

KETCHUM URBAN RENEWAL BOARD MEETING CALENDAR

Tuesday, January 21, 2014, beginning at 4:30 p.m.

480 East Avenue, North, Ketchum, Idaho

1. CALL TO ORDER
2. COMMUNICATIONS FROM THE BOARD OF COMMISSIONERS.
 - a) Appointment of KURA Board Chair and Vice-Chair.
3. COMMUNICATIONS FROM THE PUBLIC.
 - a) Communications from the Public.
4. CONSENT CALENDAR.
 - a) Approval of minutes from the December 16, 2013 URA Board meeting.
 - b) Recommendation to approve current bills.
5. ADJOURNMENT.

Any person needing special accommodations to participate in the above noticed meeting should contact the Ketchum Urban Renewal Agency three days prior to the meeting at (208) 726-3841.

This agenda is subject to revisions and additions. NOTE: Revised portions of the agenda are underlined in **bold**. Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N in Ketchum or (208) 726-3841.



**SPECIAL MEETING OF THE KETCHUM
URBAN RENEWAL AGENCY
December 16, 2013**

Commissioners present: Vice - Chairman Trish Wilson
Commissioner Michael David
Commissioner Randy Hall
Commissioner Trina Peters
Commissioner Jim Slanetz

Commissioners absent: Commissioner Tim Eagan
Chairman Mark Eshman

Also present: Executive Director Gary Marks
Ketchum Community and Economic Development Director Lisa Horowitz
Secretary/Treasurer Sandra Cady

- 1. This Special Meeting of the Ketchum Urban Renewal Agency was called to order by Vice-Chairman Trish Wilson at 12:19 p.m. at City Hall, Ketchum, Idaho.**
- 2. Comments from the Public**
Phyllis Shafran commented on the community housing comparison chart, she thought it was an interesting study and shows that Ketchum is doing better than Jackson. Idaho cannot do community housing with linkage, and almost every other place can do it with linkage. Phyllis Shafran also asked where the lien was included in the audit.
- 3. Affordable Housing Comparisons in Resort Communities - Lisa Horowitz, Community and Economic Development Director.**
Lisa Horowitz, Community and Economic Director said there was a comparison chart of various resort communities on community housing included in the packet. She said the ability to use linkage is very helpful in resort cities.
- 4. Resolution 13-URA7: Setting 2014 Regular and Administrative Meeting Dates of the Board of Commissioners - Gary Marks, Executive Director.**
Gary Marks, Executive Director said the Resolution sets the meeting schedule for the coming year and is patterned after the previous year.

Commissioner Trina Peters moved to approved Resolution 13-URA7, setting 2014 Regular and Administrative meeting dates of the Board of Commissioners. Commissioner Michael David seconded the motion, the motion passed unanimously

- 5. FY2012-13 Independent Audit Report - Dennis R. Brown, CPA.**
Dennis Brown, CPA presented the financial statements of the Agency for the fiscal year ending September 30, 2013. Dennis highlighted the budget to actuals on page 12. The board approved expenditures in excess of \$40,000 but did not expend as much as budgeted for and so there was a positive of \$2,500. There was also increased cash for the year by \$8,000-\$9,000 and property tax revenues continued to increase.

Commissioner Trina Peters asked where the miscellaneous revenue came from. Sandra Cady, Secretary/Treasurer stated it was for refunds and reimbursements for expenses for the common area for Starbucks.

Gary Marks, Executive Director pointed out that in answer to Phyllis's question regarding restricted assets; it is on page 9 of the financial statements.

Commissioner Randy Hall moved to accept the financial statements. Commissioner Trina Peters seconded the motion, the motioned passed unanimously.

- 6. Consent Calendar**
 - a. Approval of minutes from the November 18, 2013 URA Board meeting**
 - b. Recommendation to approve current bills.**

Commissioner Randy Hall moved to approve the Consent Calendar for December 16, 2013. Commissioner Michael David seconded the motion, the motion passed unanimously.

7. Executive Session

Commissioner Trina Peters moved to go into executive session at 12:32 p.m., Commissioner Randy Hall seconded, Roll Call: Commissioner Michael David, aye; Commissioner Randy Hall, aye; Commissioner Trina Peters, aye; Commissioner Jim Slanetz, aye; Vice-Chairman Trish Wilson, aye.

8. ADJOURNMENT

Commissioner Randy Hall moved to adjourn at 12:55 p.m. Motion seconded by Commissioner Trina Peters, the motion passed unanimously.

ATTEST:

TRISH WILSON,
Vice-Chairman

SANDRA E. CADY, CMC
Secretary/Treasurer

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.
[Report].GL Account Number = "9610000000"-9844109930"

| Vendor Name | Invoice Number | Description | Net Invoice Amount |
|--|----------------|---|--------------------|
| URBAN RENEWAL AGENCY | | | |
| URBAN RENEWAL EXPENDITURES | | | |
| 98-4410-2500 HEALTH INSURANCE - CITY | | | |
| STARLEY-LEAVITT INS. AGENC | 412625 | Administration & Consulting Fees | 4.05 |
| 98-4410-2505 HEALTH REIMBURSEMENT ACCT(HRA) | | | |
| NBS-NATIONAL BENEFIT SERVI | CP-0114216 | December HRA Claims | 152.98 |
| 98-4410-2515 VISION REIMBURSEMENT ACCT(HRA) | | | |
| NBS-NATIONAL BENEFIT SERVI | CP-0114216 | December HRA Claims | 1.00 |
| 98-4410-4200 PROFESSIONAL SERVICES | | | |
| KETCHUM COMPUTERS, INC. | 9862 | Computer Maintenance | 50.00 |
| MOORE SMITH BUXTON & TUR | 45499 | 1536-03 - General | 360.00 |
| MOORE SMITH BUXTON & TUR | 45505 | 2289-02 - Judicial Confirmation | 1,015.89 |
| MOORE SMITH BUXTON & TUR | 45506 | 2289-03 Declaratory Judgement | 12.60 |
| NBS-NATIONAL BENEFIT SERVI | 439290 | HRA Admin Fees | 3.06 |
| NBS-NATIONAL BENEFIT SERVI | 441556 | FSA Document Amendment | 1.25 |
| JOHN MACKIE | 010814 | Mountain Rides Downtown Transit Center Public Art Program | 1,015.61 |
| 98-4410-4400 ADVERTISING & LEGAL PUBLICATIO | | | |
| EXPRESS PUBLISHING, INC. | 2196-11/13 | Account 2196 | 196.56 |
| EXPRESS PUBLISHING, INC. | 2196-12/13 | Account 2196 | 380.48 |
| 98-4410-4900 PERSONNEL TRAINING/TRAVEL/MTG | | | |
| MARKS, GARY | 121913 | RAI Board Meeting | 163.73 |
| 98-4410-5200 UTILITIES | | | |
| City of Ketchum | 514-12/13 | Acct. 514 | 34.65 |
| 98-4410-8801 REIMBURSE CITY GENERAL FUND | | | |
| City of Ketchum | 11/30/13 | November Reimbursement for Salaries | 5,474.83 |
| City of Ketchum | 11/30/13 | November Reimbursement for Benefits | 2,014.05 |
| City of Ketchum | 11/30/13 | November Reimbursement for Administrative Expenses | 1,827.74 |
| City of Ketchum | 123113 | December Reimbursement for Salaries | 4,150.50 |
| City of Ketchum | 123113 | December Reimbursement for Benefits | 1,706.41 |
| City of Ketchum | 123113 | Deceember Reimbursement for Administrative Expenses | 2,129.44 |
| Total URBAN RENEWAL EXPENDITURES: | | | 20,694.83 |
| Total URBAN RENEWAL AGENCY: | | | 20,694.83 |
| Grand Totals: | | | 20,694.83 |