

## KETCHUM URBAN RENEWAL BOARD MEETING CALENDAR

Monday, September 19, 2011, beginning at 5:00 p.m.

480 East Avenue, North, Ketchum, Idaho

1. CALL TO ORDER
2. PUBLIC HEARING.
  - a) Resolution 11-URA8: Amending the FY2010-11 Annual Appropriation Resolution by appropriating additional monies and specifying authorized activities - Sandy Cady, City Treasurer/Clerk.
3. CONSENT CALENDAR.
  - a) Approval of minutes from the September 6, 2011 URA Board meeting.
  - b) Recommendation to approve current bills.
4. ADJOURNMENT.

Any person needing special accommodations to participate in the above noticed meeting should contact the Ketchum Urban Renewal Agency three days prior to the meeting at (208) 726-3841.

This agenda is subject to revisions and additions. NOTE: Revised portions of the agenda are underlined in bold. Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N in Ketchum or (208) 726-3841.

# **Ketchum Urban Renewal Agency**

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P.O. Box 2315 Ketchum, Idaho 83340 (208) 726-3841 Fax: (208) 726-8234

September 14, 2011

Chairman Hall and Commissioners  
Ketchum Urban Renewal Agency  
Ketchum, Idaho

Chairman Hall and Commissioners:

## **September 19, 2011 URA Board of Commissioners Annual Meeting Agenda Report**

The Board meeting is scheduled to begin at 5:00 p.m.

### **2. PUBLIC HEARING.**

- a) Resolution 11-URA8: Amending the FY2010-11 Annual Appropriation Resolution by appropriating additional monies and specifying authorized activities - Sandy Cady, City Treasurer/Clerk.

Resolution 11-URA8 is necessary to make final amendments to the Fiscal Year 2010-11 budget. A staff report from Sandy Cady and a copy of the resolution have been provided in the packet for Board review.

RECOMMENDATION: Staff respectfully recommends the City Council approve Resolution 11-URA8, amending the FY2010-11 Annual Appropriation Resolution by appropriating additional monies.

**RECOMMENDED MOTION: "I move to approve Resolution 11-URA8, a resolution of the Ketchum Urban Renewal Agency, of Ketchum, Idaho, amending Resolution 10-URA6, the Appropriation Resolution for the fiscal year beginning October 1, 2010, and ending September 30, 2011; appropriating additional monies to be received by the Ketchum Urban Renewal Agency, Ketchum, Idaho, in the sum of \$113,500; and, providing an effective date."**

### **3. CONSENT AGENDA.**

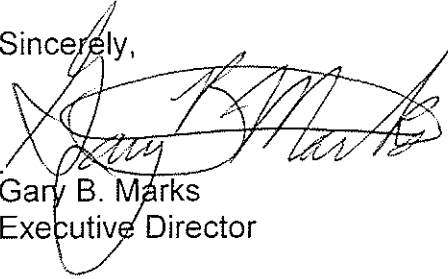
- a) Approval of minutes from the September 6, 2011 URA Board meeting.

The minutes for the September 6, 2011 meeting have been included in the packet for Board review.

- b) Recommendation to approve current bills.

Staff recommends approval of the current bills.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary B. Marks". The signature is written in a cursive style with a large, sweeping initial "G" and "M".

Gary B. Marks  
Executive Director

# Ketchum Urban Renewal Agency, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



September 19, 2011

Chairman Hall and Board of Commissioners  
Ketchum Urban Renewal Agency  
Ketchum, Idaho

Chairman Hall and Board of Commissioners:

**Recommendation to Hold Public Hearing  
And to Adopt Resolution No. 11-URA8  
Amending the FY 10-11 Annual Appropriation Resolution  
By Appropriating Additional Monies and Specifying Authorized Activities**

Introduction/History

Per Idaho Code 50-2006 the Urban Renewal Agency is required to pass an annual appropriation resolution and submit the resolution to the City Clerk of the City of Ketchum

On September 7<sup>th</sup> 2010 the Board of Commissioners adopted Resolution No. 10-URA6 entitled the Annual Appropriation Resolution, appropriating sums of money authorized by law and deemed necessary to defray all expenses and liabilities of the Urban Renewal Agency for the Fiscal Year commencing October 1, 2010 and ending September 30, 2011, for all general, special and corporate purposes.

The Board of Commissioners, by the same procedure as used in adopting the original appropriation resolution at any time during the current fiscal year, amend the appropriation resolution as a result of an increase in revenues from any source.

Current Report

Resolution Number 11-URA8 is a resolution, amending Resolution Number 10-URA6, the Appropriation Resolution for the Fiscal Year beginning October 1, 2010 and ending September 30, 2011. The additional sum of \$113,500 will be appropriated out of the revenues from the URA Tax Increment, to be used for authorized activities as specified in Resolution Number 11-URA8.

Financial Requirement/Impact

If adopted by the Board of Commissioners on September 19, 2011, the budget amendment would appropriate additional monies in the sum of \$113,500.

Recommendation

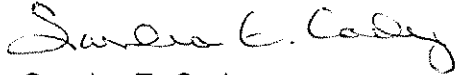
I respectfully recommend that the Board of Commissioners hold the Public Hearing and adopt Resolution No. 11-URA8 Amending the FY 10-11 Annual Appropriation Resolution By Appropriating Additional Monies.

Recommended Motion

*"I move to adopt Resolution No. 11-URA8, A RESOLUTION OF THE KETCHUM URBAN RENEWAL AGENCY, OF KETCHUM, IDAHO, AMENDING RESOLUTION NUMBER 10-URA6, THE APPROPRIATION RESOLUTION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010, AND ENDING SEPTEMBER 30, 2011: APPROPRIATING ADDITIONAL MONIES TO BE RECEIVED BY THE KETCHUM URBAN RENEWAL AGENCY, KETCHUM, IDAHO, IN THE SUM OF \$113,500; AND, PROVIDING AN EFFECTIVE DATE.*

*(Roll call recommended)*

Sincerely,



Sandra E. Cady  
Secretary/Treasurer

**RESOLUTION NO. 11-URA8**

A RESOLUTION OF THE KETCHUM URBAN RENEWAL AGENCY, OF KETCHUM, IDAHO, AMENDING RESOLUTION NUMBER 10-URA6, THE ANNUAL APPROPRIATION RESOLUTION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010, AND ENDING SEPTEMBER 30, 2011: APPROPRIATING ADDITIONAL MONIES TO BE RECEIVED BY THE KETCHUM URBAN RENEWAL AGENCY, KETCHUM, IDAHO, IN THE SUM OF 113,500; AND, PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE MEMBERS OF THE BOARD OF COMMISSIONERS OF THE KETCHUM URBAN RENEWAL AGENCY OF KETCHUM, IDAHO:

SECTION 1. That Resolution Number 10-URA6, the Annual Appropriation Resolution for the Ketchum Urban Renewal Agency of Ketchum, Idaho, for the fiscal year commencing October 1, 2010, and ending September 30, 2011, be and the same is hereby amended as follows:

That the additional sum of 113,500 be appropriated out of the revenues received from:

**Urban Renewal Agency:**

Tax Increment Revenue	<u>113,500</u>
<b>TOTAL</b>	<b>113,500</b>

To be used for the following authorized activities:

**Urban Renewal Agency:**

Professional Services	82,200
Repair & Maintenance - - 211 First Street East	4,300
491 Sun Valley Road Improvements	<u>27,000</u>
<b>TOTAL</b>	<b>113,500</b>

SECTION 2. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

PASSED AND ADOPTED by the Ketchum Urban Renewal Agency of the City of Ketchum, Idaho, on September 19, 2011. Signed by the Chairman of the Board of Commissioners, and attested by the Secretary/Treasurer to the Board of Commissioners, on this 19th day of September 2011.

\_\_\_\_\_  
RANDY HALL  
Chairman

ATTEST:

\_\_\_\_\_  
SANDRA E. CADY  
Secretary/Treasurer



**SPECIAL MEETING OF THE KETCHUM  
URBAN RENEWAL AGENCY  
September 6, 2011**

This Special Meeting of the Ketchum Urban Renewal Agency was called to order by Chairman Randy Hall at 4:45p.m. at City Hall, Ketchum, Idaho.

**Commissioners present:** Chairman Randy Hall  
Commissioner Larry Helzel  
Commissioner Nina Jonas  
Commissioner Curtis Kemp  
Commissioner Trish Wilson

**Commissioners absent:** Vice-Chairman Commissioner Mark Eshman  
Commissioner Baird Gourlay

**Also present:** Executive Director Gary Marks  
Attorney Stephanie Bonney  
Ketchum Community and Economic Development Director Lisa Horowitz  
Recording Secretary Sunny Grant

**1. The meeting was called to order by Chairman Randy Hall at 4:45pm.**

**2. Communications from the Board of Commissioners**

**Resolution 11-URA7: Appointing Trina Peters to the Board of Commissioners**

URA Commissioners said Ms. Peters' background in communications, public relations and the arts should serve the URA well.

Council President Larry Helzel moved to pass Resolution Number 11-URA7, a resolution of the Board of Commissioners of the Ketchum Urban Renewal Agency, for the appointment of Trina Peters to the Board of Commissioners of the Ketchum Urban Renewal Agency; and providing for an effective date. Motion seconded by Commissioner Curtis Kemp, and passed unanimously.

**3. Communications from the Public**

Phyllis Shafran requested that the URA's by-laws be given to each new Commissioner.

Shafran asked if the lease of the Visitors Center building was between the URA and Starbucks, or the URA and the Cairde Group. Ketchum City Attorney Stephanie Bonney said Starbucks signed a rider to the lease between the URA and the Cairde Group to address Starbucks' specific responsibilities in the lease.

Anne Corrock asked for a comprehensive list of all the projects the URA had done to date. Ketchum city staff will find the time to do such a report.

Corrock said she was glad the URA was on solid financial footing; but was disappointed there weren't more capital improvement projects since that was the reason for the URA.

The County Assessor's office recently evaluated completed units in Ketchum, resulting in a number of new units on the tax rolls. The URA will see an additional \$90,000 more in property taxes in the FY2012 budget.

**4. Public Hearings**

**Resolution 11-URA5, adopting and appropriating the FY2011-2012 Budget**

Chairman Randy Hall moved to pass Resolution 11-URA5, adopting and appropriating the FY2011-12 budget. Motion seconded by Commissioner Trish Wilson, and passed unanimously.

**RESOLUTIONS**

**5. Resolution 11-URA6, providing for publication of notice of public hearing and for public hearing for an amendment to the 2010-11 Fiscal Year Budget**

This resolution noticed a public hearing to make final amendments to the FY2010-11 budget.

Chairman Randy Hall moved to pass Resolution 11-URA6, providing for publication of notice of public hearing and for public hearing for an amendment to the 010-11 Fiscal Year Budget. Motion seconded by Commissioner Curtis Kemp, and passed unanimously.

**6. Consent Calendar**

a. Approval of minutes from the August 8 and August 15, 2011 URA Board meetings

b. Recommendation to approve current bills

CED Director Lisa Horowitz will check into the billing for the Visitor Center glass.

Commissioner Curtis Kemp moved to approve the Consent Calendar for September 6, 2011. Motion seconded by Commissioner Trish Wilson, and passed unanimously.

**7. ADJOURNMENT**

Chairman Randy Hall moved to adjourn at 5:26pm. Motion seconded by Commissioner Curtis Kemp, and passed unanimously.

\_\_\_\_\_  
RANDY HALL,  
Chairman

ATTEST:

\_\_\_\_\_  
SANDRA E. CADY, CMC  
Secretary/Treasurer



## Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "961000000"- "9844109930"

Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>URBAN RENEWAL AGENCY</b>			
<b>URBAN RENEWAL EXPENDITURES</b>			
<b>98-4410-4200 PROFESSIONAL SERVICES</b>			
GALENA ENGINEERING, INC.	6797-09/11	6797 Visitor Center Upgrades	3,837.38
GRANT, SUZANNE	090711	URA Minutes 09/06/11	52.50
HENDERSON, YOUNG & CO.	522-1106	URA Plan Update	1,806.00
MOORE SMITH BUXTON & TUR	41272	1536-03 - General	1,182.24
MOORE SMITH BUXTON & TUR	41437	1536-03 - General	682.50
MOORE SMITH BUXTON & TUR	41442	1536-26 - Urban Renewal Agency	4.76
NBS-NATIONAL BENEFIT SERVI	356121	Administration Fees	2.50
NETWORK OPERATIONS COMPA	13455	Managed Service City Wi-Fi	150.00
<b>98-4410-4400 ADVERTISING &amp; LEGAL PUBLICATIO</b>			
EXPRESS PUBLISHING, INC.	2196-08/11	Acct. 2196	165.12
Total URBAN RENEWAL EXPENDITURES:			7,883.00
Total URBAN RENEWAL AGENCY:			7,883.00
Grand Totals:			7,883.00