$ 4,000	\$ 5,000
Idaho Rural Water Conference	\$ 500		
Other Training	\$ 1,000		

Capital Outlay FY 19/20



Dept: Water Division

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Capital Outlay	\$ 548,000	\$ 325,000	\$ 430,000
SCADA Upgrades	\$ 30,000		
Water Meters	\$ 35,000		
Water Meter Replacements	\$ 5,000		
Construction (repairs & services to customers)	\$ 60,000		
Ketchum Springs Water Conversion	\$ 300,000		

Staffing Analysis FY 19/20



Dept: Water Division

Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Utilities Director	0.5	0.5	0.5
Water Division Supervisor	1	1	1
Water Utilities Supervisor	1	1	1
Water Utilities Office Coordinator (shared)	1	1	1
Water Utility Maintenance Worker	3	3	3
TOTAL	6.5	6.5	6.5



Utilities Department
Wastewater Division

The Wastewater Division of the Utilities Department is responsible for collecting and treating domestic wastewater. The Sun Valley Water and Sewer District and the City of Ketchum own the wastewater treatment facility. The division operates the wastewater treatment plant and maintains the collection system in the City of Ketchum.

FY 2019-20 Highlights

Summary: With completion of the Headworks Upgrade project in FY 19, the City will focus on planning for future facilities needs in FY 20.

Personnel: The FY 20 budget includes funding for a Director of Water & Wastewater position that will be shared with the water division. Funding for half of the salary and benefits of this position are included in the budget.

Capital: Funding is provided for facilities planning efforts.

CITY OF KETCHUM
BUDGET REVENUES

WASTEWATER FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WASTEWATER REVENUE</u>				
65-3400-7100 WASTEWATER CHARGES	1,612,658	2,107,287	2,210,544	4.9
65-3400-7300 WASTEWATER INSPECTION FEES	520	0	0	.0
65-3400-7800 SUN VALLEY WA & SW DISTRICT CH	474,160	709,732	731,024	3.0
TOTAL WASTEWATER REVENUE	2,087,339	2,817,019	2,941,568	4.4
<u>MISCELLANEOUS REVENUE</u>				
65-3700-1000 INTEREST EARNINGS	8,868	8,000	8,000	.0
65-3700-3600 REFUNDS & REIMBURSEMENTS	26,119	0	0	.0
65-3700-5000 AMORTIZED BOND PREMIUM	17,077	0	0	.0
65-3700-7000 MISCELLANEOUS REVENUE	0	500	500	.0
65-3700-8000 GAIN(LOSS) ON PENSION ACTIVITY	1,803	0	0	.0
TOTAL MISCELLANEOUS REVENUE	53,867	8,500	8,500	.0
TOTAL FUND REVENUE	2,141,206	2,825,519	2,950,068	4.4

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WASTEWATER EXPENDITURES</u>				
PERSONAL SERVICES:				
65-4350-1000 SALARIES-WASTEWATER	326,733	354,869	365,351	3.0
65-4350-1800 PAY DIFFERENTIAL	18,101	22,311	22,968	3.0
65-4350-1900 OVERTIME	14,048	13,500	13,905	3.0
65-4350-2100 FICA TAXES-CITY	26,172	29,887	30,770	3.0
65-4350-2200 STATE RETIREMENT-CITY	39,912	44,225	48,026	8.6
65-4350-2400 WORKMEN'S COMPENSATION-CITY	5,542	1,602	1,649	2.9
65-4350-2500 HEALTH INSURANCE-CITY	193,085	215,228	226,040	5.0
65-4350-2505 HEALTH REIMBURSEMENT ACCT(HRA)	9,739	10,338	10,338	.0
65-4350-2510 DENTAL INSURANCE-CITY	4,630	5,222	11,410	118.5
65-4350-2515 VISION REIMBURSEMENT ACCT(HRA)	3,219	4,950	4,650	(6.1)
65-4350-2600 LONG TERM DISABILITY	1,368	1,719	1,770	3.0
65-4350-2700 VACATION/SICK ACCRUAL PAYOUT	734	7,930	0	(100.0)
65-4350-2800 STATE UNEMPLOYMENT INSURANCE	0	5,470	5,631	3.0
TOTAL PERSONAL SERVICES	643,283	717,251	742,507	3.5
MATERIALS AND SERVICES:				
65-4350-3100 OFFICE SUPPLIES & POSTAGE	941	1,500	1,000	(33.3)
65-4350-3120 DATA PROCESSING	7,933	8,200	8,000	(2.4)
65-4350-3200 OPERATING SUPPLIES	11,996	15,000	15,000	.0
65-4350-3400 MINOR EQUIPMENT	449	1,000	1,000	.0
65-4350-3500 MOTOR FUELS & LUBRICANTS	9,156	8,600	9,500	10.5
65-4350-3600 COMPUTER SOFTWARE	495	0	2,500	.0
65-4350-3800 CHEMICALS	53,990	50,000	55,000	10.0
65-4350-4200 PROFESSIONAL SERVICES	21,554	67,000	48,950	(26.9)
65-4350-4201 IPDES PERMIT FEE	0	0	3,711	.0
65-4350-4600 INSURANCE	28,904	31,000	32,000	3.2
65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG	5,709	4,000	4,000	.0
65-4350-5000 ADMINISTRATIVE EXPENSE-GEN FND	137,759	137,759	141,892	3.0
65-4350-5100 TELEPHONE & COMMUNICATIONS	4,203	4,500	6,120	36.0
65-4350-5200 UTILITIES	104,184	110,000	125,000	13.6
65-4350-5500 RIGHT-OF-WAY FEE (STREET DEPT)	78,734	81,050	81,050	.0
65-4350-6000 REPAIR & MAINT-AUTO EQUIP	3,445	7,500	10,000	33.3
65-4350-6100 REPAIR & MAINT-MACH & EQUIP	62,122	75,000	75,000	.0
65-4350-6150 OHIO GULCH REPAIR & REPLACE	156	5,000	5,000	.0
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA	37,253	35,000	35,000	.0
TOTAL MATERIAL AND SERVICES	568,982	642,109	659,723	2.7
CAPITAL OUTLAY:				
65-4350-7900 DEPRECIATION EXPENSE	289,692	0	0	.0
TOTAL CAPITAL OUTLAY	289,692	0	0	.0
OTHER EXPENDITURES:				
65-4350-8801 REIMBURSE CITY GENERAL FUND	255,482	263,146	271,040	3.0
65-4350-8803 REIMBURSE GF CIP-TECH/LEASING	7,629	7,629	7,629	.0
65-4350-8863 REIMB.WA-COLLECTN SYS.SAL/BEN	200,000	200,000	200,000	.0
65-4350-8867 TRANSFER TO WW CAP IMP FUND	1,384,100	542,500	400,000	(26.3)
65-4350-9930 WASTEWATER FUND OP.CONTINGENCY	0	50,000	50,000	.0
TOTAL OTHER EXPENDITURES	1,847,211	1,063,275	928,669	(12.7)

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
TOTAL WASTEWATER EXPENDITURES	3,349,169	2,422,635	2,330,899	(3.8)

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WASTEWATER DEBT SERVICE EXP</u>				
MATERIALS AND SERVICES:				
65-4800-4200 PROF.SERVICES-PAYING AGENT	0	1,500	1,500	.0
TOTAL MATERIAL AND SERVICES	0	1,500	1,500	.0
OTHER EXPENDITURES:				
65-4800-8300 DEBT SRVC ACCT PRNCPL-2014C	0	185,000	195,000	5.4
65-4800-8400 DEBT SRVC ACCT INTEREST-2014C	75,086	71,300	65,750	(7.8)
TOTAL OTHER EXPENDITURES	75,086	256,300	260,750	1.7
TOTAL WASTEWATER DEBT SERVICE EXP	75,086	257,800	262,250	1.7
TOTAL FUND EXPENDITURES	3,424,255	2,680,435	2,593,149	(3.3)
NET REVENUE OVER EXPENDITURES	(1,283,049)	145,085	356,919	146.0

CITY OF KETCHUM
BUDGET REVENUES

WASTEWATER CAPITAL IMPROVE FND

		ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WASTEWATER CAPITAL REVENUE</u>					
67-3400-7200	IMPACT FEES	100,035	40,000	0	(100.0)
	TOTAL WASTEWATER CAPITAL REVENUE	100,035	40,000	0	(100.0)
<u>MISCELLANEOUS REVENUE</u>					
67-3700-1000	INTEREST EARNINGS	17,360	1,000	0	(100.0)
67-3700-8765	TRANSFER FROM WASTEWATER FUND	1,384,100	1,542,500	400,000	(74.1)
	TOTAL MISCELLANEOUS REVENUE	1,401,460	1,543,500	400,000	(74.1)
<u>FUND BALANCE</u>					
67-3800-9000	FUND BALANCE	0	1,000,000	0	(100.0)
	TOTAL FUND BALANCE	0	1,000,000	0	(100.0)
	TOTAL FUND REVENUE	1,501,495	2,583,500	400,000	(84.5)

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER CAPITAL IMPROVE FND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WASTEWATER CIP EXPENDITURES</u>				
CAPITAL OUTLAY:				
67-4350-7600 MACHINERY AND EQUIPMENT	2,088	33,500	20,000	(40.3)
67-4350-7800 CONSTRUCTION	1,663	54,000	165,000	205.6
67-4350-7808 HEADWORKS PLANNING & DESIGN	17,469	0	0	.0
67-4350-7809 ENERGY EFFICIENCY PROJECTS	7,000	50,000	50,000	.0
67-4350-7810 HEADWORKS CONSTR. & EQUIP.	804,927	2,446,000	0	(100.0)
TOTAL CAPITAL OUTLAY	833,146	2,583,500	235,000	(90.9)
TOTAL WASTEWATER CIP EXPENDITURES	833,146	2,583,500	235,000	(90.9)
TOTAL FUND EXPENDITURES	833,146	2,583,500	235,000	(90.9)
NET REVENUE OVER EXPENDITURES	668,350	0	165,000	.0

Materials and Services Detail FY 19/20



Dept: Wastewater Division

Description		FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services		\$ 48,300	\$ 67,000	\$ 48,950
	Laboratory Services	\$ 12,650		
	Minor Engineering	\$ 8,950		
	Attorney - Wastewater	\$ 1,500		
	Drug Testing	\$ 400		
	Landscape Service	\$ 300		
	SCADA Support	\$ 10,500		
	Quality Control Testing	\$ 1,800		
	Benefit services (NBS)	\$ 1,000		
	Billing	\$ 11,850		
Personnel Training / Travel / Meetings		\$ 4,000	\$ 4,000	\$ 4,000
	Training & CEUs for Operators Licenses	\$ 2,250		
	Idaho Reuse Conference	\$ 750		
	Travel to Meetings & Training	\$ 1,000		

Capital Outlay FY 19/20



Dept: Wastewater Division

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Capital Outlay	\$ 2,113,100	\$ 583,500	\$ 235,000
Machinery and Equipment	\$ 20,000		
Construction	\$ 165,000		
Energy Efficiency Projects	\$ 50,000		

Staffing Analysis FY 19/20



Dept: Wastewater Division

Position	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Utilities Department Director	0.5	0.5	0.5
Wastewater Division Supervisor	1	1	1
Wastewater Collection Supervisor	0	0	0
Wastewater Plant Lab Technician	1	1	1
Wastewater TP Lead Operator	1	1	1
Sr. Wastewater Utilities Operator	3	3	3
Wastewater Utilities Office Coordinator (shared)	1	1	1
TOTAL	7.5	7.5	7.5



One Time General Fund Capital Improvements

This section of the budget identifies capital improvements funded with one-time funding from the General Fund and other sources.

FY 2019-20 Highlights

Summary: Through the General CIP Fund, the City will continue citywide investment in sidewalks, undergrounding of utility lines, and technology upgrades to capitalize on the improvements of prior projects. Sidewalk and pedestrian improvements are also funded through this fund.

In FY 20, the City is focused on continuing the work required to establish adequate facilities for City operations. Following the acquisition of a new City Hall in FY 18, the City will continue funding the Essential Services Fund to ensure continued development of necessary City facilities.

Funding is also included for on-going upgrades of irrigation systems. The City is also constructing new roofs at Forest Service Park while undertaking a study to review potential long-term uses of the park.

Personnel: No personnel are funded from this account.

CITY OF KETCHUM
BUDGET REVENUES

GENERAL CAPITAL IMPROVEMENT FD

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>GENERAL CIP REVENUE</u>				
03-3100-6100 IDAHO POWER FRANCHISE	278,780	265,200	265,200	.0
TOTAL GENERAL CIP REVENUE	278,780	265,200	265,200	.0
<u>MISCELLANEOUS REVENUE</u>				
03-3700-1000 INTEREST EARNINGS	15,258	15,600	20,000	28.2
03-3700-8701 TRANSFER FROM GENERAL FUND	419,057	0	0	.0
03-3700-8705 TRANSFER FROM STREET CIP	451,283	0	0	.0
03-3700-8719 TRANSFER FROM PARK CIP	23,748	25,000	0	(100.0)
03-3700-8722 TRANSFER FROM LOT FUND	0	0	86,833	.0
03-3700-8763 REIMBURSEMENT FROM WATER FUND	6,387	6,387	6,387	.0
03-3700-8765 REIMBURSMNT FROM WASTEWATER FD	7,629	7,629	7,629	.0
03-3700-8798 URA FUNDING	40,000	0	0	.0
TOTAL MISCELLANEOUS REVENUE	963,362	54,616	120,849	121.3
<u>FUND BALANCE</u>				
03-3800-9000 FUND BALANCE	0	407,000	263,614	(35.2)
TOTAL FUND BALANCE	0	407,000	263,614	(35.2)
TOTAL FUND REVENUE	1,242,141	726,816	649,663	(10.6)

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL CAPITAL IMPROVEMENT FD

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>GENERAL CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
03-4193-4250 ENERGY WORK PROGRAM	16,786	27,200	48,956	80.0
03-4193-6000 GUY COLES SKATEPARK	87,501	0	0	.0
TOTAL MATERIAL AND SERVICES	104,287	27,200	48,956	80.0
CAPITAL OUTLAY:				
03-4193-7180 UNDERGROUNDING	6,672	180,000	180,000	.0
03-4193-7190 SIDEWALK/LIGHTING	66,906	100,000	50,000	(50.0)
03-4193-7193 WARM SPRINGS ROAD	714,005	0	0	.0
03-4193-7200 TECHNOLOGY UPGRADES	17,332	65,000	65,000	.0
03-4193-7201 ESF- PUBLIC OUTREACH/DESIGN	0	50,000	0	(100.0)
03-4193-7400 COMPUTER/COPIER LEASING	37,674	32,000	43,000	34.4
03-4193-7600 ATKINSON PARK IRRIGATION	46,683	25,000	25,000	.0
03-4193-7602 ATKINSON PARK TENNIS COURTS	3,500	0	0	.0
03-4193-7603 FOREST SERVICE PARK UNITS	1,839	30,000	50,000	66.7
03-4193-7605 ATKINSON PARK BALL FIELD IMP	9,245	0	0	.0
03-4193-7607 SIDEWALK/STREET REPAIRS	22,051	152,000	41,707	(72.6)
03-4193-7608 COMM. EQUIP. UPGRADE	15,937	0	0	.0
03-4193-7609 PAID PARKING	19,213	0	0	.0
03-4193-7800 MISCELLANEOUS CONSTRUCTION	0	7,100	31,000	336.6
03-4193-7801 MISCELLANEOUS EQUIPMENT	0	9,500	15,000	57.9
TOTAL CAPITAL OUTLAY	961,056	650,600	500,707	(23.0)
OTHER EXPENDITURES:				
03-4193-8801 TRANSFER TO GENERAL FUND	0	0	100,000	.0
03-4193-8805 TRANSFER TO STREET CIP	0	48,160	0	(100.0)
TOTAL OTHER EXPENDITURES	0	48,160	100,000	107.6
TOTAL GENERAL CIP EXPENDITURES	1,065,343	725,960	649,663	(10.5)
TOTAL FUND EXPENDITURES	1,065,343	725,960	649,663	(10.5)
NET REVENUE OVER EXPENDITURES	176,798	856	0	(100.0)

Capital Outlay FY 19/20



Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Capital Projects	\$ 1,580,308	\$ 498,600	\$ 549,663
Transfer to General Fund	\$ -	\$ -	\$ 100,000
Infrastructure	FY 20 Funding	City Carry Forward	Total
New Sidewalk and Lighting Installation	\$ 50,000	\$ -	\$ 50,000
Undergrounding Utilities	\$ -	\$ 180,000	\$ 180,000
Forest Service State-of-good-repair	\$ 25,000	\$ 25,000	\$ 50,000
ESF Outreach & Design	\$ -	\$ -	\$ -
KTS Improvements	\$ 20,000	\$ -	\$ 20,000
Sidewalk and Street Repairs	\$ 41,707	\$ -	\$ 41,707
Lighting & Plumbing Upgrades	\$ 20,126	\$ 28,830	\$ 48,956
Recreation			
Atkinson Park Irrigation Upgrades	\$ -	\$ 25,000	\$ 25,000
Bald Mtn. Trail Connector	\$ 11,000	\$ -	\$ 11,000
Equipment			
Technology Upgrades	\$ 65,000	\$ -	\$ 65,000
BCEC Computer-aided Dispatch	\$ -	\$ -	\$ -
Computer/Copier Leasing	\$ 43,000	\$ -	\$ 43,000
Parks Van & Storage Unit	\$ 10,216	\$ 4,784	\$ 15,000
Transfers			
Transfer to General Fund	\$ 100,000	\$ -	\$ 100,000
Total	\$ 386,049	\$ 263,614	\$ 649,663



CITY OF KETCHUM
BUDGET REVENUES

ESSENTIAL SERVICES FAC. TRUST

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>ESF TRUST REVENUE</u>				
95-3100-4100 PROCEEDS FROM ASSET SALES	1,469,772	0	0	.0
TOTAL ESF TRUST REVENUE	1,469,772	0	0	.0
<u>MISCELLANEOUS REVENUE</u>				
95-3700-1000 INTEREST EARNINGS	7,271	0	250	.0
95-3700-2000 RENT	17,333	237,000	237,000	.0
95-3700-8701 TRANSFER FROM GENERAL FUND	1,201,000	0	0	.0
TOTAL MISCELLANEOUS REVENUE	1,225,604	237,000	237,250	.1
TOTAL FUND REVENUE	2,695,376	237,000	237,250	.1

CITY OF KETCHUM
BUDGET EXPENDITURES

ESSENTIAL SERVICES FAC. TRUST

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>ESF TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
95-4193-4200 PROFESSIONAL SERVICES	459	0	32,000	.0
95-4193-5100 TELEPHONE & COMMUNICATIONS	0	0	700	.0
95-4193-5200 UTILITIES	48	0	37,000	.0
95-4193-5210 SOLID WASTE COLLECTION	0	0	2,000	.0
95-4193-5900 REPAIR & MAINTENANCE-BUILDINGS	966	0	3,500	.0
95-4193-6950 MAINTENANCE & IMPROVEMENTS	0	0	3,600	.0
TOTAL MATERIAL AND SERVICES	1,474	0	78,800	.0
CAPITAL OUTLAY:				
95-4193-7201 FUTURE ESF CITY HALL	3,091,269	71,000	50,000	(29.6)
95-4193-7205 FUTURE ESF FIRE	4,500	125,000	0	(100.0)
TOTAL CAPITAL OUTLAY	3,095,769	196,000	50,000	(74.5)
TOTAL ESF TRUST EXPENDITURES	3,097,243	196,000	128,800	(34.3)
TOTAL FUND EXPENDITURES	3,097,243	196,000	128,800	(34.3)
NET REVENUE OVER EXPENDITURES	(401,867)	41,000	108,450	164.5

ESF Trust Fund FY 19/20



Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Capital Projects	\$ 825,000	\$ -	\$ 50,000
Funding for City Hall Planning	\$ 50,000		



Community Housing In-Lieu Fund

The purpose of the Community Housing In-Lieu Fund is to provide budget authority to administer the city's community housing in-lieu program. In-lieu funds are restricted for uses that advance community housing efforts.

FY 2019-20 Highlights

Summary: The Fund is projected to have approximately \$2.5 million available at the end of FY 19 for implementation of the city's community housing initiatives. The budget includes appropriating \$2.2 million of those funds to allow the City to pursue projects as they arise.

Additionally, consistent with the request, \$75,000 of in-lieu funds will fund the Blaine County Housing Authority contract in FY 20.

CITY OF KETCHUM
BUDGET REVENUES

IN-LIEU HOUSING FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
52-3700-1000 INTEREST EARNINGS	34,879	34,000	36,000	5.9
52-3700-7500 IN-LIEU-AFFORDABLE HOUSING FEE	488,088	0	0	.0
52-3700-8798 URA IN-LIEU HOUSING REIMB.	84,243	90,000	0	(100.0)
TOTAL MISCELLANEOUS REVENUE	607,210	124,000	36,000	(71.0)
<u>FUND BALANCE</u>				
52-3800-9000 FUND BALANCE	0	2,051,000	2,239,000	9.2
TOTAL FUND BALANCE	0	2,051,000	2,239,000	9.2
TOTAL FUND REVENUE	607,210	2,175,000	2,275,000	4.6

CITY OF KETCHUM
BUDGET EXPENDITURES

IN-LIEU HOUSING FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>IN-LIEU HOUSING EXPENDITURES</u>				
MATERIALS AND SERVICES:				
52-4410-6020 BC-KETCHUM HOUSING AUTHORITY	70,000	75,000	75,000	.0
TOTAL MATERIAL AND SERVICES	70,000	75,000	75,000	.0
CAPITAL OUTLAY:				
52-4410-7115 AFFORDBLE WORKFORCE HOUSING	19,073	2,100,000	2,200,000	4.8
TOTAL CAPITAL OUTLAY	19,073	2,100,000	2,200,000	4.8
TOTAL IN-LIEU HOUSING EXPENDITURES	89,073	2,175,000	2,275,000	4.6
TOTAL FUND EXPENDITURES	89,073	2,175,000	2,275,000	4.6
NET REVENUE OVER EXPENDITURES	518,137	0	0	.0

Materials, Services and Capital FY 19/20



Dept: Community Housing In-Lieu Fund

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Blaine County Housing Authority	\$ 70,000	\$ 75,000	\$ 75,000



General Obligation and Debt Service Fund

The General Obligation and Debt Service Fund provides for debt service on the City's Series 2007 General Obligation Bonds. The 2007 G.O. Bonds were authorized by the requisite two-thirds of the voters at the election held on November 7, 2006, in the amount of \$1,550,000. Ordinance 1014 provides for the repayment of the bonds over a 14-year term. The final payment is scheduled for August 2021. Interest rates on the bonds vary from 3.72% to 4.43%.

FY 2019-20 Highlights

Summary: Funding for the FY 20 general obligation debt service payment is included.

CITY OF KETCHUM
BUDGET REVENUES

GO BOND DEBT SERVICE FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
40-3700-1000 INTEREST EARNINGS	302	0	329	.0
40-3700-8701 TRANSFER FROM GENERAL FUND	149,900	149,507	149,507	.0
TOTAL MISCELLANEOUS REVENUE	150,202	149,507	149,836	.2
TOTAL FUND REVENUE	150,202	149,507	149,836	.2

CITY OF KETCHUM
BUDGET EXPENDITURES

GO BOND DEBT SERVICE FUND

		ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>GO BOND DEBT SRVICE EXP/TRNFRS</u>					
MATERIALS AND SERVICES:					
40-4800-4200	PROF.SERVICES-PAYING AGENT	0	500	500	.0
TOTAL MATERIAL AND SERVICES		0	500	500	.0
OTHER EXPENDITURES:					
40-4800-8100	DEBT SRVC ACCT PRINCIPL-ST EQ	126,000	131,000	137,000	4.6
40-4800-8200	DEBT SRVC ACCT INTEREST-ST EQ	23,400	18,007	12,336	(31.5)
TOTAL OTHER EXPENDITURES		149,400	149,007	149,336	.2
TOTAL GO BOND DEBT SRVICE EXP/TRNF		149,400	149,507	149,836	.2
TOTAL FUND EXPENDITURES		149,400	149,507	149,836	.2
NET REVENUE OVER EXPENDITURES		802	0	0	.0





Local Option Tax Fund (LOT) Original LOT and Additional 1% LOT

The Original Local Option Tax (LOT) was effective December 15, 1978. Since the original adoption of the LOT, voters have approved or modified the tax in 1979, 1983, 1984, 1988, 1997, and 2011. In 2011 the voters approved a new fifteen-year term. The LOT is to be used for: a) municipal transportation, b) open space acquisition and recreation, c) capital improvements, d) emergency services; police, fire and ambulance, e) city promotion, visitor information and special events, f) property tax relief, g) direct costs to collect and enforce the tax. The tax imposes 1% on retail, 1% on building material, 2% on liquor by the drink, and 2% on short term lodging and rentals.

In November 2013 an additional 1% was added to the LOT with authority to collect for five years. This additional 1% LOT was renewed by voters in May 2016 for another 5-year period which will extend through calendar year 2023. This additional 1% is to be used to a) maintain and increase commercial air service to Friedman Memorial Airport through the use of minimum revenue guarantees or other inducements to air providers, b) promote and market the existing service and any future service to increase passengers, c) all ancillary costs associated with the ongoing effort to maintain and increase commercial air service, including management costs and bussing due to flight diversions, d) direct costs to collect and enforce the tax, including administrative and legal fees.

FY 2019-20 Highlights

Summary: **Original LOT:** In FY 20, funding for Visit Sun Valley and Mountain Rides has been reduced consistent with reductions in the general fund. Visit Sun Valley's appropriation has been reduced to \$400,000 while Mountain Rides' appropriation has been reduced to \$624,700. The city continues to provide funding for city-sponsored events, though the level of support has been reduced to \$75,500. In accordance with the enabling Ordinance, the City also funds consolidated dispatch and portions of the police and fire services with LOT funds.

Additional 1% LOT: No changes are proposed

CITY OF KETCHUM
BUDGET REVENUES

ORIGINAL LOT FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>ORIGINAL LOT TAX</u>				
22-3100-3000 ORIGINAL LOT TAX	2,490,232	2,400,000	2,500,000	4.2
TOTAL ORIGINAL LOT TAX	2,490,232	2,400,000	2,500,000	4.2
<u>MISCELLANEOUS REVENUE</u>				
22-3700-1000 INTEREST EARNINGS	2,448	1,000	1,000	.0
22-3700-3600 REFUNDS & REIMBURSEMENTS	(4,477)	0	0	.0
22-3700-7000 MISCELLANEOUS REVENUE	(43)	0	0	.0
22-3700-8725 TRANSFR FROM ADDITIONAL 1%-LOT	66,247	66,247	66,247	.0
TOTAL MISCELLANEOUS REVENUE	64,175	67,247	67,247	.0
TOTAL FUND REVENUE	2,554,407	2,467,247	2,567,247	4.1

CITY OF KETCHUM
BUDGET EXPENDITURES

ORIGINAL LOT FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>ORIGINAL LOT TAX</u>				
MATERIALS AND SERVICES:				
22-4910-3610	521	0	0	.0
22-4910-5000	2,500	2,500	2,500	.0
22-4910-6040	440,000	440,000	400,000	(9.1)
22-4910-6060	49,511	95,000	75,500	(20.5)
22-4910-6080	657,200	665,700	624,700	(6.2)
22-4910-6090	143,541	143,541	147,847	3.0
TOTAL MATERIAL AND SERVICES	1,293,273	1,346,741	1,250,547	(7.1)
OTHER EXPENDITURES:				
22-4910-8801	1,341,110	979,256	1,103,317	12.7
22-4910-8802	132,250	132,250	117,550	(11.1)
22-4910-8803	0	0	86,833	.0
22-4910-9930	0	9,000	9,000	.0
TOTAL OTHER EXPENDITURES	1,473,360	1,120,506	1,316,700	17.5
TOTAL ORIGINAL LOT TAX	2,766,633	2,467,247	2,567,247	4.1
TOTAL FUND EXPENDITURES	2,766,633	2,467,247	2,567,247	4.1
NET REVENUE OVER EXPENDITURES	(212,226)	0	0	(110.0)

Materials, Services and Capital FY 19/20



Dept: Original LOT

Description		FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Municipal Transportation		\$ 634,000	\$ 665,700	\$ 624,700
	Mountain Rides	\$ 624,700		
Emergency Services: Police, Fire and Ambulance		\$ 1,014,023	\$ 1,122,797	\$ 1,251,164
	Blaine County Dispatch (147,847)			
	Police Contract (full contract is \$1,528,372)			
	Fire & Rescue Support (full cost is \$2,067,389)			
City Promotion, Visitor Information and Special Events		\$ 577,750	\$ 667,250	\$ 593,050
	Sun Valley Marketing Alliance	\$ 400,000		
	Wagon Days Transfer	\$ 117,550		
	Other City Events	\$ 75,500		
	Nightmare on Main Street	\$ 1,000		
	Holiday Lighting Ceremony	\$ 2,500		
	11th Annual Pond Hockey Tournament	\$ 750		
	Ketch'em Alive	\$ 3,000		
	Jazz in the Park	\$ 3,000		
	Pump Park Competition	\$ 1,000		
	Skate Park Competition	\$ 1,000		
	Community Care	\$ 2,000		
	Recycling at Events	\$ 2,000		
	Monmartre Art Event in Town Square	\$ -		
	City Partnerships	\$ 20,000		
	Winter Solstice	\$ 5,000		
	Summer Solstice	\$ 5,000		
	July 4th Event	\$ -		
	Town Square - Movie Nights	\$ 3,000		
	Town Square - Music	\$ 5,000		
	A Fair on the Square	\$ 5,000		
	Memorial Day Parade	\$ 3,000		
	Event Operations	\$ 13,250		
Direct Costs to Collect and Enforce the Tax		\$ 11,500	\$ 11,500	\$ 11,500
	Administrative Expense Reimbursement	\$ 2,500		
	Contingency	\$ 9,000		
Capital Projects		\$ -	\$ 9,000	\$ 86,833
	Energy Efficiency Improvements	\$ 20,126		
	Sidewalk & Lighting Upgrades and Installation	\$ 66,707		



Local Option Tax Fund
Original LOT and Additional 1% LOT

FY 2019-20 Highlights

Personnel: No personnel are budgeted in this fund.

Capital: No capital projects are budgeted in this fund.

CITY OF KETCHUM
BUDGET REVENUES

ADDITIONAL 1%-LOT FUND

		ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>ADDITIONAL 1%-LOT</u>					
25-3100-3010	ADDITIONAL 1%-LOT	2,153,100	2,132,987	2,221,861	4.2
	TOTAL ADDITIONAL 1%-LOT	2,153,100	2,132,987	2,221,861	4.2
	TOTAL FUND REVENUE	2,153,100	2,132,987	2,221,861	4.2

CITY OF KETCHUM
BUDGET EXPENDITURES

ADDITIONAL 1%-LOT FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>ADDITIONAL 1%-LOT</u>				
MATERIALS AND SERVICES:				
25-4910-4220 SUN VALLEY AIR SERVICE BOARD	1,986,753	2,066,740	2,155,614	4.3
TOTAL MATERIAL AND SERVICES	1,986,753	2,066,740	2,155,614	4.3
OTHER EXPENDITURES:				
25-4910-8822 TRANSFER TO ORIG LOT-DIR COST	66,247	66,247	66,247	.0
TOTAL OTHER EXPENDITURES	66,247	66,247	66,247	.0
TOTAL ADDITIONAL 1%-LOT	2,053,000	2,132,987	2,221,861	4.2
TOTAL FUND EXPENDITURES	2,053,000	2,132,987	2,221,861	4.2
NET REVENUE OVER EXPENDITURES	100,100	0	0	.0

Materials, Services and Capital FY 19/20



Dept: Additional 1% LOT

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Maintain and Increase Commercial Air Service, Promote and Market the Existing and Future Service, and All Ancillary Costs			
Sun Valley Air Service Board	\$ 2,155,614	\$ 1,986,753	\$ 2,066,740
			\$ 2,155,614
Direct Costs to Collect and Enforce the Tax, Including Administrative and Legal Fees			
Administrative Expense Reimbursement	\$ 66,247	\$ 66,247	\$ 66,247



Wagon Days Fund

The Wagon Days Fund provides budget authority to support the annual Wagon Days Celebration that takes place during the Labor Day weekend. The Wagon Days Celebration is funded through a mix of ticket and souvenir sales coupled with the Local Option Tax Fund.

FY 2019-20 Highlights

Summary: Funding for the concert following the parade has been removed in FY 20.

CITY OF KETCHUM
BUDGET REVENUES

WAGON DAYS FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WAGON DAYS REVENUE</u>				
02-3400-1100 WAGON DAYS FEES	1,675	1,500	1,500	.0
02-3400-6700 SALES-SOUVENIRS,TICKET,PICNIC	7,853	9,000	9,000	.0
TOTAL WAGON DAYS REVENUE	9,528	10,500	10,500	.0
<u>MISCELLANEOUS REVENUE</u>				
02-3700-1000 INTEREST EARNINGS	116	75	75	.0
02-3700-6500 SPONSORSHIPS	4,100	0	0	.0
02-3700-7000 RESERVED SEATING	3,525	0	0	.0
02-3700-8722 TRANSFER FROM LOT	132,250	132,250	117,550	(11.1)
TOTAL MISCELLANEOUS REVENUE	139,991	132,325	117,625	(11.1)
TOTAL FUND REVENUE	149,519	142,825	128,125	(10.3)

CITY OF KETCHUM
BUDGET EXPENDITURES

WAGON DAYS FUND

	ACTUAL 2017-2018	BUDGET 2018-2019	BUDGET 2019-2020	PCNT CHANG
<u>WAGON DAYS EXPENDITURES</u>				
PERSONAL SERVICES:				
02-4530-2900 AWARDS	4,396	6,200	6,200	.0
TOTAL PERSONAL SERVICES	4,396	6,200	6,200	.0
MATERIALS AND SERVICES:				
02-4530-3100 OFFICE SUPPLIES & POSTAGE	132	250	250	.0
02-4530-3200 OPERATING SUPPLIES	6,372	5,500	5,500	.0
02-4530-3250 SOUVENIRS SUPPLIES	8,601	5,150	5,150	.0
02-4530-3310 STATE SALES TAX	834	425	425	.0
02-4530-4200 PROFESSIONAL SERVICES	62,822	61,430	61,430	.0
02-4530-4210 PARADE PARTCPNT/FIDDLERS/POETS	23,636	31,770	31,770	.0
02-4530-4220 GRAND MARSHAL DINNER	3,745	4,500	4,500	.0
02-4530-4230 HISTORY/CHILDREN'S ACTIVITIES	4,365	2,500	2,500	.0
02-4530-4240 CONCERT	15,041	14,700	0	(100.0)
02-4530-4400 ADVERTISING & LEGAL PUBLICATIO	10,537	8,200	8,200	.0
02-4530-5210 SOLID WASTE COLLECTION	2,289	2,200	2,200	.0
TOTAL MATERIAL AND SERVICES	138,374	136,625	121,925	(10.8)
TOTAL WAGON DAYS EXPENDITURES	142,770	142,825	128,125	(10.3)
TOTAL FUND EXPENDITURES	142,770	142,825	128,125	(10.3)
NET REVENUE OVER EXPENDITURES	6,749	0	0	.0

Materials, Services and Capital FY 19/20



Dept: Wagon Days Fund

Description	FY 17/18 Budget	FY 18/19 Budget	FY 19/20 Budget
Professional Services	\$ 83,200	\$ 93,200	\$ 93,200
Contract for Event Manager/Promoter	\$ 29,400		
Expenses for Bobby Tanner	\$ 23,730		
Parade Participants/Fiddlers and Poets	\$ 31,770		
Miscellaneous Other Services	\$ 8,300		

GENERAL FUND

FUND SUMMARY

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE PFY19/FY20
RESOURCES				
Beginning Cash Balance	1,871,008	1,871,008	1,824,192	-2.5%
Revenue	10,636,639	10,925,699	10,726,271	-1.8%
Total Resources	12,507,647	12,796,707	12,550,463	-1.9%
REQUIREMENTS				
Appropriations:				
Legislative and Executive	326,641	330,341	349,114	5.7%
Administrative Services	1,891,634	1,880,969	1,830,395	-2.7%
Fire & Rescue	2,101,373	2,101,373	2,232,389	6.2%
Legal Services	234,100	234,100	234,100	0.0%
Law Enforcement	1,688,806	1,797,948	1,705,661	-5.1%
Non-Departmental	305,800	556,000	245,000	-55.9%
Recreation Department	520,827	520,827	552,035	6.0%
Planning & Building	714,833	700,868	711,098	1.5%
Facility Maintenance	701,805	725,792	760,029	4.7%
Street Department	2,067,780	2,124,297	2,141,639	0.8%
Total Appropriations	10,553,599	10,972,515	10,761,459	-1.9%
Ending Cash Balance	1,954,048	1,824,192	1,789,004	-1.9%
			ENDING FUND BALANCE	16.6%

WAGON DAYS**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE PFY19/FY20
RESOURCES				
Beginning Cash Balance	9,731	9,731	9,731	0.0%
Revenue	142,825	142,825	128,125	-10.3%
Total Resources	152,556	152,556	137,856	-9.6%
REQUIREMENTS				
Appropriations	142,825	142,825	128,125	-10.3%
Total Appropriations	142,825	142,825	128,125	-10.3%
Ending Cash Balance	9,731	9,731	9,731	0.0%

GENERAL FUND CIP**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	1,099,277	1,099,277	898,133	-18.3%
Revenue	726,816	824,816	386,049	-53.2%
Total Resources	1,826,093	1,924,093	1,284,182	-33.3%
REQUIREMENTS				
Appropriations	725,960	1,025,960	649,663	-36.7%
Total Appropriations	573,960	1,025,960	649,663	-36.7%
Ending Cash Balance	1,252,133	898,133	634,519	-29.4%

ESF TRUST FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	49,499	49,499	90,499	N/A
Revenue	237,000	237,000	237,250	0.1%
Total Resources	286,499	286,499	327,749	14.4%
REQUIREMENTS				
Appropriations	196,000	196,000	128,800	-34.3%
Total Appropriations	196,000	196,000	128,800	-34.3%
Ending Cash Balance	90,499	90,499	198,949	119.8%

STREET CIP**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	398,936	398,936	398,936	0.0%
Revenue	136,560	136,560	18,400	-86.5%
Total Resources	535,496	535,496	417,336	-22.1%
REQUIREMENTS				
Appropriations	136,560	136,560	262,600	92.3%
Total Appropriations	136,560	136,560	262,600	92.3%
Ending Cash Balance	398,936	398,936	154,736	-61.2%

LAW ENFORCEMENT CIP**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	18,025	18,025	18,025	0.0%
Revenue	0	0	300	N/A
Total Resources	18,025	18,025	18,325	1.7%
REQUIREMENTS				
Appropriations	0	0	-1	N/A
Total Appropriations	0	0	-1	N/A
Ending Cash Balance	18,025	18,025	18,326	1.7%

FIRE & RESCUE CIP**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	472,559	472,559	249,809	-47.1%
Revenue	70,250	70,250	97,718	39.1%
Total Resources	542,809	542,809	347,527	-36.0%
REQUIREMENTS				
Appropriations	23,000	293,000	76,768	-73.8%
Total Appropriations	23,000	293,000	76,768	-73.8%
Ending Cash Balance	519,809	249,809	270,759	8.4%

PARKS & RECREATION CIP

FUND SUMMARY

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	12,085	12,085	12,385	2.5%
Revenue	25,300	25,300	275	-98.9%
Total Resources	37,385	37,385	12,660	-66.1%
REQUIREMENTS				
Appropriations	25,000	25,000	0	-100.0%
Total Appropriations	25,000	25,000	0	-100.0%
Ending Cash Balance	12,385	12,385	12,660	2.2%

ORIGINAL LOT FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	56,866	56,866	47,866	
Revenue	2,467,247	2,652,247	2,567,247	-3.2%
Total Resources	2,524,113	2,709,113	2,615,113	-3.5%
REQUIREMENTS				
Appropriations	2,458,247	2,652,247	2,558,247	-15.8%
Contingency	9,000	9,000	9,000	-3.2%
Total Appropriations	2,467,247	2,661,247	2,567,247	-3.5%
Ending Cash Balance	56,866	47,866	47,866	0.0%

ADDITIONAL 1% - LOT**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	322,316	322,316	322,316	N/A
Revenue	2,132,987	2,132,987	2,221,861	4.2%
Total Resources	2,455,303	2,455,303	2,544,177	3.6%
REQUIREMENTS				
Appropriations	2,132,987	2,132,987	2,221,861	4.2%
Total Appropriations	2,132,987	2,132,987	2,221,861	4.2%
Ending Cash Balance	322,316	322,316	322,316	0.0%

GO BOND DEBT SERVICE FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	1,946	1,946	1,946	0.0%
Revenue	149,507	149,507	149,836	0.2%
Total Resources	151,453	151,453	151,782	0.2%
REQUIREMENTS				
Appropriations	149,507	149,507	149,836	0.2%
Total Appropriations	149,507	149,507	149,836	0.2%
Ending Cash Balance	1,946	1,946	1,946	0.0%

IN-LIEU HOUSING FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	2,418,519	2,418,519	2,467,519	2.0%
Revenue	124,000	124,000	36,000	-71.0%
Total Resources	2,542,519	2,542,519	2,503,519	-1.5%
REQUIREMENTS				
Appropriations	1,425,000	75,000	2,275,000	2933.3%
Total Appropriations	1,425,000	75,000	2,275,000	2933.3%
Ending Cash Balance	1,117,519	2,467,519	228,519	-90.7%

WATER FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	538,900	538,900	496,469	-7.9%
Revenue	2,276,489	2,276,489	2,382,561	4.7%
Total Resources	2,815,389	2,815,389	2,879,030	2.3%
REQUIREMENTS				
Appropriations	1,988,921	2,288,921	2,349,926	2.7%
Contingency	30,000	30,000	30,000	0.0%
Total Appropriations	2,018,921	2,318,921	2,379,926	2.6%
Ending Cash Balance	796,469	496,469	499,104	0.5%
			ENDING FUND BALANCE	20.95%

WATER CIP FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	106,212	106,212	106,212	0.0%
Revenue	335,000	635,000	416,350	-34.4%
Total Resources	441,212	741,212	522,562	-29.5%
REQUIREMENTS				
Appropriations	335,000	635,000	440,000	-30.7%
Total Appropriations	335,000	635,000	440,000	-30.7%
Ending Cash Balance	106,212	106,212	82,562	-22.3%

WASTEWATER FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	949,245	949,245	1,044,329	10.0%
Revenue	2,825,519	2,825,519	2,950,068	4.4%
Total Resources	3,774,764	3,774,764	3,994,397	5.8%
REQUIREMENTS				
Appropriations	2,680,435	2,680,435	2,543,149	-5.1%
Contingency	50,000	50,000	50,000	0.0%
Total Appropriations	2,730,435	2,730,435	2,593,149	-5.0%
Ending Cash Balance	1,044,329	1,044,329	1,401,248	34.2%
			ENDING FUND BALANCE	47.50%

WASTEWATER CIP FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	1,491,639	1,491,639	1,491,639	0.0%
Revenue	2,583,500	2,583,500	400,000	-84.5%
Total Resources	4,075,139	4,075,139	1,891,639	-53.6%
REQUIREMENTS				
Appropriations	2,583,500	2,583,500	235,000	-90.9%
Total Appropriations	2,583,500	2,583,500	235,000	-90.9%
Ending Cash Balance	1,491,639	1,491,639	1,656,639	11.1%

POLICE TRUST FUND

FUND SUMMARY

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	97,154	97,154	97,154	0.0%
Revenue	5,000	5,000	1,500	-70.0%
Total Resources	102,154	102,154	98,654	-3.4%
REQUIREMENTS				
Appropriations	5,000	5,000	5,000	0.0%
Total Appropriations	5,000	5,000	5,000	0.0%
 Ending Cash Balance	 97,154	 97,154	 93,654	 -3.6%

PARKS & RECREATION TRUST

FUND SUMMARY

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	166,601	166,601	158,951	-4.6%
Revenue	74,550	74,550	52,050	-30.2%
Total Resources	241,151	241,151	211,001	-12.5%
REQUIREMENTS				
Appropriations	82,200	82,200	49,700	-39.5%
Total Appropriations	82,200	82,200	49,700	-39.5%
Ending Cash Balance	158,951	158,951	161,301	1.5%

DEVELOPMENT TRUST FUND**FUND SUMMARY**

	ADOPTED 2018-2019	PROJECTED 2018-2019	PROPOSED 2019-2020	% CHANGE FY19/PFY20
RESOURCES				
Beginning Cash Balance	38,220	38,220	38,220	0.0%
Revenue	150,000	150,000	150,000	0.0%
Total Resources	188,220	188,220	188,220	0.0%
REQUIREMENTS				
Appropriations	150,000	150,000	150,000	0.0%
Total Appropriations	150,000	150,000	150,000	0.0%
Ending Cash Balance	38,220	38,220	38,220	0.0%
Total Requirements	188,220	188,220	188,220	0.0%

